

Solicitation Audit Checklist

Proposal: RFP #25.6 Event Seating & Staging Solutions

Awarded Vendor(s): SAAFE, LLC

Award Date: 11/19/24 **Contract Number:** 25.6 SAF

- ☒ 1 Legal Affidavit(s)
- ☒ 2 Release of Solicitation
- ☒ 3 Copy of Solicitation Documents
- ☐ ~~4 Copy of Questions & Answers~~
- ☐ ~~5 Copy of Addenda~~
- ☒ 6 Closed Notification
- ☒ 7 Notification Report
- ☒ 8 Access Report
- ☒ 9 Opening Record
- ☒ 10 Copy of Qualified Vendor Responses
- ☒ 11 Evaluation Summary & Recommendation
- ☐ ~~12 Copy of Rejection Letter~~
- ☒ 13 Copy of Award Letter(s)
- ☒ 14 Copy of Signed Contract(s)

AFFIDAVIT OF PUBLICATION

State of Pennsylvania, County of Lancaster, ss:

Rachel Cozart, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of The Bismarck Tribune, and that the publication(s) were made through The Bismarck Tribune on the following dates:

PUBLICATION DATES:

Sep. 30, 2024, Oct. 7, 2024

NOTICE ID: vRUCNMtzJvDvMnxbcXeE

PUBLISHER ID: COL-ND-0484

NOTICE NAME: RFP 25.6 - Event Seating & Staging (Bismarck)

Publication Fee: \$86.94

(Signed) Rachel Cozart

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2027
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: 10/07/2024

Nicole Burkholder

Notary Public

Notarized remotely online using communication technology via Proof.

RFP # 25.6 Event Seating & Staging Solutions

Sealed proposals will be received by the Cooperative Purchasing Connection (CPC) on behalf of its current and potential member agencies in Minnesota, North Dakota, and South Dakota for **RFP #25.6 – Event Seating & Staging Solutions**.

Specifications and forms may be obtained by registering for free with **CPC on Public Purchase** (www.publicpurchase.com).

Proposals must be uploaded to Public Purchase **before 1:00 p.m. CT on Wednesday, October 30, 2024**, and late proposals will not be considered.
9/30, 10/7 - COL-ND-0484



AFFIDAVIT OF PUBLICATION

State of Pennsylvania, County of Lancaster, ss:

Rachel Cozart, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of the The Forum of Fargo-Moorhead (ND), a newspaper printed and published in the City of Fargo, County of Cass, State of North Dakota.

1. I am the designated agent of The The Forum of Fargo-Moorhead (ND), under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspaper listed on the attached exhibit.

2. The newspaper listed on the exhibit published the advertisement of: **ND Bids/Proposals Notice**; (2) time: *Monday, September 30, 2024, Monday, October 7, 2024*, as required by law or ordinance.

3. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

Rachel Cozart

(Signed)_____

VERIFICATION

State of Pennsylvania
County of Lancaster

Commonwealth of Pennsylvania - Notary Seal
Nicole Burkholder, Notary Public
Lancaster County
My commission expires March 30, 2027
Commission Number 1342120

Subscribed in my presence and sworn to before me on this: **10/07/2024**

Nicole Burkholder

Notary Public
Notarized remotely online using communication technology via Proof.

RFP # 25.6 Event Seating & Staging Solutions

Sealed proposals will be received by the Cooperative Purchasing Connection (CPC) on behalf of its current and potential member agencies in Minnesota, North Dakota, and South Dakota for **RFP #25.6 – Event Seating & Staging Solutions**.

Specifications and forms may be obtained by registering for free with **CPC on Public Purchase (www.publicpurchase.com)**.

Proposals must be uploaded to Public Purchase **before 1:00 p.m. CT on Wednesday, October 30, 2024**, and late proposals will not be considered.
(Sep. 30; Oct. 7, 2024)



CLASSIFIEDS + PUBLIC NOTICES

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GENERAL POLICIES
Review your ad on the first day of publication. If there are mistakes, notify us immediately. We will make changes for errors and adjust your bill, but only if we receive notice on the first day the ad is published. We limit our liability in this way, and we do not accept liability for any other damages which may result from error or omission in or of an ad. All ad copy must be approved by the newspaper, which reserves the right to request changes, reject or properly classify an ad. The advertiser, and not the newspaper, is responsible for the truthful content of the ad. Advertising is also subject to credit approval.

Legal Notices
PUBLIC ACCURACY TEST
The public is invited to observe a PUBLIC ACCURACY TEST on Friday, October 11th, 2024 at 9:00am for the 2024 General Election Scott County Government Center 200 4th Ave W, Shakopee, MN Room GW 170

Proposals for Bids
LEGAL NOTICE
Sealed proposals will be received by the Cooperative Purchasing Connection (CPC) on behalf of its current and potential member agencies in Minnesota, North Dakota, and South Dakota for **RFP #2406 Event Seating & Staging Solutions.**
Specifications and forms may be obtained by registering for free with **CPC on Purchase (www.publicpurchase.com).**
Proposals must be uploaded to Public Purchase before **1:00 p.m. CT on Wednesday, October 30, 2024**, and late proposals will not be considered.

134 Home Health Care
HOME HEALTH CARE PART TIME
Need person to take me to appts, stay with me, and bring me home from medical appts. **952-405-6058.**
Your move. Your ad.

324 Collectibles
Dolls & Toys & Bears OH MY! SAVE THE DATE! 15th Annual! 10-24-24, 10 to 4 pm Crowne Plaza Hotel 3131 Campus Dr Plymouth MN. ADM \$5
337 Firewood
FIREWOOD 2 YEAR DRY 4"x8"x16" \$225 for 1 or 2 for \$400. Call: 630-520-8209

340 Misc. Equipment & Supplies
Abandoned Equipment
Pexto Shear Model #132-H S/N1753 Mitsubishi Laser Model #2512HB **651-457-0227**

404 Dogs
Boston Terrier Beautiful pups, APR, vet checked, family raised, delivery options \$350.00 712-330-5138
CAVAPOOS, BERNEADOODLES, 1-MALTIPOO, 1-PARTY YORKIE, 2-COCKAPOOS. UTD shots/deworm, 2 yr Warr, Lic# 484991. We train & care! Ask about our rescues! Brenna 608-574-7831, Duane 920-210-7441 **www.SpringGreenPups.com**

404 Dogs
English Springer Spaniel Puppies
AKC 7M 2F Dews, Tails, 1st shots and vet checked. Parents genetically tested. Ready Oct. 15th. \$1,000 Chaska MN, call/text (952) 807-6181

Golden Retrievers - World's best pheasant dogst! 6 Males, \$1500/ea. **orionskennel.com. 772-643-1340**
Labrador Retrievers AKC Fox Red puppies! 5/1-10/1 320-859-2175 **vacation@linwoodresort.com**

PUPPIES Toy/Mini Breeds, variety. Vet chkd, hith guar., shots. Friendly! \$250 & up. Cash. **322-232-9109**
ShihTzu PURE BichonX pups/adults Non-Shed, Vet Ck, H Guar, \$250-900 ARDYweb.com 612-760-1096

Small Breed Puppies Cavalier mix, will be small, 7-10 lbs at adulthood \$500.00 612-709-8644
420 Campgrounds & RV Parks
Seasonal campsites Linwood Resort Lk Osakis 5/1-10/1 320-859-2175 **vacation@linwoodresort.com**

Place an ad today.

430 Vacation Guide
Seasonal cabins Summer 2025. 1 to 3 br. Linwood Resort on Lake Osakis. **www.linwoodresort.com vacation@linwoodresort.com**

The smart way to sell your stuff.
To place an ad, call 612.673.7000, fax 612.673.4884 or go to **startribune.com/placeads.**

StarTribune

VEHICLES WANTED
\$\$\$\$\$ CASH FOR CARS \$\$\$\$\$
Repairs or Junkers 612.414.4924
All rental advertising in the Star Tribune is subject to the laws which make it illegal to advertise "any preference, limitation or discrimination based on race, color, national origin, ancestry, religion, creed, sex, marital status, sexual orientation, handicap, disability, familial status or status regarding public assistance or an intention to make any such preference, limitation or discrimination". The Star Tribune will not knowingly accept any advertisements which are in violation of the law. All dwellings advertised in the Star Tribune publications are available on an equal opportunity basis.
Resources:
Mpls. Civil Rights 612-673-3012
MN Human Rights 651-296-5663
Rental Home Line 612-728-5767
HUD 1-800-669-9777

The Minnesota Star Tribune The Heart and Voice of the North

Mortgage Foreclosures
NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN, that default has occurred in the conditions of the following described mortgage:
Mortgagor: Julie I Newbury, a single person
Mortgagee: M & I Marshall & Ilsley Bank
Dated: October 25, 2007
Recorded: November 5, 2007
Anoka County Recorder Document No. 1996927.005
Assigned to: Financial Freedom Senior Funding Corp, a subsidiary of IndyMac Bank, FSB
Dated: October 25, 2007
Recorded: November 5, 2007
Anoka County Recorder Document No. 1996927.006
Assigned to: MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC. (MERS), A DELAWARE CORPORATION, ITS SUCCESSORS OR ASSIGNS, AS NOMINEE OR FINANCIAL FREEDOM ACQUISITION LLC
Dated: September 25, 2009
Recorded: October 12, 2009
Anoka County Recorder Document No. 2010737.005
Assigned to: CIT Bank, N.A., its successors and assigns
Dated: October 1, 2015
Recorded: November 4, 2015
Anoka County Recorder Document No. 2122305.001
Assigned to: Bank of New York Mellon Trust Company, N.A., as Trustee for Mortgage Assets Management Series I Trust
Dated: June 20, 2019
Recorded: September 13, 2019
Anoka County Recorder Document No. 2238368.002
Transaction Agent: Mortgage Electronic Registration Systems, Inc.
Transaction Agent Mortgage Identification Number: 100854930001150534
Lender or Broker: M & I Marshall & Ilsley Bank
Residential Mortgage Servicer: PHH Mortgage Corporation
Mortgage Originator: M & I Marshall & Ilsley Bank
LEGAL DESCRIPTION OF PROPERTY: Lot 13, Block 4, Dailey and Herda 2nd Addition, Anoka County, Minnesota
This is Abstract Property.
TAX PARCEL NO.: 22-31-24-22-0061
ADDRESS OF PROPERTY: 2331 Coon Rapids Blvd NW Coon Rapids, MN 55433
COUNTY IN WHICH PROPERTY IS LOCATED: Anoka
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$286,500.00
AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE: \$227,826.00
That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; that no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: October 29, 2024, 10:00 AM
PLACE OF SALE: Sheriff's Office, 13301 Hanson Boulevard NW, Andover, MN to pay the debt then secured by said Mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within 12 Months from the date of said sale by the mortgagor(s), their personal representatives or assigns.
DATE TO VACATE PROPERTY: The date on or before which the mortgagor must vacate the property if the mortgage is not reinstated under Minnesota Statutes section 580.30 or the property redeemed under Minnesota Statutes section 580.23 is October 29, 2025 at 11:59 p.m.
MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: NONE
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
Dated: September 3, 2024
Bank of New York Mellon Trust Company, N.A., as Trustee for Mortgage Assets Management Series I Trust, Assignee of Mortgage
1333 Northland Drive, Suite 205 Mendota Heights, MN 55120
801-355-2886
651-228-1753 (fax)
THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.
MN11017.
9/9, 9/16, 9/23, 9/30, 10/7, 10/14/24 Star Tribune

Mortgage Foreclosures
NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN: That default has occurred in the conditions of the following described mortgage:
DATE OF MORTGAGE: April 28, 2006
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$243,000.00
MORTGAGOR(S): Irene A. Maki and Donald C. Maki, wife and husband
MORTGAGEE: Wells Fargo Bank, N.A.
DATE AND PLACE OF FILING: Recorded on May 5, 2006 as Document Number 620191 in the Office of the County Recorder of Sherburne County, Minnesota.
ASSIGNMENT OF MORTGAGE: Assigned to: Nationstar Mortgage LLC D/B/A Champion Mortgage Company by assignment recorded on October 24, 2017 as Document Number 84709 in the Office of the County Recorder of Sherburne County, Minnesota; thereafter assigned to Mortgage Assets Management, LLC by assignment recorded on February 18, 2022 as Document Number 937938 in the Office of the County Recorder of Sherburne County, Minnesota; thereafter assigned to Federal National Mortgage Association, Inc. by assignment recorded on April 4, 2024 as Document Number 968064 in the Office of the County Recorder of Sherburne County, Minnesota; thereafter assigned to PHH Mortgage Corporation by assignment recorded on August 29, 2024 as Document Number 973461 in the Office of the County Recorder of Sherburne County, Minnesota.
LEGAL DESCRIPTION OF PROPERTY: Lot 4, Block 1, Shadow Wood Village Two, Sherburne County, Minnesota.
STREET ADDRESS OF PROPERTY: 620 MINNESOTA AVENUE, BIG LAKE, MN 55309
COUNTY IN WHICH PROPERTY IS LOCATED: Sherburne County, Minnesota
THE AMOUNT CLAIMED TO BE DUE ON THE MORTGAGE ON THE DATE OF THE NOTICE: \$137,730.29
TRANSACTION AGENT: None
NAME OF MORTGAGE ORIGINATOR: Wells Fargo Bank, N.A.
RESIDENTIAL SERVICER: PHH Mortgage Corporation
TAX PARCEL IDENTIFICATION NUMBER: 65-00494-0120
THE TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER: None
THAT no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 05, 2024 at 10:00 AM.
PLACE OF SALE: Sherburne County Sheriff's Office, 13880 Highway 10 Elk River, MN 55330, to pay the debt then secured by said mortgage and taxes, if any actually paid by the mortgagee, on the premises and the costs and disbursements allowed by law. The time allowed by law for redemption by said mortgagor(s), their personal representatives or assigns is twelve (12) months from the date of sale.
TIME AND DATE TO VACATE PROPERTY: Unless said mortgage is reinstated or the property redeemed, or unless the time for redemption is reduced by judicial order, you must vacate the premises by 11:59 p.m. on November 5, 2025.
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: None
Dated: September 12, 2024
PHH MORTGAGE CORPORATION
Mortgagee
TROTTE LAW, P.C.
By: /s/ "N. Kibongni Fondungallah, Esq." Samuel R. Coleman, Esq. Sung Woo Hong, Esq.
25 Dale Street North St. Paul, MN 55102 (651) 209-9782
(24-0843-FC01)
THIS IS A COMMUNICATION FROM A DEBT COLLECTOR.
9/16, 9/23, 9/30, 10/7, 10/14, 10/21/24 Star Tribune

Mortgage Foreclosures
NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN: That default has occurred in the conditions of the following described mortgage:
DATE OF MORTGAGE: April 28, 2006
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$243,000.00
MORTGAGOR(S): Irene A. Maki and Donald C. Maki, wife and husband
MORTGAGEE: Wells Fargo Bank, N.A.
DATE AND PLACE OF FILING: Recorded on May 5, 2006 as Document Number 620191 in the Office of the County Recorder of Sherburne County, Minnesota; thereafter assigned to Federal National Mortgage Association, Inc. by assignment recorded on April 4, 2024 as Document Number 968064 in the Office of the County Recorder of Sherburne County, Minnesota; thereafter assigned to PHH Mortgage Corporation by assignment recorded on August 29, 2024 as Document Number 973461 in the Office of the County Recorder of Sherburne County, Minnesota.
LEGAL DESCRIPTION OF PROPERTY: Lot 4, Block 1, Shadow Wood Village Two, Sherburne County, Minnesota.
STREET ADDRESS OF PROPERTY: 620 MINNESOTA AVENUE, BIG LAKE, MN 55309
COUNTY IN WHICH PROPERTY IS LOCATED: Sherburne County, Minnesota
THE AMOUNT CLAIMED TO BE DUE ON THE MORTGAGE ON THE DATE OF THE NOTICE: \$137,730.29
TRANSACTION AGENT: None
NAME OF MORTGAGE ORIGINATOR: Wells Fargo Bank, N.A.
RESIDENTIAL SERVICER: PHH Mortgage Corporation
TAX PARCEL IDENTIFICATION NUMBER: 65-00494-0120
THE TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER: None
THAT no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 05, 2024 at 10:00 AM.
PLACE OF SALE: Sherburne County Sheriff's Office, 13880 Highway 10 Elk River, MN 55330, to pay the debt then secured by said mortgage and taxes, if any actually paid by the mortgagee, on the premises and the costs and disbursements allowed by law. The time allowed by law for redemption by said mortgagor(s), their personal representatives or assigns is twelve (12) months from the date of sale.
TIME AND DATE TO VACATE PROPERTY: Unless said mortgage is reinstated or the property redeemed, or unless the time for redemption is reduced by judicial order, you must vacate the premises by 11:59 p.m. on November 5, 2025.
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: None
Dated: September 12, 2024
PHH MORTGAGE CORPORATION
Mortgagee
TROTTE LAW, P.C.
By: /s/ "N. Kibongni Fondungallah, Esq." Samuel R. Coleman, Esq. Sung Woo Hong, Esq.
25 Dale Street North St. Paul, MN 55102 (651) 209-9782
(24-0843-FC01)
THIS IS A COMMUNICATION FROM A DEBT COLLECTOR.
9/16, 9/23, 9/30, 10/7, 10/14, 10/21/24 Star Tribune

Mortgage Foreclosures
Transaction Agent: Mortgage Electronic Registration Systems, Inc.
Transaction Agent Mortgage Identification Number: 100719100012856520
Lender or Broker: CrossCountry Mortgage, LLC, a Limited Liability Company
Residential Mortgage Servicer: Nationstar Mortgage LLC
Mortgage Originator: CrossCountry Mortgage, LLC, a Limited Liability Company
LEGAL DESCRIPTION OF PROPERTY: Lot 2, Block 17, Donnan's Valley Park 8th Addition, Dakota County, Minnesota
This is Abstract Property.
TAX PARCEL NO.: 22-21177-17-020
ADDRESS OF PROPERTY: 6270 161st W, Wadena, MN 55568
COUNTY IN WHICH PROPERTY IS LOCATED: Dakota
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$349,227.00
AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE: \$354,560.61
That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; that no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: December 24, 2024, 10:00 AM
PLACE OF SALE: Lobby of Law Enforcement Center, Dakota County Civil Unit, 1580 Highway 55, Hastings, MN 55033
COUNTY IN WHICH PROPERTY IS LOCATED: Sherburne County, Minnesota
THE AMOUNT CLAIMED TO BE DUE ON THE MORTGAGE ON THE DATE OF THE NOTICE: \$137,730.29
TRANSACTION AGENT: None
NAME OF MORTGAGE ORIGINATOR: Wells Fargo Bank, N.A.
RESIDENTIAL SERVICER: PHH Mortgage Corporation
TAX PARCEL IDENTIFICATION NUMBER: 65-00494-0120
THE TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER: None
THAT no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 05, 2024 at 10:00 AM.
PLACE OF SALE: Sherburne County Sheriff's Office, 13880 Highway 10 Elk River, MN 55330, to pay the debt then secured by said mortgage and taxes, if any actually paid by the mortgagee, on the premises and the costs and disbursements allowed by law. The time allowed by law for redemption by said mortgagor(s), their personal representatives or assigns is twelve (12) months from the date of sale.
TIME AND DATE TO VACATE PROPERTY: Unless said mortgage is reinstated or the property redeemed, or unless the time for redemption is reduced by judicial order, you must vacate the premises by 11:59 p.m. on November 5, 2025.
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
Dated: September 27, 2024
CrossCountry Mortgage, LLC, Assignee of Mortgage
1333 Northland Drive, Suite 205 Mendota Heights, MN 55120
801-355-2886
651-228-1753 (fax)
THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.
MN23384.
10/7, 10/14, 10/21, 10/28, 11/4, 11/11/24 Star Tribune

Mortgage Foreclosures
NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN: That default has occurred in the conditions of the following described mortgage:
Mortgagor: Robert E Sylvester, Sr., a single man
Mortgagee: Mortgage Electronic Registration Systems, Inc., as mortgagee, as nominee for HomeBridge Financial Services, Inc.
Dated: August 26, 2021
Filed: November 5, 2021
Ramsey County Registrar of Titles Document No. T02716915 Against Cert PARCEL NO: 2336505
Assigned to: Freedom Mortgage Corporation
Dated: September 6, 2023
Filed: September 12, 2023
Ramsey County Registrar of Titles Document No. T02760881 Against Certificate of Title No.: 636505
Transaction Agent: Mortgage Electronic Registration Systems, Inc.
Transaction Agent Mortgage Identification Number: 100288224015033559
Lender or Broker: HomeBridge Financial Services, Inc.
Residential Mortgage Servicer: Freedom Mortgage Corporation
Mortgage Originator: HomeBridge Financial Services, Inc.
LEGAL DESCRIPTION OF PROPERTY: The North 80 feet of Lots 1, 2, and 3, Block 2, Schoch's Re-arg, Ramsey County, Minnesota
This is Registered Property.
TAX PARCEL NO: 2336505
ADDRESS OF PROPERTY: 871 Hazelwood St Saint Paul, MN 55106
COUNTY IN WHICH PROPERTY IS LOCATED: Ramsey
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$244,938.00
AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE: \$240,560.61
That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; that no action or proceeding has been instituted at law to recover the debt then remaining secured by

Mortgage Foreclosures
such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 20, 2024, 10:00 AM
PLACE OF SALE: Sheriff's Office, Civil Process Unit, 360 Wabasha St N., Suite 111, St. Paul, MN 55102-1418 to pay the debt then secured by said Mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within 6 Months from the date of said sale by the mortgagor(s), their personal representatives or assigns.
DATE TO VACATE PROPERTY: The date on or before which the mortgagor must vacate the property if the mortgage is not reinstated under Minnesota Statutes section 580.30 or the property redeemed under Minnesota Statutes section 580.23 is May 20, 2025 at 11:59 p.m.
MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: NONE
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
Dated: September 23, 2024
Freedom Mortgage Corporation, Assignee of Mortgage
By: HALLIDAY, WATKINS & MANN, P.C.
Attorneys for: Freedom Mortgage Corporation, Assignee of Mortgage
1333 Northland Drive, Suite 205 Mendota Heights, MN 55120
801-355-2886
651-228-1753 (fax)
THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.
MN22517.
9/23, 9/30, 10/7, 10/14, 10/21, 10/28, 11/4/24 Star Tribune

NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN, that default has occurred in the conditions of the following described mortgage:
Mortgagor: Joshua Scott, A Married man
Mortgagee: Mortgage Electronic Registration Systems, Inc., as mortgagee, as nominee for CMG Mortgage, Inc dba CMG Financial, LLC and its successors
Dated: December 4, 2015
Recorded: December 11, 2015
Hennepin County Recorder Document No. A267298
Assigned to: Freedom Mortgage Corporation
Dated: March 21, 2022
Recorded: March 21, 2022
Hennepin County Recorder Document No. 11089112
Transaction Agent: Mortgage Electronic Registration Systems, Inc.
Transaction Agent Mortgage Identification Number: 10007240001603177
Lender or Broker: CMG Mortgage, Inc dba CMG Financial, #1820
Residential Mortgage Servicer: Freedom Mortgage Corporation
Mortgage Originator: CMG Mortgage, Inc dba CMG Financial, #1820
LEGAL DESCRIPTION OF PROPERTY: The North 1/2 of the East 1/2 of Lot 6, Thorpe Bros. 9th Addition to Minneapolis, Hennepin County, Minnesota
This is Abstract Property.
TAX PARCEL NO.: 1402824430024
ADDRESS OF PROPERTY: 5244 Bloomington Avenue S Minneapolis, MN 55417
COUNTY IN WHICH PROPERTY IS LOCATED: Hennepin
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$391,773.00
AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE: \$333,974.41
That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; that no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 14, 2024, 10:00 AM
PLACE OF SALE: Hennepin County Sheriff's Office, Civil Unit, 350 South Fifth Street, Room 190, Minneapolis, MN to pay the debt then secured by said Mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within 6 Months from the date of said sale by the mortgagor(s), their personal representatives or assigns.
DATE TO VACATE PROPERTY: The date on or before which the mortgagor must vacate the property if the mortgage is not reinstated under Minnesota Statutes section 580.30 or the property redeemed under Minnesota Statutes section 580.23 is May 20, 2025 at 11:59 p.m.
MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: NONE
THE TIME ALLOWED BY LAW FOR

Mortgage Foreclosures
REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
Dated: September 17, 2024
Freedom Mortgage Corporation, Assignee of Mortgage
By: HALLIDAY, WATKINS & MANN, P.C.
Attorneys for: Freedom Mortgage Corporation, Assignee of Mortgage
1333 Northland Drive, Suite 205 Mendota Heights, MN 55120
801-355-2886
651-228-1753 (fax)
THIS COMMUNICATION IS FROM A DEBT COLLECTOR ATTEMPTING TO COLLECT A DEBT. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.
MN11133.
9/23, 9/30, 10/7, 10/14, 10/21, 10/28/24 Star Tribune
DATE OF MORTGAGE: February 21, 2006
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$236,392.33
MORTGAGOR(S): Paul C. Lewis and Marina E. Lewis, husband and wife
MORTGAGEE: Wells Fargo Financial Minnesota, Inc. n/k/a Wells Fargo USA Holdings, Inc., successor by merger to Wells Fargo Financial Minnesota, Inc. n/k/a Wells Fargo USA Holdings, LLC successor by conversion to Wells Fargo USA Holdings, Inc.
DATE AND PLACE OF FILING: Recorded on March 14, 2006 as Document Number A732455; as modified of record by document recorded on February 10, 2023 as Document Number A1170386 in the Office of the County Recorder of Scott County, Minnesota
ASSIGNMENTS OF MORTGAGE: Assigned to: None
LEGAL DESCRIPTION OF PROPERTY: Lot 1, Block 2, Windrose 4th Addition, Scott County, Minnesota.
STREET ADDRESS OF PROPERTY: 26800 OAKRIDGE WAY, ELKO, MN 55020
COUNTY IN WHICH PROPERTY IS LOCATED: Scott County, Minnesota
THE AMOUNT CLAIMED TO BE DUE ON THE MORTGAGE ON THE DATE OF THE NOTICE: \$254,611.85
TRANSACTION AGENT: None
NAME OF MORTGAGE ORIGINATOR: Wells Fargo Financial Minnesota, Inc. n/k/a Wells Fargo USA Holdings, Inc. successor by merger to Wells Fargo Financial Minnesota, Inc. n/k/a Wells Fargo USA Holdings, LLC successor by conversion to Wells Fargo USA Holdings, Inc.
RESIDENTIAL SERVICER: Wells Fargo Bank, N.A.
TAX PARCEL IDENTIFICATION NUMBER: 230360050
TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER: None
THAT no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: December 05, 2024 at 10:00 AM.
PLACE OF SALE: Scott County Sheriff's Office, 301 South Fuller Street, Shakopee, MN 55379, to pay the debt then secured by said mortgage and taxes, if any actually paid by the mortgagee, on the premises and the costs and disbursements allowed by law. The time allowed by law for redemption by said mortgagor(s), their personal representatives or assigns is six (6) months from the date of sale.
TIME AND DATE TO VACATE PROPERTY: Unless said mortgage is reinstated or the property redeemed, or unless the time for redemption is reduced by judicial order, you must vacate the premises by 11:59 p.m. on June 5, 2025.
THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNS, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.
Dated: September 26, 2024
WELLS FARGO USA HOLDINGS, LLC
Mortgagee
TROTTE LAW, P.C.
By: /s/ "N. Kibongni Fondungallah, Esq." Samuel R. Coleman, Esq. Sung Woo Hong, Esq.
25 Dale Street North St. Paul, MN 55102 (651) 209-9782
(23-1160-FC01)
THIS IS A COMMUNICATION FROM A DEBT COLLECTOR.
9/30, 10/7, 10/14, 10/21, 10/28, 11/4/24 Star Tribune

NOTICE OF MORTGAGE FORECLOSURE SALE
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN: That default has occurred in the conditions of the following described mortgage:
Mortgagor: Allen Rasmussen, a single man
Mortgagee: Mortgage Electronic Registration Systems, Inc., as mortgagee, as nominee for Plaza

Mortgage Foreclosures
Home Mortgage Inc., its successors and assigns
Dated: May 19, 2017
Filed: June 6, 2017
Ramsey County Recorder Document No. A04661282
Assigned to: Nationstar Mortgage LLC
Dated: April 20, 2023
Recorded: April 26, 2023
Ramsey County Recorder Document No. A04986531
Transaction Agent: Mortgage Electronic Registration Systems, Inc.
Transaction Agent Mortgage Identification Number: 100109800003465631
Lender or Broker: Plaza Home Mortgage Inc.
Residential Mortgage Servicer: Nationstar Mortgage LLC
Mortgage Originator: Plaza Home Mortgage Inc.
LEGAL DESCRIPTION OF PROPERTY: Lot 3, Block 3, Crest Haven Addition, Ramsey County, Minnesota.
This is Abstract Property.
TAX PARCEL NO.: 353022310057
ADDRESS OF PROPERTY: 1836 Belland Avenue White Bear Lake, MN 55110
COUNTY IN WHICH PROPERTY IS LOCATED: Ramsey
ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$136,000.00
AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE: \$143,113.79
That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; that no action or proceeding has been instituted at law to recover the debt then remaining secured by such mortgage, or any part thereof, or if the action or proceeding has been instituted, that the same has been discontinued, or that an execution upon the judgment rendered therein has been returned unsatisfied, in whole or in part;
PURSUANT to the power of sale contained in said mortgage, the above described property will be sold by the Sheriff of said county as follows:
DATE AND TIME OF SALE: November 13, 2024, 10:00 AM
PLACE OF SALE: Sheriff's Office, Civil Process Unit, 360 Wabasha St N., Suite 111, St. Paul, MN 55102-1418 to pay the debt then secured by said Mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within 6 Months from the date of said sale by the mortgagor(s), their personal representatives or assigns.
DATE TO VACATE PROPERTY

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
COUNTY OF HENNEPIN)



650 3rd Ave. S, Suite 1300 | Minneapolis, MN | 55488

Terri Swanson, being first duly sworn, on oath states as follows:

1. (S)He is and during all times herein stated has been an employee of the Star Tribune Media Company LLC, a Delaware limited liability company with offices at 650 Third Ave. S., Suite 1300, Minneapolis, Minnesota 55488, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

<u>Dates of Publication</u>	<u>Advertiser</u>	<u>Account #</u>	<u>Order #</u>
StarTribune 09/30/2024	COOPERATIVE PURCHASING CONNECTION	1000337556	496770
StarTribune 10/07/2024	COOPERATIVE PURCHASING CONNECTION	1000337556	496770

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: **\$235.20**

5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Hennepin County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

Terri Swanson

Subscribed and sworn to before me on: 10/07/2024

Diane E. Rak Kleszyk



Notary Public

From: [Public Purchase](#)
To: [Amy Lohse](#)
Cc: [Jane Eastes](#); [Melissa Mattson](#); [Joni Puffett](#)
Subject: [External]Release Successful on Bid RFP #25.6 - Event Seating and Staging Solutions
Date: Wednesday, September 25, 2024 1:30:08 PM

Amy Lohse:

Bid "RFP #25.6 - Event Seating and Staging Solutions"
Status: Release Successful on Sep 25, 2024 1:30:00 PM CDT

You can check the released bid by going to the following address:
<http://www.publicpurchase.com/gems/bid/bidView?bidId=192541>

If you have any questions regarding this bid, please contact our Customer Support Staff at
agency support@publicpurchase.com

Thank you for using Public Purchase.

MK= +Hl63m/0kqjBwOcgosTyw==

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Proposals Requested by the: **Cooperative Purchasing Connection**

RFP #25.6 – Event Seating & Staging Solutions

CPC is seeking to collaborate with an experienced vendor(s), equipped with the necessary resources and capabilities to develop a program for participating agencies to have the ability to purchase from a broad-line of event seating and staging solutions for venues such as gymnasiums, auditoriums, arenas, stadiums, places of worship, etc. as well as installation, maintenance and repair services, at consortium level discounted pricing. Agencies include educational institutions, cities, counties, nonprofits, other governmental agencies, or other entities contracted on behalf of a participating agency.

Due: 10:00 a.m. CT on Wednesday, October 30, 2024

**Suppliers will submit questions and proposals online via Public
Purchase (www.publicpurchase.com)**

RFP Facilitator:
Amy Lohse
Procurement Specialist

Published in:
Star Tribune
Argus Leader
Fargo Forum
Bismarck Tribune

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- VIII. Solicitation and Submittal Procedures
- IX. Solicitation Terms and Conditions
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I. Introduction to CPC

The Cooperative Purchasing Connection (CPC) is a joint powers group of local governmental agencies and service cooperatives in Minnesota, organized pursuant to Minnesota Statute §123A.21. CPC obtains the legal authority to develop and offer, among other services, cooperative procurement services to members and participants. Eligible and existing participants include state, city, and county governments, tribal nations, government agencies, public and non-public educational agencies, colleges, universities, nonprofit organizations, and other entities contracted on behalf of an agency. Participation in the resulting contract(s) is open to government and nonprofit agencies across the United States.

In addition, the North Dakota Educators Service Cooperative (NDESC) is a joint powers group organized under the provisions of Chapter 54-40.3 of the North Dakota Century Code. NDESC holds a joint powers agreement with Lakes Country Service Cooperative (LCSC) in Fergus Falls, Minnesota, to provide purchasing contracts to its participating agencies. South Dakota participating agencies may also utilize CPC's purchasing contracts pursuant to South Dakota State Statute §5-18A-37.

LCSC provides the administrative functions of CPC. Administrative functions include but are not limited to bid and contract research, contract development, negotiations; fiscal reporting agent; marketing; contract promotion and agency support services.

II. Solicitation Description

CPC is seeking to collaborate with an experienced Supplier(s), equipped with the necessary resources and capabilities to develop a program for participating agencies to have the ability to purchase from a broad-line of event seating and staging, at consortium level discounted pricing. A qualified Supplier shall have established a percentage discount from a catalog list, published prices, or price list. Discounts may be submitted for an entire catalog or for specific product categories or manufacturer categories. Event seating and staging may include, but not limited to the following categories:

1. Indoor and outdoor grandstands: bleachers, angle frame, I-beam, tube, and channel structure.
2. Telescopic seating, arena seating.
3. Seating: bench, fixed, soft, portable/tip and roll.
4. Staging, fixed or mobile: risers, stages.
5. Related accessories: press boxes, media platforms, score keeping tables, railings, end curtains, ramps.
6. Services: design, installation, maintenance, repair, safety-inspections.
7. Rental equipment: applicable to the solutions requested above.

Through the combination of purchasing power, CPC's objective is to achieve cost savings through a single competitive solicitation process. This process eliminates a Supplier from responding to multiple quotes and proposals allowing for the reduction in administrative and overhead costs through CPC's purchasing procedures. CPC will work closely with the Supplier to market the contract not only to participating agencies but also to potential agencies where the contract would be an advantageous option for growing participation and purchases through the Supplier.

CPC intends to award this solicitation to one or more Suppliers based on who can offer acceptable event seating and staging solutions, services and related accessories that can be of benefit to all participating agencies. Manufacturers may respond directly and will be required to identify regional suppliers to execute the contract if pricing is consistent in the tri-state area and designated suppliers adhere to the terms outlined in this solicitation.

CPC encourages providers of all manufacturers/brands to bid, providing the following criteria are met:

1. Pricing discounts offered on a full range of quality products and supplies.

2. Warranty protection.
3. Training and support, when applicable.
4. Installation, when applicable.
5. Guaranteed pricing discounts, held firm for the duration of the contract term.

Suppliers who meet any or all of the mentioned above must complete the required documents in their indicated format to be considered a responsive and responsible Supplier.

The contract(s) resulting from this solicitation will be Indefinite Delivery, Indefinite Quantity (IDIQ) contract(s). Historically, from 2021 to 2024, CPC participating agencies have purchased approximately \$24 million. All quantities or dollar values listed within this solicitation are estimates.

Numerous factors could cause the actual value of the contract(s) resulting from this solicitation to vary substantially from the historical value. Such factors include, but are not limited to, the following:

1. There is no guarantee of volume to be purchased, nor is there any guarantee that demand will continue in any manner consistent with previous purchases; and
2. The individual value of each contract is indeterminate and will depend upon actual participating agency demand, and actual quantities ordered during the contract period.

In CPC's experience, depending on the price of a particular item, the actual volume of purchases could be substantially in excess of, or substantially below, estimated volumes. Specifically, if actual contract pricing is lower than anticipated or historical pricing, actual quantities purchased could be substantially greater than the estimates; conversely, if actual contract pricing is higher than anticipated or historical pricing, actual quantities purchased could be substantially lower than the estimates. By submitting a response, the Supplier acknowledges the foregoing and agrees that actual good faith purchasing volumes during the term of the resulting contract(s) could vary substantially from the estimates/historical values provided in this solicitation.

With CPC's intent to market the contract to participating and potential agencies and to possibly position the contract within the Express online marketplace, when applicable, it is CPC's belief that the program will continue to grow significantly throughout the course of the solicitation term, not to exceed four (4) years.

III. Responding Minimum Qualifications

All submittals must contain answers, responses and/or documentation to the information requested herein. Any submittal failing to provide the required information and/or documentation will be considered non-responsive. A submittal considered non-responsive may result in possible disqualification for consideration of a solicitation award.

Responding Suppliers must demonstrate their ability, capacity, and available resources to provide event seating and staging to participating agencies. Suppliers are required to communicate and demonstrate within their submittal that they have extensive knowledge, background, and at least five (5) years of experience with obtaining, producing, delivering, and supporting the product lines offered.

CPC reserves the right to accept or reject any Supplier's proposal failing to demonstrate their abilities or capacity solely based on information provided in the solicitation response and/or its own investigation of the company.

IV. Technical Specifications

An attempt has been made to standardize the language used in this solicitation. The words "must", "shall", "mandatory" and the phrase "it is required" are used in connection with a mandatory

specification. The words “should” and “may” are used in connection with a specification that is desirable.

A. General

1. The Supplier must have access to a full inventory of the proposed product line(s) while maintaining a minimum monthly average fill rate of 95% or above. Items that are reordered, back-ordered, or partially filled are not considered filled items when calculating this service level.
2. The Supplier must provide participating agencies who have questions, issues, and/or concerns with an efficient response; responding to agencies within 24 business hours.

Event Seating and Staging Solutions - Equipment and Supplies:

1. All equipment, supplies, parts, and all related accessories that can be purchased must be new and actively marketed products by the manufacturer's authorized dealers.
2. Provide products that are factory certified by a nationally recognized manufacturer and installed by licensed factory-certified installers with the appropriate state contractor license(s).
3. The Vendor must possess the ability to furnish all required labor, materials, equipment, implements, parts, and supplies necessary for the installation of the proposed event seating and staging solutions.
4. The Vendor must possess the ability to assess and determine existing site conditions and the participating agencies' expectations for the event seating or staging solution to be provided.
 - a. Develop a proposed solution to conform to meet expectations while considering:
 - i. Adequate floor leveling and strength for options of seating system.
 - ii. Adequate wall strength for attachment and operation of wall-attached telescopic seating systems.
 - iii. The electrical wiring within the building as required for power-operated seating systems.
 - iv. The proposed seating solution is adequate and functional within the existing site conditions and will comply with all state building codes.
5. Provide after-the-sale, ongoing inspection, and maintenance services to ensure proper maintenance and upkeep of seating system.
6. Engineering. It shall be mandatory that each Vendor submit with their response an affidavit signed by a Registered Professional Engineer stating that the product to be supplied has been tested by an independent testing facility and meets all applicable code requirements.
7. Materials.
 - a. All components and materials shall meet or exceed local building codes, industry standards, and Consumer Product Safety Commission (CPSC) standards.
 - b. A supplier must be able to provide certification or assurance when claiming that materials meet the Build America, Buy America Act requirements.
8. Installation. All products must be installed according to manufacturer's instructions. All equipment will be adjusted by installers for smooth and proper operation. Installation crews must clean all work areas and remove debris from installation site.
9. Product Improvement. Equipment provided shall incorporate manufacturer's design improvements and materials current at time of shipment, provided that such improvements and materials are consistent with the intent of these specifications.
10. Training. Provide the agencies' maintenance staff with technical assistance, training, and additional resources to safely maintain and operate the event seating and, or staging solution. The Vendor must provide the manufacturer's installation instructions and descriptive literature to the purchasing agency along with the manufacturer's operating, maintenance manuals and warranty information. The Vendor will, provide additional training necessary for them to develop a complete knowledge and understanding of the supplies, materials and equipment required to maintain and keep the installed systems and solutions in good

working condition through its lifecycle. All project drawings, manuals, training materials, maintenance and operational manuals, equipment bill of materials, warranties and written documents shall be presented to the owner on CD-R or DVD-R ("AutoCad", MS Word, Excel, PowerPoint, Access, Project, Adobe Acrobat, etc.).

11. All solutions shall conform to International Building Code (IBC) 2009 and the Americans with Disabilities Act (ADA) requirements.
12. Submit manufacturer's warranty with all the forms that were completed and submitted in owner's name and registered with the manufacturer. Within this documentation, product manufacturer must verify that its factory representative has inspected the installation of the completed project and that all work conforms to the manufacturer's specifications and requirements.
13. Provide a warranty to the owner that covers defects in the prep-work, installation, and workmanship, and further warrants that the installation was done in accordance with both the manufacturer's recommendations and any written directives of the manufacturer's on-site representative.

B. Equipment and Supplies

1. All equipment, supplies, parts, and all related accessories that can be purchased must be new and actively marketed products by the manufacturer's authorized dealers.
2. All equipment, supplies, parts, products, etc. will meet applicable safety and industry standards, laws and regulations.
3. Recalls.
 - a. The Supplier must notify CPC and their participating agencies of any product recalls.
 - b. The Supplier will issue a credit or comparable substitute for any delivered, recalled product at the agency's discretion.
 - c. All costs associated with voluntary and involuntary product recalls shall be borne by the Supplier.
4. Substitutions.
 - a. Materials, products or equipment described in these documents establish a standard of type, function, and quality to be met by any proposed substitution. Unless the specification prohibits substitution, Suppliers are encouraged to propose materials, products or equipment of comparable type, function, and quality. Proposals for substitute items shall be stated in the appropriate blank on the proposal form, or if the form does not contain blanks for substitution, on the Supplier's letterhead attached to the pricing form. Suppliers shall attach to the form a statement of the manufacturer and brand name of each proposed substitution plus a complete description of the item, including descriptive literature, illustrations, performance, and test data and any other information necessary for evaluation. The burden of proof is upon the respondent for the merit of the proposed substitution.

C. Pricing

1. Contract discounts and percentages must be held firm during the initial contract period. Additional discounts may be made to accommodate one-time bulk replacements, special promotions, or a large individual project. CPC may conduct periodic audits and the Supplier will be responsible for full reimbursement for any overcharge to a participating agency.
2. The Supplier must provide a discount price schedule for all categories of products available and labor/services offered in this solicitation.
3. New products and services, pertaining to the scope of this solicitation, can be added during the course of the contract term with notice, as outlined below, to CPC. These items shall meet or exceed all the specifications established in the solicitation and resulting contract. CPC may direct the Supplier to remove products that do not meet the intent or are otherwise in conflict with the contract requirements.
4. CPC may accept a future claim from the Supplier that a new threshold of performance or technology has been established. If CPC is satisfied with the evidence presented in support

of the claim, appropriate pricing for such new technology may be established by applying the same pricing method used by the Supplier in their submission. The Supplier must be able to verify the pricing calculation.

5. When a price list is revised (i.e. manufacturer), to add or delete products and accessories that result in revised contract pricing, the Supplier shall notify CPC in writing via email as follows:
 - a. Request will be typed on the Supplier's letterhead and emailed to CPC;
 - b. It is filed with CPC, a minimum of seven (7) calendar days before the effective date of the proposed change;
 - c. It clearly identifies the items impacted by the change and the cause for the adjustment;
 - d. It is accompanied by documentation acceptable to CPC to warrant the change (i.e. appropriate Bureau of Labor Statistics, Consumer Price Index (CPI-U, change in manufacturer's price, etc.);
 - e. CPC reserves the right to accept such change and will confirm disposition in writing. For contract administration purposes, CPC must be able to verify the manufacturer's current product price. Price increases that cannot be verified shall not be reflected on the contract nor charged to the participating agency.
6. CPC expects Suppliers to offer their very best prices. If a Supplier offers lower prices to any participating agency outside of this contract, it must lower its prices under this contract at the same time by written notice, via email to CPC.

D. Design Layout and/or Installation Services

1. Pricing for design layout and/or installation will be by hourly rate or percentage of the project cost. The Supplier must outline all service charges for design and installation. If the Supplier charges for installation by a method other than hourly or percentage, a complete explanation, and breakdown of how charges are calculated must be included with the submission.
2. Prevailing Wage. If the resulting contract involves a project erection, construction, remodeling, or repairing of a public building or other public work financed in whole or part by State [Minnesota] funds, then pursuant to Minnesota Statutes 177.41 to 177.44 and corresponding Minnesota Rules 5200.1000 to 5200.1120, this contract is subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, all Suppliers and all tiers of subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the resulting contract. Failure to comply with the aforementioned may result in civil or criminal penalties. Applicability: The prevailing wage applies to a contract or work under a contract, under which:
 - a. Only one (1) trade or occupation is required to complete it and the project is greater than \$2,500; or
 - b. The estimated total cost of completing the project is greater than \$25,000.For questions regarding prevailing wage laws, contact the Minnesota Department of Labor and Industry.
3. Prevailing Wage/Davis Bacon [State & Federal Funds]. The Supplier's hourly price shall include, but is not limited to, wage requirements, equipment and tools normally associated with the removal and installation of goods and services. Due to wage rate requirements for State and Federal funded projects, the costs associated with labor may increase from contracted pricing.
4. The Supplier subcontractors will maintain in current status, all federal, state, and local licenses, bonds, and permits required for the performance and delivery of any and all products and services in response to this solicitation. This also includes any contractor's licensure as required by state law. The Supplier must have the ability to furnish all required labor, materials, equipment, parts and supplies necessary for the services requested.
5. The Supplier will possess the ability to assess and determine existing site conditions and the participating agencies' expectations for the products being purchased.

6. Installation times will be coordinated with the purchasing agency. All areas will be kept clean and free of debris. Suppliers must be able to provide the purchasing agency with a list of responsibilities for installation, a minimum of five (5) business days prior to the start of installation.
7. All personnel that are working in participating agencies must be bonded and insured and follow any and all participating agencies' requirements for contractors and subcontractors.
8. Subcontractors.
 - a. The Supplier will not assign any duties to perform services nor to provide goods to purchasing agencies under this contract to a subcontractor that is not listed in the Subcontractor Utilization Form.
 - b. If a subcontractor is removed from the contract agreement at any time, the Supplier will submit to CPC in writing, the reason for removal and effective date.
 - c. To add a subcontractor to the contract agreement, the Supplier must submit to CPC an updated Subcontractor Utilization Form. The subcontractor may not begin providing service until approved by CPC.
 - d. The Supplier will be responsible for ensuring that all subcontractors who provide goods or services under the resulting contract agreement comply with the terms and conditions.
 - e. CPC reserves the right to require that a subcontractor be removed from the contract.
 - f. Any damage done to the participating agencies' property by contractors or subcontractors shall be repaired or replaced at no cost to the participating agency.
9. All services will be 100% guaranteed. Any service provided, which does not meet the end-users' expectations will either be redone until the end-users' expectations are met, or the charges for the services are refunded to the participating agency.

E. Maintenance Plans

1. The Supplier may offer pricing for maintenance for all equipment listed under the solicitation and include it in pricing proposals to participating agencies if requested.
2. The Supplier providing maintenance and repair options must provide and clearly state, pricing and terms of the various plans in their submission.

F. Ordering Methods

1. All orders will be executed by participating agencies, directly, with the Supplier. The Supplier may offer a variety of options for agencies to place orders. The Supplier will make all deliveries and installation of products and services. CPC will not warehouse items or provide services.
2. Participating agencies may use two (2) different methods of placing orders from the resulting contract: Purchase Orders (PO's) and procurement cards. The method of payment is at the discretion of the participating agency. Additional surcharges for the use of a procurement card must be clearly outlined (see Supplier Questionnaire).
3. A PO may be issued to the Supplier on behalf of the participating agency ordering the services covered under the resulting contract. An issued PO will become part of the resulting contract. The PO indicated that sufficient funds have been obligated toward the purchase.
4. Regardless of the method of ordering used, solely the contract and any modification determine performance time and dates.
5. Performance under this contract is not to begin until receipt of a PO, procurement card order, or other notification to proceed by the participating agencies to proceed.

G. Freight and Delivery

1. Delivery must be made as ordered and in accordance with the solicitation. If delivery qualifications do not appear in the Supplier's proposal, it will be interpreted to mean that goods are in stock and that shipment will be made within five (5) calendar days. The decision

- of CPC, as to reasonable compliance with the delivery terms, shall be final. The burden of proof of delay in receipt of an order shall rest with the Supplier.
2. No delivery charges shall be added to invoices except when authorized on the Purchase Order.
 3. All prices submitted are to be F.O.B. Destination, Freight Pre-Paid, and Allowed. Unless clearly stated otherwise by the respondent, prices submitted shall include all charges for transportation, packaging, etc., necessary to complete delivery on an F.O.B. Destination basis.
 4. CPC does not require freight to be included in the proposed pricing for this RFP due to the variance of freight charges attributable to weight and volume per order. However, if awarded, the merchandise must be shipped prepaid with the freight charged added to the invoice as a separate line item. Freight charges must be quoted to the agency prior to any purchase order being issued by the participating agency.
 5. Invoice and ship all items directly to CPC's participating agencies. A packing slip will be provided with all deliveries including the agencies' purchase order number. Orders not filled and partial shipments shall be indicated on the packing list. Participating agencies shall be notified of an anticipated availability date, within three (3) business days of receipt of order.
 6. All equipment, supplies, and related accessories must be delivered during normal hours of operation on weekdays, unless at the convenience of the participating agency and through mutual agreement with the Supplier.
 7. All products must be 100% guaranteed. Any product which is damaged, found to be defective, or does not perform to the end-user's expectations must be replaced at the Supplier's expense including all shipping/delivery charges. If a participating agency receives the product(s) that appear to be damaged, they reserve the right to refuse delivery. Participating agencies will not be charged for items that are refused.

H. Payment

1. Participating agencies using the resulting contract Agreement will make payments directly to the Supplier.
2. Payment terms will be defined by the Supplier in their response.
 - a. Suppliers are encouraged to offer payment terms through procurement card (P Card) services, if applicable. Payments shall be made after satisfactory performance, following all provisions thereof, and upon receipt of a properly completed invoice.
 - b. Where a question of quality is involved, payment in whole or part against which to charge back any adjustment required shall be withheld at the direction of the participating agency. In the event a cash discount is stipulated, the withholding of payments, as herein described, will not deprive the participating agency of taking such a discount.
 - c. Payments for the used portion of inferior delivery will be made by the participating agency on an adjusted price basis.
3. The Supplier will submit invoices to the participating agencies clearly stating, "Per CPC Contract". The shipment tracking number or pertinent information for verification shall be made available upon request.
4. Participating Agencies will follow M.S. §471.425 regarding prompt payment of local government bills.

I. Advertising and Marketing

1. The Supplier will provide sales and marketing representation that is able to educate, introduce and demonstrate products and/or services to CPC's participating agencies.
2. The Supplier will be able to assist in developing marketing materials that support the contract.
3. The Supplier will provide a comprehensive training and support program on the operation and use of the contract agreement to all applicable personnel. The services offered must be appropriate and adequate to ensure a successful contract agreement.

4. All promotional marketing materials must have the prior approval of CPC before distribution and must include the CPC logo and pertinent contract information.
5. Upon award and completion of the Supplier orientation, CPC will promote the contract opportunity via its websites. CPC will also announce the new partnership through various marketing channels. Contracts will also be promoted at applicable trade shows, conferences, and meetings.

V. Timeline

Date/Time	Event
September 25, 2024	Publication of RFP #25.6 Event Staging & Seating
October 9, 2024 at 10:30 a.m. CT	Non-Required Conference Call
October 17, 2024 at 10:30 a.m. CT	Deadline for Suppliers to Submit Questions
October 30, 2024 at 1:00 p.m. CT	Deadline for Submission
November 19, 2024	Contact Supplier/Award(s) Made
January 1, 2025	Initial Start of Contract Term

VI. Non-Required Conference Call

A virtual conference will be held allowing Suppliers to ask questions, concerns and/or issues they may have relating to the solicitation. Those participating in the conference call will have the opportunity to view a demonstration of CPC's Express online marketplace, when applicable. The conference call will not be recorded. To attend the conference call, visit: <https://us02web.zoom.us/j/89389936752?pwd=foBRYuNeAnUaH62YKDWAXe23zEWaNP.1>

1. **Dial-in Number:** +1 301 715 8592 US
2. **Meeting ID:** 893 8993 6752
3. **Passcode:** 314055

VII. Method of Award

This solicitation will be evaluated based on the following combined factors. No single factor will determine the final award decision.

	Points Available
Minimum Qualifications	Pass/Fail
Technical Proposal	280
Pricing Proposal	220
Total Points	500

As a part of the process of determining responsible respondents, CPC may request reports that describe the financial soundness of your organization. Accepted financial reports may include balance sheets and Profit & Loss statements for the past three years, a Letter of Credit or Line of Credit from a bank or lending institution indicating the line of credit limit and the average outstanding balance, Dun & Bradstreet reports, a complete Annual Financial Report (for publicly traded companies).

Best and Final Offer (BAFO): CPC may request a BAFO if additional information or modified terms are necessary for the evaluation committee to complete its evaluation and ranking. CPC will set a date and time for the submission of BAFO proposals. The BAFO will be limited to specific sections of the RFP or proposal identified by CPC. A BAFO will not be used solely to reduce pricing. If a BAFO is requested, all short-listed Suppliers or, if the short-list process is not used, all qualified Suppliers will be provided an opportunity to submit a modified response. Only one BAFO request will be issued by CPC. The information received from the BAFO will be used by the evaluation committee to re-rank the Suppliers. If a Supplier does not submit a BAFO proposal or a notice of withdrawal, the Supplier's

previous proposal is considered the Supplier's BAFO. CPC reserves the right to proceed directly to negotiations with the highest ranked proposers immediately following the initial submission and evaluation of proposals.

Contract Development: Following the final evaluations and contract negotiations, CPC will develop a Master Contract Agreement with the most highly qualified Supplier(s). If a satisfactory contract cannot be developed with the most highly qualified Supplier(s) the second most qualified Supplier(s) may then be approached to develop a contract.

Solicitation Debriefing: An unsuccessful Supplier may request a debriefing to be scheduled with CPC after the solicitation process has been completed and a Master Contract Agreement with the awarded Supplier(s) has been executed. A debriefing is a learning opportunity for the unsuccessful Supplier to learn about the solicitation process and what measures of their response could be improved. Suppliers will not be debriefed on how their response compared to other responding Suppliers.

VIII. Solicitation and Submittal Procedures

Public Purchase: All solicitations can be found on Public Purchase (www.publicpurchase.com). Public Purchase is an easy-to-use platform that provides Suppliers with automatic notification of open solicitations, automatic notification of answered questions and issued addenda, and a way to electronically submit a response to the solicitation. All changes, updates, uploads, and downloads are time-stamped and logged as part of the solicitation process.

Submission of Proposals: It is the responsibility of the Vendor to be certain that the proposal being submitted has been uploaded to Public Purchase by the submission deadline, as described in the solicitation. All the responses to the solicitation must be included in the uploaded documents. CPC does not consider any information submitted in the General Notes section of Public Purchase when evaluating. All proposals must be submitted electronically via Public Purchase. If the proposal has not completed its upload to Public Purchase by the submission deadline, the Public Purchase system will not accept the proposal. If any issues occur during the upload of the proposal, Vendors should contact Public Purchase at support@publicpurchase.com or utilize the chat function within Public Purchase for immediate technical support. The data included in the submission will not be password protected. Hardcopy proposals are invalid and will not receive consideration.

Document Title	How to Submit
1 RFP	<u>Do Not Submit with Response.</u>
2 General Terms and Conditions	Retain for your records.
3 Questionnaire – Name of Company Provided as a Word document.	Submit as one (1) PDF. Include certifications, if applicable.
4 Forms & Signatures – Name of Company Provided as PDF.	Submit as one (1) PDF, <u>signatures required.</u>
5 Pricing Schedule – Name of Company Provided as Excel document	Submit as Excel document
6 Certificate of Insurance (COI) – Name of Company	Submit as PDF. CPC must be identified as a certificate holder Respondent to provide.

Questions: Requests for additional information or questions shall be asked via Public Purchase for all participating respondents to see. CPC will respond accordingly via Public Purchase to all questions asked by the question deadline.

Addenda: Addenda are written instruments issued by CPC which modify or interpret the solicitation documents by additions, deletions, clarification, or corrections. All addenda issued by CPC shall become a part of the specifications and will be made part of the contract. Addenda will be sent automatically through Public Purchase; being logged and tracked within the system. If such confirmation is not received, the Supplier may be deemed non-responsive. Interpretations, corrections, or changes made in any other manner will not be binding and Suppliers shall not rely upon such interpretations, corrections, and changes. No answers to questions or addenda will be issued later than seven (7) business days prior to the submission deadline, except an addendum withdrawing the proposal or one which includes postponement of the submission deadline.

Correction of RFP Documents: Upon examination of the solicitation, Suppliers shall promptly notify the RFP Facilitator of any ambiguity, inconsistency or error, which they may discover. Any notification of ambiguity, corrections and/or requests for interpretation must be submitted, no later than seven (7) business days prior to the solicitation submission deadline. Interpretations, corrections, and changes to the documents will be made either by answers or an addendum.

Late Submittals: Submittals will not be allowed to be submitted or uploaded after the due date and time set by CPC. It is the respondent's responsibility to ensure that submittals are received by the due date and time listed.

Modifications or Withdrawal of a Proposal: A proposal may not be modified, withdrawn or canceled by the Supplier for a period of one hundred twenty (120) days following the submission deadline of the proposal, as each Supplier so agrees in submitting a proposal. Prior to the submission deadline, any proposal submitted may be modified or withdrawn within Public Purchase. Withdrawn proposals may be resubmitted within Public Purchase prior to the submission deadline provided that they are in full conformance with this solicitation.

Rejection of Any or All Proposals: CPC reserves the right to reject any, and all bids/proposals, to waive any informality, or to accept/reject any items listed in the pricing schedule in the best interest of CPC and its participating agencies.

Opening of Proposals (Opening Record): Proposals that have been submitted on time will be opened after the submission deadline. An opening record of the proposals received will be made available.

IX. Solicitation Terms and Conditions

Performance Bond (*for construction and/or installation related projects*): Performance bonds will be required:

1. As defined by all applicable state statute(s) where the project is being conducted.
2. As required by the participating agency.

All performance bonds will be issued by a corporate surety authorized to do business in the state in which the work will be conducted and by a surety listed in the US Treasury Circular 570. Performance bonds will be posted by the Supplier and submitted to the specific participating agency for the assigned project. Should the contract be the result of a piggyback agreement, performance bonds will reflect each state's bonding requirements.

The Supplier will execute a performance bond in an amount equal to one hundred percent (100%) of the value specified in the contract between the participating agency and the Supplier unless the participating agency requires less to be posted. This bond will protect all persons supplying labor and material to the Supplier for the performance of the work provided in the contract. Subcontractors who may work on the contract may have to provide the Supplier with a performance bond. If the contract price increases after the bond is provided, the participating agency may consider obtaining additional bonds from the Supplier.

The Supplier will deliver the performance bond to the eligible participating agency at the time the contract is executed between the agency and the Supplier. Work will not commence between the Supplier and the eligible participating agency until the performance bond is received by the participating agency and a copy has been sent to CPC via email (info@purchasingconnection.org). The Supplier will be responsible for providing CPC with a copy of all contracts and bonds in accordance with CPC purchasing procedures. Should the Supplier fail to satisfactorily perform the contract, the bonding company that provided the performance bond will be required to pay the dollar amount of the bond to the participating agency.

It is the Supplier's responsibility to ensure that they can obtain the required bonding for all construction products based on an awarded contract arising from this solicitation. Payment will not be issued for any project for which the required bonds have not been received.

With said construction-based project, the participating agency may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this solicitation and resulting Master Contract Agreement (i.e. project timeline, completion dates, progress payments, delivery requirements, invoice requirements, etc.). Any supplemental agreement developed because of the Master Agreement is exclusively between the Supplier and the participating agency. CPC, its agents, members, and employees shall not be a party to any claim for breach of such agreement.

Certificate of Insurance: The Supplier must purchase, maintain and provide certification from the insurer for minimal coverage during the life of an awarded contract, to include, but not limited to, comprehensive public and/or commercial liability, errors and omissions, workman's compensation, unemployment, and other insurance coverage required by and applicable to each of CPC's individual state's statutes and federal laws which proposed products and services will be offered and provided. The Supplier must provide a Certificate of Insurance (COI) from the issuing company or their authorized agent, identifying the coverage required below and identifying CPC as a "Certificate Holder". Any required insurance that is canceled before the expiration date of the contract agreement, the issuing company will send immediate notice to CPC. COIs must be updated and sent electronically to CPC upon coverage renewal. The Supplier must meet the following, minimum coverage requirements:

1. Commercial General Liability: \$1,000,000 each occurrence, \$500,000 annual aggregate
2. Automobile Liability: \$1,000,000 each occurrence
3. Workers Compensation: \$100,000

CPC reserves the right to consider and accept alternate forms and plans of insurance or to require additional or more extensive coverage for any individual requirement. **The Supplier must provide the COI with their submission. The COI must identify CPC as a 'Certificate Holder'.**

Binding Contract: A response to this solicitation is an offer to contract with CPC based upon the terms, conditions, the scope of work, and specifications contained in the solicitation. The Supplier acknowledges that the Contract Offer and Award binds the party to all terms and conditions stated in the proposal.

Notification of Intent to Award: An award notification will be made as outlined in the Timeline. The actual award is subject to approval by the CPC Board of Directors and the successful negotiation of a mutually acceptable Master Contract Agreement.

Contract Term: The term of the contract resulting from this RFP will be from January 1, 2025 to December 31, 2026. The contract may be extended for one (1) additional 24-month period, based on successful performance. CPC may grant an extension under certain criteria and conditions. CPC evaluates and reviews all contract agreements. CPC has established a set of performance criteria that will be used in the Supplier evaluation. Performance criteria will include:

1. Contract start-up and communication
2. Partnership responsiveness with CPC
3. Participating agencies evaluation(s)
4. Volume, sales, and competitiveness
5. Marketing

Administrative Fee: The Supplier will be required to pay a two (2.0%) percent administrative fee on the total sales price of all purchases shipped and billed to participating agencies. This fee is used to cover CPC's program costs, including the cost of conducting the solicitation, continuing support of the contract, and marketing the contract to participating and potential agencies. Administrative fees shall be paid to CPC quarterly, within 20 business days after the end of each fiscal quarter.

Payments must be received either via check or authorized ACH. An ACH enrollment/authorization form must be provided to CPC for completion. ACH remittance notification must be sent to the individual indicated on the ACH enrollment/authorization form prior to ACH payment.

Sales Reports Required of the Supplier: The Supplier will provide CPC with a quarterly report listing the sales volume showing the total gross dollar volume of all purchases made by participating agencies, the administrative fee calculations, and the correlating savings incurred by participating agencies. CPC's fiscal year is July through June and fiscal quarters are: July – September; October – December; January – March; and April – June. CPC may also request reports on commonly purchased items or top-selling items to create or update a market basket or core list of commonly purchased items. All reports must be submitted in MS Excel within 20 business days after the end of each fiscal quarter, listing the following information:

1. Name of purchasing agency
2. Address of purchasing agency (city, state, zip code)
3. Date of purchase
4. Invoice number
5. Amount of purchase
6. Administrative fee generated by the sale
7. Savings generated by the sale

X. Appendix A: New Supplier Implementation Checklist – Sample

The following implementation checklist will commence once the Master Contract Agreement has been executed. Implementation and contract start-up is included as part of the evaluations that CPC conducts in regards to renewing a contract for an additional contract term.

Task Description	Completed By
1. CPC Supplier Orientation Discuss expectations Establish contacts, people, and roles Discuss the reporting process and requirements Discuss sales and ordering process Outline kick-off plan; marketing needs Establish Webinar training date, if applicable	CPC & Supplier
2. Supplier/Supplier Login Established – Express (if applicable) Complete supplier initiation form Complete supplier product template Create a user account and user ID – communicate to supplier	Supplier
3. Sales Training and Roll Out CP Personnel Briefing; possible webinar training Marketing information sent to CPC	CPC to Coordinate with Supplier
4. Web Development/Express Store (if applicable) Initiate IT contact Web store construction Web store final edit Product loaded into web store in Express Test Store Functionality Announce Store Availability	Supplier
5. Marketing General announcement Supplier profile page Email signature logo Email communication announcement <i>*All materials will be approved by Supplier prior to disbursement</i>	CPC
6. Marketing – Supplier General announcement Sales/Account team training; contract highlights including pricing schedule <i>*All materials will be approved by CPC prior to disbursement</i>	Supplier
7. Management Strategies Review kickoff and roll-out plan Discuss and establish target communication strategy	CPC & Supplier
8. Semi-Annual Evaluation and/or Annual Evaluation	CPC

General Terms & Conditions

The Cooperative Purchasing Connection (CPC) may make amendments to the General Terms and Conditions when CPC determines that such amendments are in the best interest of its participants. All amendments will be agreed upon between the Parties. Submittals by a Supplier certify that they have read the General Terms and Conditions and understand that they apply to all purchases under the resulting contract(s).

Alcoholic Beverages, Substance Use, and Weapons: A Supplier shall not permit its personnel or any subcontractor to possess upon school property any alcoholic beverages, illicit/non-prescribed drugs, tobacco products, or weapons. All personnel must follow all local substance rules and conduct (dress code, language, parking, etc.) policies while on school premises. Any actions involving, or possession of, any of the aforementioned items while on school property may cause a cancellation of any Agreement, at no cost to CPC and its participating SFAs. Criminal charges may apply.

Assignees, Mergers, Dissolution and Successors: If the original vendor partner sells or transfers all assets or the entire portion of the assets used to perform this contract, the Offeror agrees that during the term of the contract, it will adhere to the terms and provisions of said contract. The parties will be bound by and inure to the benefits of the successors and the respective parties involved. CPC reserves the right to recommend approval, acceptance, or rejection of the new party. A simple change of name agreement will not change the contractual obligations of the Vendor Partner.

Assignment: Any contract awarded under the conditions of this solicitation shall be for the use of organizations eligible for participation. Any eligible agency may participate (piggyback) with this contract at its discretion, with the consent of the Supplier. The Supplier must seek approval from CPC before utilizing the contract with another eligible agency. CPC has partnerships with consortiums across the United States. CPC will work with the Supplier to make such connections should the Supplier want to piggyback the contract as a vehicle for additional sales. All requirements of this solicitation will apply to all participating eligible agencies. Agencies participating in this contract shall be responsible for obtaining approval from their approving body of authority when necessary and shall hold CPC harmless from any disputes, disagreements, or actions which may arise as a result of using this contract.

Audit: Under applicable law, the Supplier will agree that members of CPC's purchasing team may audit their records to establish that total compliance of the agreement is met. CPC will ask participating agencies for invoices showing purchases from the Supplier. The Supplier will agree to provide verifiable documentation of all purchases made by said agencies and will make every reasonable effort to resolve discrepancies fairly and equitably to the satisfaction of both CPC and the Supplier. CPC will require a refund to the agencies involved if any difference in price is found and will also require payment of any administrative fees due resulting from sales that were not listed on the sales report(s). CPC will give at least five (5) calendar days' notice of an audit. The audit will be conducted at a reasonable place and time.

Awarded Supplier: The Respondent(s) chosen by CPC to provide goods and/or services to participating.

Awards: Awards will be made with reasonable promptness and by written notice to the successful Supplier; solicitation responses are considered to be irrevocable for a period of one hundred twenty (120) days following the solicitation opening unless expressly provided for to the contrary in the solicitation and may not be withdrawn during this period without the express permission of CPC.

1. Awards shall be made to the Supplier whose offer(s) constitutes the lowest responsive price offer (or lowest responsive price offer on an evaluated basis) for the item(s) in question or the solicitation as a whole, at the

option of CPC. CPC reserves the right to determine those offers which are responsive to the solicitation, or which otherwise serve its members' best interests.

2. CPC reserves the right, before making an award, to initiate investigations as to whether or not the materials, equipment, supplies, qualifications or facilities offered by the Supplier meet the requirements outlined in the proposal and specification and are ample and sufficient to ensure the proper performance of the contract in the event of an award. If upon such examination it is found that the conditions of the proposal are not complied with or that articles or equipment proposed to be furnished do not meet the requirements called for, or that the qualifications or facilities are not satisfactory, CPC may reject such offer. It is distinctly understood, however, that nothing in the foregoing shall mean or imply that it is obligatory upon CPC to make any examinations before awarding a contract; and it is further understood that if such examination is made, it in no way relieves the Supplier from fulfilling all requirements and conditions of the contract.
3. Qualified or conditional offers which impose limitations of the Supplier's liability or modify the requirements of the solicitation, offers for alternate specifications, or which are made subject to different terms and conditions than those specified by CPC may, at the option of the CPC, be:
 - a. Rejected as being non-responsive, or
 - b. Set aside in favor of the CPC's terms and conditions (with the consent of the respondent), or
 - c. Accepted, where CPC determines that such acceptance best serves the interests of participating agencies and CPC.

Acceptance or rejection of alternate or counteroffers by CPC shall not constitute a precedent that shall be binding on successive solicitations or procurements.

4. CPC reserves the right to determine the responsibility of any Supplier for a particular procurement.
5. CPC reserves the right to reject any responses in whole or in part, to waive technical defects, irregularities, and omissions, and to consider past performance of the offeror wherein its judgment the best interests of participating agencies will be served by so doing.
6. CPC reserves the right to make awards by items, group of items or on the total low response for all the items specified as indicated in the detailed specification unless the Supplier specifically indicates otherwise in their response.
7. Preference may be given to responses on products raised or manufactured in the state, other things being equal.

Confidential Information: CPC is a public entity; the information contained in the proposals shall be considered public information under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 et. seq. No part of a proposal shall be treated as confidential unless so designated, by the Supplier submitting the proposal, as trade secret information having met the criteria under Minnesota Statutes § 13.37 Subd. 1(b) and other applicable laws. Any data claimed by the Supplier submitting the proposal to be trade secret data must be marked "proprietary and confidential." Should a challenge occur to said Supplier's designation of data as "proprietary and confidential," the Supplier shall indemnify and hold CPC harmless for any attorney's fees, costs, penalties, or losses associated with such designation. CPC makes no representations to any Supplier regarding their designation of data as "proprietary and confidential." CPC designates the sales reports and administrative fee data, references in this solicitation, as confidential. Therefore, under no circumstances, release this data to any entity other than CPC. CPC, however, is a government entity, is required to, upon request of any individual organization; make this information available to the person(s) requesting to contact the CPC department.

Costs of Preparation: All costs associated with the preparation, development, or submission of a response or other offers will be borne by the Supplier. CPC will not reimburse any Supplier for such costs.

Default Contract: The resulting contract shall be the default contract. All participating agencies' purchases will receive the pricing described in this contract and CPC will receive credit for those purchases made by participating agencies.

Express Online Marketplace: CPC provides participating agencies with an online purchasing platform called Express. Through Express, agencies can search for and purchase items. Essentially, Express is a one-stop-shop for many of CPC's commodity-based contracts. A Supplier does not have to have an e-commerce site to be included in Express. Express offers integration into two (2) of the main K-12 school financial systems in Minnesota. CPC expects growth in the number of agencies utilizing the marketplace and the volume of sales to grow significantly. CPC will work with the Supplier to determine if the contract agreement is suitable for the online platform. If deemed suitable, CPC will require integration into Express promptly as outlined in the solicitation.

Entire Agreement: The Master Contract Agreement, shall constitute the entire and exclusive agreement between CPC and any Supplier receiving an award. In the event of any conflict between the bidder's standard terms of sale, these conditions or more specific provisions contained in the solicitation shall govern.

1. Each proposal will be received with the understanding that the acceptance, in writing, by contract or purchase order by the participating agency of the offer to do work or to furnish any or all the materials, equipment, supplies or services described therein shall constitute a contract between the Supplier and the participating agency. This shall bind the Supplier to furnish and deliver at the prices following the conditions of the said accepted proposal and detailed specifications and the participating agency to pay for at the agreed prices, all materials, equipment, supplies, or services specified and delivered. A contract shall be deemed executory only to the extent of funds available for payment of the amounts shown on purchase orders issued by the participating agency to the Supplier.
2. No alterations or variations of the terms of the contract shall be valid or binding unless submitted in writing and accepted by CPC. All orders and changes thereof must originate from the participating agencies: no oral agreement or arrangement made by a contractor with an agency or employee will be binding on CPC and may be disregarded.
3. Contracts will remain in force for the contract period specified or until all articles or services ordered before date of termination shall have been satisfactorily delivered or rendered and accepted and thereafter until all terms and conditions have been met, unless
 - a. Terminated prior to the expiration date by satisfactory delivery against orders of entire quantities, or
 - b. Extended upon written authorization of CPC and accepted by the Supplier, to permit ordering of the unordered balances or additional quantities at the contract price following the contract terms, or
 - c. Canceled by CPC following other provisions stated herein.
4. It is mutually understood and agreed that the Supplier shall not assign, transfer, convey, sublet or otherwise dispose of this contract or his right, title or interest therein, or his power to execute such contract, to any other person, company or corporation, without the previous consent, in writing, of CPC.
5. If subsequent to the submission of an offer or issuance of a purchase order or execution of a contract, the Supplier shall merge with or be acquired by another entity, the contract may be terminated, except as a corporate resolution prepared by the Supplier and the new entity ratifying acceptance of the original bid or contract terms, condition, and pricing is submitted to CPC, and expressly accepted.

Federal Uniform Guidance: By entering a contract, the Supplier agrees to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards contained in Title 2 C.F.R. § 200 et. seq. (See Supplier Forms and Signatures).

Fiscal Year: a fiscal year is defined as July 1 through June 30 of the following calendar year. The fiscal quarters end on September 30, December 31, March 31, and June 30.

Force Majeure: Except for payments of sums due, neither party shall be liable to the other, nor deemed in default under this contract, if and to the extent that such party's performance of this contract is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of either party affected and occurs without fault or negligence, including, but not limited to, the following: acts of nature; acts of the public enemy; pandemics; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; earthquakes; famine; volcanic

eruptions; meteor strikes; lockouts; injunctions-interventions-acts or failures; or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence. The force majeure shall be deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and shall be deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with this agreement. Force majeure shall not include late deliveries of software or materials caused by congestion at a manufacturer's plant or elsewhere, an over-sold condition of the market, inefficiencies and poor management practices, or similar occurrences. If either party is delayed at any time by force majeure, then the delayed party shall notify the other party in writing of such delay within 48 hours.

A Supplier requesting relief under this provision must adhere to the following conditions prior to the price of any product being adjusted:

1. A formal, written request for a price increase must be submitted by the Manufacturer to CPC prior to the price change taking effect. CPC must approve the request. The request will include the Force Majeure cause substantiating the reason the relief is being requested.
2. Adequate documentation to substantiate the request must be included.
3. Failure to comply with provisions of the Force Majeure shall be cause for a request to be denied.

Governing Law: This resulting contract award shall be interpreted and construed in accordance with and governed by the laws of the State of Minnesota.

Governing Venue: The resulting contract award shall be deemed to have been made and performed in Otter Tail County, Minnesota. All legal arbitration or causes for action arising out of the resulting agreement shall be brought to the courts of Otter Tail County, Minnesota.

Hold Harmless: All parties agree to hold the other harmless from any claims and demands of participating agencies which may result from the negligence of the other in connection with their duties and responsibilities under this agreement unless such action is a result of intentional wrongdoing of the other party.

Leasing and Rental Agreements: The Supplier may allow participating agencies to enter into a rental, lease, or lease-purchase agreements, providing such agreements comply with Minnesota Statutes and guidelines. CPC must receive a report annually, summarizing the executed lease purchases along with a summary of the participating agencies' purchases. CPC will not collect lease payments or be involved in the terms and conditions of the lease. All lease arrangements are between the Supplier and the participating agency. The Supplier agrees that leases will comply with the Uniform Commercial Code. The applicable administrative fee must be included in the lease cost based on the total value of the goods and applicable services purchased. This fee is referred to under the Technical Specifications. The Supplier should attempt to work with CPC's current leasing Supplier. Note, the current leasing Supplier may require a minimum purchase amount to begin the leasing process. Should the Supplier be required to utilize their own financial leasing company, this should be noted/requested as an exception.

Minority and Women-Owned Business: CPC intends to undertake every effort to increase the opportunity for utilization of minority and women-owned businesses in all aspects of procurement. In connection with the performance of this solicitation, the Supplier agrees to use their best effort to carry out this intent and ensure that minority and women-owned enterprises shall have the maximum practicable opportunity to compete for subcontract work under this solicitation consistent with the efficient performance of this solicitation. CPC desires to promote wherever possible equitable opportunities for minority and women-owned businesses to participate in the services associated with this solicitation.

New Agency Notification: CPC will email the current participating agency list to the Supplier each quarter. Those agencies not renewing their participation must not receive CPC agency pricing/discounts.

Notices: Notices permitted or required to be given hereunder shall be deemed sufficient if given by written email addressed to the following recipients of the parties, or at such other addresses as the respective parties may designate by like notice from time to time. Notices so given shall be effective upon (a) receipt by the party to which notice is given. Notices shall be sent to info@purchasingconnection.org.

Patent Indemnification: The Supplier agrees to hold harmless CPC, its successors, assigns, customers and the users of its products from any liability of any nature or kind for use of any copyrighted or copyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract agreement, for which the contractor is not the patentee, assignee or licensee.

Participating Agency: A participating agency shall be defined in accordance with the Minnesota Statutes M.S. §471.59, and M.S. §123A.21, Sub. 11, North Dakota Century Code Chapter 54-40.3, and South Dakota Statutes §5-18A-37. An eligible agency includes any school, higher education, city, county, other governmental agency, nonprofit organization, or other entity contracted to conduct business on behalf of a participating agency provided that the entity is required to follow state and local procurement regulations.

Party: The name given to either organization who enters into a contractual agreement.

Protests: All protests pertaining to the specifications of the solicitation must be delivered in writing and received by the RFP Facilitator no later than 4:00 p.m. CT on the third (3) business day before the opening of proposals. A protest shall be filed no later than three (3) business days after the opening of the proposals or if the protest is based on subsequent action of CPC, not later than three (3) business days after the aggrieved person knows or should have knowledge of the fact giving rise to the protests. Protests of an award will only be accepted by Suppliers who have submitted a response to the solicitation. Respondents may protest only deviations from laws, rules, regulations, or procedures. Protests must specify the grounds for the protest including the specific citation of law, rule, regulation, or procedure upon which the protest is based. The judgment used in the scoring by individual evaluators may not be protested. Protests not filed within the time specified above, or which fail to cite the specific law, rule, regulation, or procedure upon which the protest is based shall be dismissed. Should such a protest reach arbitration and result in a loss, the Supplier will be borne to all costs, including CPC's legal fees. Protests shall include the following:

1. Name, address and telephone number of protester;
2. Original signature of the protester or its representative;
3. Identification of the solicitation by RFP number;
4. A detailed statement of legal and factual grounds including copies of relevant documents; and the form of relief requested; and
5. Any protest review and action shall be considered final with no further formalities being considered.

Relationship of Parties: No contract agreement resulting from this solicitation shall be considered a contract of employment. The relationship between CPC and the Supplier is one of the independent contractors each free to exercise judgment and discretion concerning the conduct of their respective businesses. The parties do not intend the proposed contract agreement to create or is to be construed as creating a partnership, joint venture, master-servant, principal-agent, or any other relationship. Except as provided elsewhere in this solicitation, neither party may be held liable for acts of omission or commission of the other party and neither party is authorized or has the power to obligate the other party by contract, agreement, warranty, representation or otherwise in any manner whatsoever except as may be expressly provided herein.

Respondent: A respondent has notified CPC of a desire to respond to the proposal and/or has submitted a proposal in response to this solicitation.

Rights and Obligations Upon Termination: Termination of the resulting contract award shall not release the party from the obligation to make payment of all amounts due and payable. Regardless of the cause, the Supplier must refrain from any activity which will create a negative relationship between participating agencies and CPC. Notification of termination to participating agencies shall not be made by the Supplier unless written approval has been received from CPC or its designee. Said approval shall include, but not be limited to, the content of the notice, its structure and timing. This will remain in effect for 60 days post-termination. When failure is deemed by the other party to be the result of willful and wanton negligence, it may result in a civil action against the first party. The Supplier will continue to provide warranty and product support as specified in their proposed response to the solicitation or by the manufacturer, whichever is greater, on all services purchased by participating agencies during the contract term. Upon termination, any website references and/or email accounts, created by either the Supplier or CPC and designed to promote the contract agreement resulting from this solicitation shall be terminated within 48 hours of the termination.

Risk of Loss: Regardless of F.O.B., the Supplier agree(s) to bear all risks of loss, injury, or destruction of goods and materials ordered herein which occur before delivery, and such loss or destruction shall not release the Supplier from any obligation hereunder.

Safety Data Sheet (SDS): Documentation providing workers and emergency personnel with procedures for handling or working with a specific substance safely, and information such as physical data, toxicity, health effects, first aid, reactivity, storage, disposal, protective equipment, and spill-handling procedures. SDS documentation must accompany all deliveries when required by federal, state, and local laws.

Sales Tax: Sales and other taxes shall not be included in the prices quoted. The Supplier will charge state and local sales and other taxes on items for which a valid tax exemption certification has not been provided. Each participating agency is responsible for verifying the tax-exempt status to the Supplier. When ordering, participating agencies must indicate that they are tax-exempt entities. Except as set forth herein, no party shall be responsible for taxes imposed on another party as a result of or arising from the transactions contemplated by a Supplier resulting from this solicitation.

Severability: If any of the terms of this solicitation conflict with any rule of law or statutory provision or otherwise unenforceable under the laws or regulations of any government or subdivision thereof, such terms shall be deemed stricken from this agreement, but such invalidity or unenforceability shall not invalidate any of the other terms of this agreement, and this agreement shall continue in force, unless the invalidity or unenforceability of any such provisions hereof does substantial violence to, or where the invalid or unenforceable provisions compromise an integral part of or are otherwise inseparable from, the remainder of the resulting agreement.

Substitutions: The materials, products or equipment described in these documents establish a standard of type, function, and quality to be met by any proposed substitution. Unless the specification prohibits substitution, Suppliers are encouraged to propose materials, products or equipment of comparable type, function, and quality. Proposals for substitute items shall be stated in the appropriate blank on the proposal form, or if the form does not contain blanks for substitution, on the Supplier's letterhead attached to the pricing form. Suppliers shall attach to the form a statement of the manufacturer and brand name of each proposed substitution plus a complete description of the item, including descriptive literature, illustrations, performance, and test data and any other information necessary for evaluation. The burden of proof is upon the respondent for the merit of the proposed substitution.

Termination: CPC reserves the right to terminate this contract, without penalty or recourse, in whole or in part, whereas termination is in the best interest of the participating agencies. The Parties may terminate the Agreement without cause by mutual written consent or by either Party with a minimum of 60 days written notice. The Supplier will not accept any new orders after the termination date specified in the notice. Participating agencies will only be required to pay the Supplier for goods and services delivered before termination and not otherwise returned.

following the Supplier's return policy. If the participating agency has paid the Supplier for goods and services not yet provided as of the date of termination, the Supplier shall immediately refund such payment(s). Any termination shall not affect projects that are in progress or in receipt of a purchase order (PO) at the time the termination is received. The Supplier shall be entitled to receive just and equitable compensation in accordance with applicable contract pricing for work in progress, work completed, and materials accepted before the effective date of the termination. The Supplier will not be reimbursed for any anticipated profit. CPC reserves the right to cancel, or suspend the use thereof, any contract resulting from this solicitation upon any one of the following events with the Supplier:

1. Voluntary or involuntary bankruptcy or insolvency;
2. Failure to remedy a material breach to the terms and conditions of this solicitation;
3. Receipt of written information from any authorized agency finding activities the Supplier engaged in according to this solicitation to violate the law.

Termination for Default: If either Party is in default under this contract, it shall have an opportunity to cure the default within the time indicated, 10 business days, after it is given written notice of default to the other party, specifying the nature of the default. Upon receipt of the notice of default, the defaulting party shall have 10 business days to provide a satisfactory response. Failure on the part of the defaulting party to adequately address all issues of concern may result in contract termination. If the default is not cured within the time specified in the notice of default, the non-defaulting party shall have the right, in addition to all other remedies at law or equity, to immediately terminate this contract. Failure to complain of any action, non-action or default under this Agreement shall not constitute a waiver of any of the parties' rights hereunder. CPC reserves the right to terminate this contract, or any part hereof, for cause in the event of any default by the Supplier, or if the Supplier fails to comply with any contract terms and conditions or fails to provide adequate assurances of future performance.

In the event of termination for cause, CPC and its participating agencies shall not be liable to the Supplier for any amount of supplies or services not accepted, and the Supplier shall be liable to CPC and its participating agencies for any and all rights and remedies provided by law. If it is determined that CPC improperly terminated this contract for default, such termination shall be deemed a termination for convenience. CPC will issue written notice to the Supplier for acting or failing to act in any of the following:

1. The Supplier provides material that does not meet the specifications of the contract;
2. The Supplier fails to adequately perform the services set forth in the specifications of the contract;
3. The Supplier fails to complete the work required or to furnish the materials required within a reasonable amount of time;
4. The Supplier fails to make progress in the performance of the contract and/or gives CPC reason to believe that the Supplier will not or cannot perform to the requirements of the contract;
5. The Supplier fails to observe any of the terms and conditions of the contract.

Termination for Non-Appropriation: Any individual participating agency's procurement/contract covered by this solicitation and executed in accordance with the resulting contract may be terminated if insufficient appropriations and/or authorizations do not exist due to changes in state or federal law, or because of a court order, or because of insufficient appropriations made available to the participating agency's governing board and/or its State Legislature. Such termination will be affected by sending fifteen (15) days written notice to the Supplier. The participating agency's decision as to whether sufficient appropriations and authorizations are available shall be accepted by the Supplier and shall be final.

Tri-State Area: Defined as the three states participating in CPC (Minnesota, North Dakota and South Dakota) and their participating agencies.

Supplier Orientation (CPC 101): The Supplier and their participating resellers/sub-contractors will be required to participate in an online training session that is designed to educate the Supplier and resellers/sub-contractors on

the purpose and nature of CPC. The Supplier will not be marketed to participating agencies until they have completed the Supplier orientation session.

Waiver: No failure by either party to take any action or assert any right hereunder shall be deemed to be a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

Revised 09/2023

Questionnaire

RFP #25.6 -Event Seating & Staging Solutions

Instructions

Contained herein is a questionnaire required by the Cooperative Purchasing Connection (CPC). Please note, while some information is merely informational, some will be used during the evaluation and vetting process.

To submit the required forms, follow these steps:

1. Read the document in its entirety.
2. Respondents must use the Questionnaire to its capacity. Attached exhibits and/or supplemental information should be included only when requested (i.e. Marketing Plan).
3. Complete all questions.
4. Save all pages in the correct order to a single PDF format titled "**3 Questionnaire – Name of Company**".
5. Submit the Questionnaire, along with other required documents in Public Purchase.

The following sections need to be completed before submission:

1. [Company Information](#)
2. [Qualifications & Experience](#)
3. [Performance Capability](#)
4. [Products, Service & Pricing](#)
5. [Value Add](#)
6. [Exceptions & Deviations](#)

Company Information

Name of Company: _____

Company Address: _____

City, State, Zip code: _____

Website: _____

Phone: _____

Provide the following company contacts that will be working with this anticipated contract.

	Name	Email	Phone
General Manager			
Contract Manager			
Sales Manager			
Marketing Manager			
Customer Service Manager			
Account Manager(s)			

Identify any business types/classifications that your company holds. ***Submit documentation in PDF format to verify business status (see submittal checklist).**

x	Business Type/Classification
	8(a) 8(a) Qualified Business
	DBE Disadvantaged Business Enterprise
	HUB Historically Underutilized Business Zone
	MBE Minority-Owned Business Enterprise
	MWBE Minority Women-Owned Business Enterprise
	SBE Small Business Enterprise
	Other; list name:

x	Business Type/Classification
	SDB Small Disadvantaged Business
	SDVOB Service-Disabled Veteran Owned Business
	SECTION 3 Section 3 Business Concern
	SSV Sole Source Supplier
	VBE Veteran-Owned Business Enterprise
	WBE Woman-Owned Business Enterprise

List any other cooperative or state contracts that your company holds that participating agencies have access to and include the contract expiration date.

Describe how your company will position the potential resulting contract with CPC versus other contracts you have access to.

Click or tap here to enter text.

Has your company and/or any proposed subcontractors been involved in any alleged significant prior or ongoing contract failures, contract breaches, any civil or criminal litigation or investigation pending within the last five (5) years?

_____ Yes

_____ No

If YES, document thoroughly and list any contract in which your organization has been found guilty or liable, or which may affect the performance of the services.

Click or tap here to enter text.

Has your company been disbarred and or suspended in doing business within the United States?

_____ Yes

_____ No

If YES, list what states, the reason for debarment and/or suspension, and its effective dates.

Click or tap here to enter text.

Qualifications & Experience

1. Provide a brief background of your organization, including your business philosophy and company core values.

Click or tap here to enter text.

2. Provide evidence of what your company is doing to remain viable in the industry (i.e., how you are adapting to changes in the industry).

Click or tap here to enter text.

3. Describe your customer retention (i.e. customers who are served that continue to be repeat customers).

Click or tap here to enter text.

4. Describe the number of agencies your organization, on average, provides event seating & staging solutions.

Click or tap here to enter text.

5. Describe the percentage of your company's revenue, by category (city/county/government; K12 education; non-profits - 501(c)(3); higher education) that is derived from event seating & staging solutions sales on an annual basis.

Click or tap here to enter text.

6. Describe your experience and sales approach your company will take with participating public agencies.

Click or tap here to enter text.

7. Provide any additional information relevant to this section.

Click or tap here to enter text.

Provide three (3) references that have purchased event seating & staging solutions from your company within the last two (2) years. References from the tri-state area are preferred. A contact name, phone number and email will be required. *Note, ensure your references are prepared to communicate with a representative from CPC. Failure to confirm reference of past work may affect your evaluation.

Reference #1 – Company Name
Service/Product Purchased
Year of Purchase
Reference Contact
Phone
Email

Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.

Reference #2 – Company Name
Service/Product Purchased
Year of Purchase
Reference Contact
Phone
Email

Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.

Reference #3 – Company Name
Service/Purchase Purchased
Year of Purchase
Reference Contact
Phone
Email

Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.

Performance & Capability

1. Describe your company's logistics (locations, experience, production, distribution of products, warehouse inventories and delivery systems used) that should be considered in your ability to deliver on-time quality products to participating agencies.

Click or tap here to enter text.

2. Describe what differentiates your company from your competitors. Describe your differences regarding sales, service, installation, technology, and product line, or any key employees.

Click or tap here to enter text.

3. Describe your proposed order and delivery/installation process for this proposal and contract award. Describe the process from order placement, including methods, receipt of order, installation, and any related services. Describe lead time, availability, delivery, installation, etc.

Click or tap here to enter text.

4. Describe your company's fill rate and ability for on-time delivery and history of meeting shipping, delivery, and project installation timelines.

Click or tap here to enter text.

5. Describe your company's customer service/problem resolution process. Include hours of operation, number of services, modes of contact, etc.

Click or tap here to enter text.

6. Describe how your company plans to educate and train company personnel on the contract terms and conditions, details, and promotion of the contract.

Click or tap here to enter text.

7. Describe the duties of your installation team(s), project roles, and any applicable certifications your installers hold.

Click or tap here to enter text.

8. At times there are issues with installation personnel adhering to the rules and regulations of the agency (i.e. no smoking on grounds, keeping grounds free of debris). Describe what measures are taken to ensure all agencies' rules and regulations are kept.

Click or tap here to enter text.

9. Describe how your organization plans to utilize your marketing and sales staff with this anticipated contract.

Click or tap here to enter text.

10. Describe your company's contract implementation or customer transition plan.

Click or tap here to enter text.

11. Describe your company's experience and ability to work with punch-out and cXML marketplace systems.

Click or tap here to enter text.

12. Provide any additional information relevant to this section.

Click or tap here to enter text.

Products, Service & Pricing

1. Indicate the level of support your company will offer on this contract category.

_____ Pricing is better than what is offered to individual agencies.
_____ Pricing is better than what is offered to cooperative agencies.
_____ Other, please describe

If OTHER, describe how the pricing submitted differs from individual entities or other purchasing consortiums:

Click or tap here to enter text.

2. Describe how participating agencies will verify they are receiving contract pricing.

Click or tap here to enter text.

3. Describe any minimum order requirements and if any surcharges will be assessed for not meeting that minimum.

Click or tap here to enter text.

4. Describe your warranty and warranty process for all products and services.

Click or tap here to enter text.

5. Describe the return process and restocking fees associated with a return.

Click or tap here to enter text.

6. Describe any additional discounts or rebates available. Additional discounts or rebates may be offered for large orders, single ship to location, annual spend, guaranteed quantity, etc.

Click or tap here to enter text.

7. Describe your company's allowed methods for payment and if any fees are assessed for those methods. Also describe how your company works with agencies to determine payment terms.

Click or tap here to enter text.

8. Describe the frequency of price list revisions. Describe any indices used to guide price adjustments.

Click or tap here to enter text.

9. Describe how future product introductions will be priced and align with contract proposed pricing.

Click or tap here to enter text.

10. Describe any self-audit process/program you plan to employ to verify compliance with your anticipated contract with CPC.

Click or tap here to enter text.

11. Provide any additional information relevant to this section.

Click or tap here to enter text.

Value Add

1. Are you offering any additional benefits (outside of discounted pricing) that add value to this contract? If so, please describe below. Also, please indicate if the benefit(s) is exclusive to CPC.

Click or tap here to enter text.

Exceptions & Deviations

1. Our company is requesting an Exception and/ or Deviation to the RFP documents. Answer Yes or No.

Click or tap here to enter text.

If yes, please complete the questions below:

2. List any additional stipulations and/or requirements your company requests that are not covered in the RFP.

Click or tap here to enter text.

3. List any exceptions your company is requesting to the terms outlined in the Technical Specifications. Respondents must include the following when requesting exceptions:

- RFP section number and page number
- Describe the exception
- Explanation of why this is an issue
- A proposed alternative to meet the needs of participating agencies and the cooperative

Click or tap here to enter text.

Forms & Signatures

RFP #25.6 Event Seating & Staging Solutions

Instructions

Contained herein are forms and information required by the Cooperative Purchasing Connection (CPC). Please note, while some information is merely informational, some will be used during the evaluation and vetting process.

To submit the required forms, follow these steps:

1. Read the document in its entirety.
2. Complete all questions and forms.
3. Save all pages in the correct order to a single PDF format titled "***Forms & Signatures – Name of Company***".
4. Submit the forms in the required format with all necessary signatures in Public Purchase.

The following sections will need to be completed prior to submission:

1. [Contract Offer & Award](#)
2. [Uniform Guidance "EDGAR" Certification Form](#)
3. [Subcontractor Utilization Form](#)

Contract Offer & Award

Instructions: Part I of this form is to be completed by the Supplier and signed by its authorized representative. Part II will be completed by the Cooperative Purchasing Connection (CPC) upon the occasion of an award.

Part I: Supplier

In compliance with the Request for Proposal (RFP), the undersigned warrants that I/we have examined all General Terms and Conditions, Forms and Specifications, and being familiar with all of the conditions surrounding the solicitation, hereby offer and agree to furnish all goods and services in compliance with all terms, conditions, specifications, and amendments in this solicitation and any written exceptions in the offer. Signature also certifies understanding and compliance with this proposal. The undersigned understands that his/her competence and responsibility and that of his/her proposed subcontractors, time of completion, as well as other factors of interest to CPC as stated in the evaluation section, will be a consideration in making the award. This contract offer and award binds said Supplier to all terms and conditions stated in the proposal.

Business Name	_____	Date	_____
Address	_____	City, State, Zip	_____
Contact Person	_____	Title	_____
Authorized Signature	_____	Title	_____
Email	_____	Phone	_____

Part II: CPC

Your response to the identified proposal is hereby accepted. As a Supplier, you are now bound to offer and provide the products and services identified within this solicitation, your response, including all terms, conditions, specifications, exceptions, and amendments. The initial term of this contract shall be for up to twenty-four (24) months and will commence on the date indicated below. There will be an optional renewal for a period lasting no longer than one (1) additional 24-month period. CPC may grant an extension under certain criteria and conditions.

Agency	_____	Authorized Signature	_____
Name	_____	Title	_____
Awarded this	_____	day of	_____
		Contract #	_____
Contract/Agreement to Commence		_____	

EDGAR Certification Form

2 CFR Part 200

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS – APPENDIX II TO 2 CFR 200

The following provisions are required and apply when federal funds are expended by participating agencies for any contract resulting from this procurement process.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Supplier Violation or Breach of Contract Terms

Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Provisions regarding Supplier default and legal remedies are included in Sections I.K.18 and I.K.19 above. Any contract award will be subject to such provisions. The remedies under the contract are in addition to any other remedies that may be available under law or in equity.

(B) Termination for Cause and for Convenience

Pursuant to Federal Rule (B) above when federal funds are expended by participating agencies, the participating agency reserves all rights to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by the Supplier, in the event the Supplier fails to” (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The participating agency reserves the right to terminate the contract immediately, with written notice to Supplier, for convenience, if the participating agency believes, in its sole discretion that it is in the best interest of the participating agency to do so. The Supplier will be compensated for work performed and accepted and goods accepted by the participating agency as of the termination date if the contract is terminated for convenience of the participating agency. Any award made under this procurement process is not exclusive and the participating agency reserves the right to purchase goods and services from other Suppliers when it is in the best interest of the participating agency.

(C) Equal Employment Opportunity

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contract that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR Part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis Bacon Act

When required by Federal program legislation, Supplier agrees that, for all participating agency contracts for the construction, alteration, or repair (including painting and decorating) of public buildings or public works, in excess of \$2,000, Supplier shall comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, the Supplier is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specific in a wage determination made by the Secretary of Labor. In addition, the Supplier shall pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by

the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Supplier must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act

Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. The requirements of the 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions that are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies, materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Right to Inventions Made Under a Contract or Agreement

If the participating agency’s Federal award meets the definition of “funding agreement” under 37 CFR 401.2(a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experiments, developmental or research work under the “funding agreement,” the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act and Federal Water Pollution Control Act

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Order 12549 and 12689)

A contract award (see 2 CFR 180.222) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Suppliers that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with

obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by participating agencies, the Supplier certifies that during the term of an award for all contracts by participating agencies resulting from this procurement process, the Supplier certifies that it is compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be include in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriated tiers and that all subrecipients shall certify and disclose accordingly.

(J) Procurement of Recovered Materials

For participating agency purchases utilizing Federal funds, Supplier agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

A participating agency is prohibited from obligating or expending funds to:

- (1) Procure or obtain.
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
 - (iii) Telecommunications or video surveillance equipment or services products or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(L) Domestic Preferences for Procurements

As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

For the purpose of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

PROFIT AS A SEPARATE ELEMENT OF PRICE

For purchases using federal funds in excess of \$250,000, a participating agency may be required to negotiate profit as a separate element of the price. See 2 CFR 200.323(b). When required by a participating agency, the Supplier agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Supplier agrees that the total price, including profit, charged by the Supplier to the participating agency shall not exceed the awarded pricing.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS – 2 CFR § 200.333

When federal funds are expended by participating agencies for any contract resulting from this procurement process, the Supplier certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Supplier further certifies that Supplier will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When federal funds are expended by participating agencies for any contract resulting from this procurement process, the Supplier certifies that the Supplier will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18; Pub. L. 94- 163, 89 Stat. 871).

CERTIFICATION OF NON-COLLUSION STATEMENT

Supplier certifies under penalty of perjury that its responsible to this procurement solicitation is in all respects bona fide, fair, and made without collusion or fraud with any person, joint venture, partnership, corporation or other business or legal entity.

Pursuant to Federal Ruling, when federal funds are expended by participating agencies, the Supplier hereby certifies that during the term of an award for all contracts by participating agencies resulting from this procurement process, Supplier certifies compliance with all provisions, laws, acts, regulations as specifically noted above. The Supplier agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable.

Business Name _____

**Authorized
Signature** _____

Full Name _____

Title _____

Subcontractor Utilization Form

Instructions: List all subcontractors to be used during the performance of this contract. Submit additional forms if needed.

Solicitation Name: _____
Solicitation Number: _____
Supplier Name: _____

If a subcontractor will not be used, check this box:

Company Name: _____
Street Address: _____
City, State, Zip: _____
Telephone: _____
Primary Contact: _____
Email Address of Contact: _____
Services to be provided: _____

Company Name: _____
Street Address: _____
City, State, Zip: _____
Telephone: _____
Primary Contact: _____
Email Address of Contact: _____
Services to be provided: _____

Company Name: _____
Street Address: _____
City, State, Zip: _____
Telephone: _____
Primary Contact: _____
Email Address of Contact: _____
Services to be provided: _____

Pricing Schedule Intro

***Please note this spreadsheet has multiple workbooks/tabs.**

Instructions. This spreadsheet contains multiple tabs relating to this RFP. Please follow the directions provided on each tab and complete the worksheets as they pertain to your company's offerings. All pages have been formatted to print to one page width, however, you may add additional lines as needed. Each individual worksheet will note if it's a required or optional form. Per the RFP terms and conditions, all worksheets listed as optional are considered a value-added attribute.

This spreadsheet contains the following workbooks/tabs:

- 1 - Pricing Schedule**
- 2 - Services**
- 3 - Volume Discounts**

1 - Pricing Schedule - *required*

Submit pricing for all products and accessories being offered to CPC and its participating agencies.

2 - Services

Suppliers must provide pricing for any services that are included in their response. **If a Supplier is not offering any services, this worksheet is not required.**

3 - Volume Discounts - *optional*

Submit all volume discounts if available to CPC and its participating agencies.

1- Pricing Schedule

***Please note this spreadsheet has multiple workbooks/tabs.**

Instructions. Submit below, following the details outlined in the RFP and the intro page of this workbook, **ALL** event seating, supplies and accessories that your company offers. The items submitted below must meet the scope and minimum specifications listed in the RFP's Technical Specifications. ****DO NOT** list a percentage discount and note "see attached price list". All items need to be entered in this schedule for ease of evaluation. If your company provides a discount range, enter the minimum discount offered in the category discount column and note any adjustments or increases based on volume in the comments column. See example in row #9.

Failure to enter ALL products or changing the format of this REQUIRED FORM will result in your response being deemed non-responsive and will not be considered for evaluation.

This form has been formatted to print to one-page width. 200 rows have been provided, additional rows may be added. Note, this is a **required form**.

Responding Company's Name: _____

REQUIRED FORM

[illegible]

2-Services

***Please note this workbook has multiple tabs.**

Suppliers must provide pricing for any services that are included in their response. If a Supplier is not offering any services, this worksheet is not required.

INSTRUCTIONS: Complete the tables below for those services you are willing to provide. If services are not part of your response, you do not need to complete this tab.

This worksheet is only required if services are included in your response.

Responding Company's Name:

Product Name	Product Description	Unit of Measure	Standard Rate	Percent Discount	CPC Net Member Price	Notes
Labor - Normal Working Hours						
Project Design/Development Consultant	7 a.m. to 5 p.m., M-F	Per Hour			\$ -	
Tradesman	7 a.m. to 5 p.m., M-F	Per Hour			\$ -	
Installer	7 a.m. to 5 p.m., M-F	Per Hour			\$ -	
General Laborer	7 a.m. to 5 p.m., M-F	Per Hour			\$ -	
					\$ -	
					\$ -	
Labor - Other Than Normal Working Hours						
Project Design/Development Consultant	Evenings/Weekends	Per Hour			\$ -	
Tradesman	Evenings/Weekends	Per Hour			\$ -	
Installer	Evenings/Weekends	Per Hour			\$ -	
General Laborer	Evenings/Weekends	Per Hour			\$ -	
					\$ -	
					\$ -	
Travel, Per Diem & Mileage						Home Location - Address, Zip
Travel Time - Round Trip	Travel time rate, round trip from home location to worksite.	Per Hour			\$ -	
Per Diem	Per diem rate - meals and lodging per 24 hour period	Period			\$ -	
Mileage	Mileage rate for company-owned vehicles.	Per Mile			\$ -	
Other Costs Including Average Overall Discount Offered						
Product Name	Product Description	Unit of Measure	Standard Rate	Percent Discount	CPC Net Member Price	Notes
Performance & Payment Bond Cost	The Vendor is to indicate the percentage rate charged on the total cost of an individual project to obtain a bond, and the documentation to substantiate the rate.	Percent				
*This represents the cost the Vendor incurs to provide a performance and payment bond to the Participation Agency for an individual project when it is required.						
Materials						
Supplies						

3 - Volume Discounts

***Please note this workbook has multiple tabs.**

Instructions. Complete the form below if your company is offering additional discounts on top of contract pricing for certain purchasing situations (i.e. discounts based on volume, bulk one-time order, a group of local agencies in a geographic area combining requirements). Note, this is an **optional form**.

Responding Company's Name: _____

OPTIONAL FORM

[illegible]

From: [Public Purchase](#)
To: [Amy Lohse](#)
Subject: [External]Public Purchase - RFP #25.6 - Event Seating and Staging Solutions Closed Notification
Date: Wednesday, October 30, 2024 10:00:07 AM

Amy Lohse:

The bid RFP #25.6 - Event Seating and Staging Solutions has closed on Oct 30, 2024 10:00:00 AM CDT

To see more details on this bid go to

<http://www.publicpurchase.com/gems/bid/bidView?bidId=192541>

Thank you for using Public Purchase.

MK= Gn2JCr7so22Spk1byM//IQ==

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Notifications Report

Agency

Bid Number

Bid Title

Cooperative Purchasing Connection

192541

Event Seating and Staging Solutions

Vendor Name	State	Invitation	Date	Email	Reason
A&B Management Group Inc.	FL	Classification	2024-09-25 12:51:45	southernparkandplay@yahoo.com	Bid Notification
AAE	PA	Classification	2024-09-25 12:51:45	DANM@AAESPORTS.COM	Bid Notification
ABCO TRADE INC	NY	Classification	2024-09-25 12:51:45	kaythank26@gmail.com	Bid Notification
Acuity Sports LLC	TN	Classification	2024-09-25 12:51:45	sales@acuity-sports.com	Bid Notification
Advantage Fitness Products	CA	Classification	2024-09-25 12:51:45	eblaha@afproducts.com	Bid Notification
Affordable Furniture Solutions LLC	FL	Classification	2024-09-25 12:51:45	leonardjenkins@321furniture.com	Bid Notification
Agathos Laboratories, Inc.	CA	Classification	2024-09-25 12:51:45	sales@agathoslabs.com	Bid Notification
Alert Services, Inc.	TX	Classification	2024-09-25 12:51:45	orders@alertservices.com	Bid Notification
ALUMINUM ATHLETIC EQUIPMENT CO	PA	Classification	2024-09-25 12:51:45	DAN.MCCANN@MYAAEWORLD.COM	Bid Notification
ALUMINUM ATHLETIC EQUIPMENT CO	PA	Classification	2024-09-25 12:51:45	TOMS@AAESPORTS.COM	Bid Notification
AmTab Manufacturing Corporation	IL	Classification	2024-09-25 12:51:45	greg.swon@amtab.com	Bid Notification
Arconas Corporation	ON	Classification	2024-09-25 12:51:45	smartin@arconas.com	Bid Notification
arizona extreme fitness LLC	AZ	Classification	2024-09-25 12:51:45	getfit@arizonaextremefitness.com	Bid Notification
ATD-AMERICAN	PA	Classification	2024-09-25 12:51:45	cdinapoli@atd-american.com	Bid Notification
ATD-AMERICAN	PA	Classification	2024-09-25 12:51:45	cdinapoli@atd.com	Bid Notification
Athletics Unlimited	CA	Classification	2024-09-25 12:51:45	psherman@au1988.com	Bid Notification
Augustine Chavez	CA	Classification	2024-09-25 12:51:45	Augustine@lionoutdoor.co	Bid Notification
AvMEDICAL, LLC.	TN	Classification	2024-09-25 12:51:45	quotes@avmedical.com	Bid Notification
Award Excellence Co, LLC	FL	Classification	2024-09-25 12:51:45	rybs21@aol.com	Bid Notification
Baresque USA LLC	IL	Classification	2024-09-25 12:51:45	discover@botton-gardiner.com	Bid Notification
Becker Arena Products	MN	Classification	2024-09-25 12:51:45	pat.groetsch@beckerarena.com	Bid Notification
Bigger Faster Stronger	UT	Classification	2024-09-25 12:51:45	kellyg@bfsmail.com	Bid Notification
Bigger Faster Stronger, Inc.	UT	Classification	2024-09-25 12:51:45	info@bfsmail.com	Bid Notification
Bill Fritz Sports Corporation	NC	Classification	2024-09-25 12:51:45	bfritz@billfritzsports.com	Bid Notification
BLAISDELL & SONGEY INC	CA	Classification	2024-10-25 19:28:53	epaasch@blaisdells.com	Bid Notification
BRIGADOON FITNESS INC	IN	Classification	2024-09-25 12:51:45	Kevinf@BrigadoonFitness.com	Bid Notification
Brodart Co	PA	Classification	2024-09-25 12:51:45	connect@mybrodart.com	Bid Notification
BSN Sports	TX	Classification	2024-09-25 12:51:45	sroberts@bsnsports.com	Bid Notification
BSN Sports & US Games	TX	Classification	2024-09-25 12:51:45	bsnbid@bsnsports.com	Bid Notification

BSN Sports Inc.	PA	Classification	2024-09-25 12:51:45	passonsbid@bsnsports.com	Bid Notification
BSN SPORTS, Inc	TX	Classification	2024-09-25 12:51:45	nmartinez@bsnsports.com	Bid Notification
Camatic Seating	TX	Classification	2024-09-25 12:51:45	jason.young@camatic.com	Bid Notification
Cannon Sports Inc	CA	Classification	2024-09-25 12:51:45	orders@cannonsports.com	Bid Notification
Capitol Seating Company	TX	Classification	2024-09-25 12:51:45	usacapitol@ironfurnace.com	Bid Notification
Carmichael Industries Inc.	HI	Classification	2024-09-25 12:51:45	erik@carmichaelindustriesinc.com	Bid Notification
CES	NM	Classification	2024-09-25 12:51:45	jtortelli@msn.com	Bid Notification
CESMG, LLC	TN	Classification	2024-09-25 12:51:45	tom@cesmg.com	Bid Notification
Classroom Outfitters, LLC	FL	Classification	2024-09-25 12:51:45	laura@classroomoutfitters.com	Bid Notification
Commercial Concepts & Furnishings	MO	Classification	2024-09-25 12:51:45	jkanoy@ccfurn.com	Bid Notification
Commercial Office Resource Environme	AZ	Classification	2024-09-25 12:51:45	mercedes@corefurniture.net	Bid Notification
COMPUPRO GLOBAL	TX	Classification	2024-09-25 12:51:45	TAMMYL@COMPUPROGLOBAL.COM	Bid Notification
Concourse Team Express	TX	Classification	2024-09-25 12:51:45	elijah.rodriguez@teamexpress.com	Bid Notification
Concourse Team Express LLC	TX	Classification	2024-09-25 12:51:45	adam.trevino@teamexpress.com	Bid Notification
Conner Athletic Products	IA	Classification	2024-09-25 12:51:45	jconner@power-lift.com	Bid Notification
Containment Systems	AL	Classification	2024-09-25 12:51:45	tpankey@csnetting.com	Bid Notification
CORE FURNITURE	AZ	Classification	2024-09-25 12:51:45	APRIL@COREFURNITURE.NET	Bid Notification
Corporate Spaces Inc.	CA	Classification	2024-09-25 12:51:45	ppope@csifullmer.com	Bid Notification
CottonCanvasTX	TX	Classification	2024-09-25 12:51:45	rpayne@cottoncanvastx.com	Bid Notification
Creative-image technologies	KY	Classification	2024-09-25 12:51:45	lwalsh2@c-it.cc	Bid Notification
Cultural Surroundings	TX	Classification	2024-09-25 12:51:45	paula@culturalsurroundings.com	Bid Notification
Dakota Fence	ND	Classification	2024-09-25 12:51:45	mike@dakotafence.com	Bid Notification
Dakota Playground	ND	Classification	2024-09-25 12:51:45	sales@dakotaplayground.com	Bid Notification
Dallas Midwest, LLC	TX	Classification	2024-09-25 12:51:45	dallasmidwest@contracts123.com	Bid Notification
Decker Inc	MI	Classification	2024-09-25 12:51:45	sales@schoolfix.com	Bid Notification
Delfin Trading Company	FL	Classification	2024-09-25 12:51:45	liz@delfintrading.com	Bid Notification
DGJD, Inc.	TX	Classification	2024-09-25 12:51:45	dgjdmaatsch@aol.com	Bid Notification
Diversified Metal Fabricators, Inc.	MO	Classification	2024-09-25 12:51:45	info@dmfinc.com	Bid Notification
DreamSeat	NY	Classification	2024-09-25 12:51:45	jbehinger@dreamseat.com	Bid Notification
DUGOUTS USA	FL	Classification	2024-09-25 12:51:45	billragan79@outlook.com	Bid Notification
Eagle One Products	CA	Classification	2024-09-25 12:51:45	shawna@eogp.com	Bid Notification
Eastbay, INC	WI	Classification	2024-09-25 12:51:45	frank.white@eastbay.com	Bid Notification
ECB Enterprises	UT	Classification	2024-09-25 12:51:45	ecbenterprisesllc@gmail.com	Bid Notification
Efinger Sporting Goods Co., Inc	NJ	Classification	2024-09-25 12:51:45	esg.gsa@efingersports.com	Bid Notification
Elontec	AZ	Classification	2024-09-25 12:51:45	admin@elontec.com	Bid Notification
Empire Safety	CA	Classification	2024-09-25 12:51:45	srigsby@empiresafety.com	Bid Notification

ERNIE MORRIS ENTERPRISES INC.	FL	Classification	2024-09-25 12:51:45	EMEI@ATLANTIC.NET	Bid Notification
ET&T Distributors	FL	Classification	2024-09-25 12:51:45	erin@ettflorida.com	Bid Notification
Fair-Play Corporation	IA	Classification	2024-09-25 12:51:45	Jhammock@fair-play.com	Bid Notification
Fieldturf	QC	Classification	2024-09-25 12:51:45	David.Trevisonno@fieldturf.com	Bid Notification
FieldTurf Commercial	CA	Classification	2024-09-25 12:51:45	james.williams@fieldturfcommercial.com	Bid Notification
Find Import Corporation	MA	Classification	2024-09-25 12:51:45	vendor@opentip.com	Bid Notification
First to the Finish	IL	Classification	2024-09-25 12:51:45	jakep@fttf.com	Bid Notification
Fitness Superstore, Inc.	CA	Classification	2024-09-25 12:51:45	bids.alerts@fitnesssuperstore.com	Bid Notification
FlagHouse Inc	NJ	Classification	2024-09-25 12:51:45	dficca@flaghouse.com	Bid Notification
FlagHouse, Inc	NJ	Classification	2024-09-25 12:51:45	keyaccounts@flaghouse.com	Bid Notification
Flaghouse, Incorporated	NJ	Classification	2024-09-25 12:51:45	andy.strauss@flaghouse.com	Bid Notification
FOLD-A-GOAL	CA	Classification	2024-09-25 12:51:45	AARON@FOLD-A-GOAL.COM	Bid Notification
Friends Business Source	OH	Classification	2024-09-25 12:51:45	JForgach@FriendsOffice.com	Bid Notification
Frix Installation, LLC	GA	Classification	2024-09-25 12:51:45	frixinc@hotmail.com	Bid Notification
Game One	WY	Classification	2024-09-25 12:51:45	alex.starcevic@game-one.com	Bid Notification
Game Time Sports Systems, LLC	IL	Classification	2024-09-25 12:51:45	d.stern@gametimesportssystems.com	Bid Notification
Garavelli Enterprises, Inc	TN	Classification	2024-09-25 12:51:45	info@airportseatingalliance.com	Bid Notification
GearGrid LLC	MN	Classification	2024-09-25 12:51:45	jeffa@geargrid.com	Bid Notification
Gerrells Sports Center	ND	Classification	2024-09-25 12:51:45	gerrells@gerrells.net	Bid Notification
GLOBAL DATA PRODUCTS	CA	Classification	2024-09-25 12:51:45	kenn@globaldataproducs.com	Bid Notification
Global Equipment Company, Inc.	GA	Classification	2024-09-25 12:51:45	bgarrett@globalindustrial.com	Bid Notification
GOLDEN ARM SPORTS	CT	Classification	2024-09-25 12:51:45	teamsportswarehouse@gmail.com	Bid Notification
Goldfinger Accessories	MD	Classification	2024-09-25 12:51:45	goldfingeraccessories@gmail.com	Bid Notification
Granville Associates, Inc.	PA	Classification	2024-09-25 12:51:45	jiggs@visionbp.com	Bid Notification
Great Lakes Sports	MI	Classification	2024-09-25 12:51:45	dmetzger@greatlakessports.com	Bid Notification
Gressco, LTD	WI	Classification	2024-09-25 12:51:45	buy@gresscousa.com	Bid Notification
GT Grandstands, Inc	FL	Classification	2024-09-25 12:51:45	bwilson@gtgrandstands.com	Bid Notification
gulf coast sports	FL	Classification	2024-09-25 12:51:45	gulfcoastsportsllc@yahoo.com	Bid Notification
H&B Specialized Products, Inc.	MN	Classification	2024-09-25 12:51:45	janderson@hbsponline.com	Bid Notification
Haldeman Homme	MN	Classification	2024-09-25 12:51:45	pfedje@andersonladd.com	Bid Notification
HCONE international IMPEX LLC	PA	Classification	2024-09-25 12:51:45	edkabutey@hconecompanies.com	Bid Notification
HDI Enterprises LLC	TN	Classification	2024-09-25 12:51:45	donna@hdi-enterprises.com	Bid Notification
Heritage Pools Supply Group, Inc.	KY	Classification	2024-09-25 12:51:45	aquatics@recreonics.com	Bid Notification
Impact Interiors	KS	Classification	2024-09-25 12:51:45	jettep@impactllc.biz	Bid Notification
InBounds USA LLC	MD	Classification	2024-09-25 12:51:45	awb@inboundsusa.com	Bid Notification
Integrity Furniture and Equipment	TX	Classification	2024-09-25 12:51:45	phil@integrityfurniture.com	Bid Notification

Ironcompany.com, Inc.	TX	Classification	2024-09-25 12:51:45	chad@ironcompany.com	Bid Notification
Irwin Seating Company	MI	Classification	2024-09-25 12:51:45	spence.benedict@irwinseating.com	Bid Notification
J & K Enterprises, Inc.	MO	Classification	2024-09-25 12:51:45	jturner@ccfurn.com	Bid Notification
J. Oliver Construction LLC	KS	Classification	2024-09-25 12:51:45	beth@joliverconstruction.com	Bid Notification
Jayhawk Plastics, Inc.	KS	Classification	2024-09-25 12:51:45	nickp@jayhawk.com	Bid Notification
JONAH'S ENTERPRISES INC	NY	Classification	2024-09-25 12:51:45	JONAH.S.ENTERPRISES@GMAIL.COM	Bid Notification
Jose Robledo	TX	Classification	2024-09-25 12:51:45	Joe@MeVida.Net	Bid Notification
K-Log Inc	IL	Classification	2024-09-25 12:51:45	ebid@k-log.com	Bid Notification
Kad Associates	NJ	Classification	2024-09-25 12:51:45	anthony@kad-associates.com	Bid Notification
Kay Park-Rec Corp.	IA	Classification	2024-09-25 12:51:45	larry@kaypark.com	Bid Notification
Kay-Twelve, LLC	OH	Classification	2024-09-25 12:51:45	bids@kay-twelve.com	Bid Notification
KENNEY CONTRACT ASSOC	PA	Classification	2024-09-25 12:51:45	tedkenney@dejazzd.com	Bid Notification
KEYSTONE RIDGE DESIGNS	PA	Classification	2024-09-25 12:51:45	AbbieS@keystoneridgedesigns.com	Bid Notification
KORNEY BOARD AIDS	TX	Classification	2024-09-25 12:51:45	info@KBACOAACH.COM	Bid Notification
Krislynn LLC	MD	Classification	2024-09-25 12:51:45	krislynnfitness@verizon.net	Bid Notification
Krueger International, Inc.	WI	Classification	2024-09-25 12:51:45	quote@ki.com	Bid Notification
Lakeshore Learning Materials, LLC	CA	Classification	2024-09-25 12:51:45	BIDDEPT@LAKESHORELEARNING.CC	Bid Notification
League Outfitters	MD	Classification	2024-09-25 12:51:45	Chad@leagueoutfitters.com	Bid Notification
Lighthouse for the Blind, Inc	WA	Classification	2024-09-25 12:51:45	lpeschon@seattlelh.org	Bid Notification
Lion Outdoor	CA	Classification	2024-09-25 12:51:45	augustine@lionoutdoor.co	Bid Notification
Ltania Sports Group	IL	Classification	2024-09-25 12:51:45	sales@gillathletics.com	Bid Notification
Lowe's Companies	WA	Classification	2024-09-25 12:51:45	rness@themine.com	Bid Notification
Mansion Grove House, LLC	TX	Classification	2024-09-25 12:51:45	mukta_uday@mansionselect.com	Bid Notification
mcrobbie p mclellan	CA	Classification	2024-09-25 12:51:45	info@swimx.com	Bid Notification
Merchants Office Furniture	CO	Classification	2024-09-25 12:51:45	jynx@merchantsco.com	Bid Notification
Metalco Active USA, Inc.	FL	Classification	2024-09-25 12:51:45	info@myequilibria.com	Bid Notification
Metrospace Design Group Inc.	NV	Classification	2024-09-25 12:51:45	metrospace@hotmail.com	Bid Notification
MFAC, LLC	RI	Classification	2024-09-25 12:51:45	mfathletic@mfathletic.com	Bid Notification
Mld-America Golf And Landscape	MO	Classification	2024-09-25 12:51:45	bwilson@mid-america-golf.com	Bid Notification
Midwest Playscapes, Inc.	MN	Classification	2024-09-25 12:51:45	Bruce@midwestplayscapes.com	Bid Notification
Midwest Playscapes, Inc.	MN	Classification	2024-09-25 12:51:45	playscapes@earthlink.net	Bid Notification
Missouri Office Systems & Supplies, Inc	MO	Classification	2024-09-25 12:51:45	greg@8asupplier.com	Bid Notification
Multisports, Inc.	TX	Classification	2024-09-25 12:51:45	stephanie@getrxd.com	Bid Notification
Nassau National Cable	NY	Classification	2024-10-17 11:43:49	charlene@nassaunationalcable.com	Bid Notification
National Business Furniture	WI	Classification	2024-09-25 12:51:45	joannat@nbf.com	Bid Notification
Net Connection, LLC	AL	Classification	2024-09-25 12:51:45	aturner@netconninc.com	Bid Notification

OakWood Sports Inc.	MI	Classification	2024-09-25 12:51:45	oakwoodsports@aol.com	Bid Notification
OBD Government Sales	WA	Classification	2024-09-25 12:51:45	greer0411@comcast.net	Bid Notification
OfficeMax	CA	Classification	2024-09-25 12:51:45	nicholaslombardo@officemax.com	Bid Notification
OIC	OR	Classification	2024-09-25 12:51:45	je@oicfurniture.com	Bid Notification
OnTarget Manufacturing Inc.	PA	Classification	2024-09-25 12:51:45	sales@ontargetindustries.com	Bid Notification
Oozbaa	CO	Classification	2024-09-25 12:51:45	oozbaa@gmail.com	Bid Notification
Opti-Fit International	CA	Classification	2024-09-25 12:51:45	charlie@opti-fit.com	Bid Notification
Outdoor Aluminum Inc.	AL	Classification	2024-09-25 12:51:45	espears@outdooraluminum.com	Bid Notification
OutSmart Office Solutions, Inc.	WA	Classification	2024-09-25 12:51:45	george@outsmartoffice.com	Bid Notification
Palos Sports	IL	Classification	2024-09-25 12:51:45	sburns@palossports.com	Bid Notification
Palos Sports, Inc.	IL	Classification	2024-09-25 12:51:45	agallagher@palossports.com	Bid Notification
Park & Play USA	ND	Classification	2024-09-25 12:51:45	mike@parkandplayusa.com	Bid Notification
Park and Play USA dba SAAFE, LLC	MN	Classification	2024-10-30 07:57:26	ttobin@stadium-steve.com	Bid Notification
PARK N POOL CORPORATION	VA	Classification	2024-09-25 12:51:45	info@parknpool.com	Bid Notification
Park Warehouse	FL	Classification	2024-09-25 12:51:45	bids@parkwarehouse.com	Bid Notification
ParknPool Corporation	VA	Classification	2024-09-25 12:51:45	info@parknpool.com	Bid Notification
Partac Peat Corporation	NJ	Classification	2024-09-25 12:51:45	denise@partac.com	Bid Notification
PEPPM	PA	Classification	2024-09-25 12:51:45	mcarollo@peppm.org	Bid Notification
Prismview LLC	UT	Classification	2024-09-25 12:51:45	dfrost@prismview.com	Bid Notification
Pro-Bound Sports, LLC	KS	Classification	2024-09-25 12:51:45	emily.garrard@proboundsports.com	Bid Notification
Productive Office & School Environment	CO	Classification	2024-09-25 12:51:45	sandy@proofficeenvironments.com	Bid Notification
Promats Athletics, LLC	NC	Classification	2024-09-25 12:51:45	mcross@promatsathletics.com	Bid Notification
PS Furniture, Inc.	WI	Classification	2024-09-25 12:51:45	jvaughn@psfurniture.com	Bid Notification
Pyramid Paper Company	FL	Classification	2024-09-25 12:51:45	biddept@pyramidsp.com	Bid Notification
Qcorp Printing Solutions	CA	Classification	2024-09-25 12:51:45	kim@qcorpco.com	Bid Notification
Radaz Products & Services Inc.	TX	Classification	2024-09-25 12:51:45	david@radaz.us	Bid Notification
RADG Holdings LLC	TN	Classification	2024-09-25 12:51:45	bidding@tradgroup.com	Bid Notification
Rapp Productions, Inc	NC	Classification	2024-09-25 12:51:45	contracts@furniturelab.com	Bid Notification
Recreation Supply Company	ND	Classification	2024-09-25 12:51:45	bids@recsupply.com	Bid Notification
RECREATION SUPPLY COMPANY	ND	Classification	2024-09-25 12:51:45	bids@recsupply.com	Bid Notification
Resource Communications Inc	MI	Classification	2024-09-25 12:51:45	ryan@rcigr.com	Bid Notification
RIDDELL	OH	Classification	2024-09-25 12:51:45	thaupt@riddellsales.com	Bid Notification
RJH Supply	DC	Classification	2024-09-25 12:51:45	bob@rjhsupply.com	Bid Notification
Robert Allen	TN	Classification	2024-09-25 12:51:45	ybarba@tradgroup.com	Bid Notification
Rocky Mountain Recreation LLC	ID	Classification	2024-09-25 12:51:45	rockymountainrecreationllc@gmail.com	Bid Notification
Royal Media Network	MD	Classification	2024-09-25 12:51:45	arish@royalimagingsolutions.com	Bid Notification

ROYAL MEDIA NETWORK	MD	Classification	2024-09-25 12:51:45	vian@royalimagingsolutions.com	Bid Notification
S&S Worldwide	CT	Classification	2024-09-25 12:51:45	bids@ssww.com	Bid Notification
SAFS, INC.	WA	Classification	2024-09-25 12:51:45	f.randall@safsinc.com	Bid Notification
Sator Soccer	CA	Classification	2024-09-25 12:51:45	tracey@satorsports.com	Bid Notification
School Outfitters	OH	Classification	2024-09-25 12:51:45	contracts@schooloutfitters.com	Bid Notification
School Specialty Inc	OH	Classification	2024-09-25 12:51:45	Leonard.adkins@schoolspecialty.com	Bid Notification
School Specialty LLC	WI	Classification	2024-09-25 12:51:45	bidnotices@schoolspecialty.com	Bid Notification
School's In, LLC	OH	Classification	2024-09-25 12:51:45	schoolsin@ironfurnace.com	Bid Notification
School's In, LLC	OH	Classification	2024-09-25 12:51:45	ben.kremer@schoolsin.com	Bid Notification
Seating And Athletic Facility Enterprises	MN	Classification	2024-09-25 12:51:45	stadiumsteve@gmail.com	Bid Notification
Seating Inc	NY	Classification	2024-09-25 12:51:45	info@4seatinginc.com	Bid Notification
Sedia Systems, Inc.	IL	Classification	2024-09-25 12:51:45	kandersen@sediasystems.com	Bid Notification
Sedia Systems, Inc.	IL	Classification	2024-09-25 12:51:45	info@sediasystems.com	Bid Notification
SiteLines Park & Playground Products Inc	WA	Classification	2024-09-25 12:51:45	max@sitelines.com	Bid Notification
Smartstage Ltd.	NV	Classification	2024-09-25 12:51:45	bids@smartstage.com	Bid Notification
SNA Sports Group	MI	Classification	2024-09-25 12:51:45	info@snasportsgroup.com	Bid Notification
Source Rite LLC	CA	Classification	2024-09-25 12:51:45	sheila@sourceritegsa.com	Bid Notification
Southern Minnesota Inspection Co	MN	Classification	2024-09-25 12:51:45	cplonske@southernminnesotainspection	Bid Notification
Southern Sports & Recreation	AR	Classification	2024-09-25 12:51:45	fmpach@att.net	Bid Notification
Southwest Market Products LLC	NV	Classification	2024-09-25 12:51:45	swmpsales@southwestmarketproducts.c	Bid Notification
Specialty Packaging Company, LLC	AL	Classification	2024-09-25 12:51:45	spc10@bellsouth.net	Bid Notification
Specseats Int'l Corp	CA	Classification	2024-09-25 12:51:45	hh@specseats.com	Bid Notification
Sport Systems Canada Inc.	ON	Classification	2024-09-25 12:51:45	tenders@sportssystemscanada.com	Bid Notification
Sports Facilities Group, Inc.	CA	Classification	2024-09-25 12:51:45	sales@sportsfacilitiesgroup.com	Bid Notification
Sportsfield Specialties, Inc.	NY	Classification	2024-09-25 12:51:45	jtweedie@sportsfieldspecialties.com	Bid Notification
SteelLocker Sports	TX	Classification	2024-09-25 12:51:45	ntanner@steelockersports.com	Bid Notification
Sturdisteel Company	TX	Classification	2024-09-25 12:51:45	rlopez@sturdisteel.net	Bid Notification
Swedes Systems, LLC	CO	Classification	2024-09-25 12:51:45	asandberg007@gmail.com	Bid Notification
Tables & Chairs, Inc.	AR	Classification	2024-09-25 12:51:45	karen@mccourtmgf.com	Bid Notification
TD's Computer Parts and Services	FL	Classification	2024-09-25 12:51:45	info@telecomteck.com	Bid Notification
Team Express Distributing, LLC	TX	Classification	2024-09-25 12:51:45	bids@teamexpress.com	Bid Notification
Team Office, LLC	MO	Classification	2024-09-25 12:51:45	amurphy@teamoffice.us	Bid Notification
Telescopic Seating Systems, LLC	MI	Classification	2024-09-25 12:51:45	judi.s@telescopicseatingsystems.com	Bid Notification
Tennis Express	TX	Classification	2024-09-25 12:51:45	team@TennisExpress.com	Bid Notification
Texas Correctional Industries	TX	Classification	2024-09-25 12:51:45	tci@tdcj.texas.gov	Bid Notification
The J Paul Company	TX	Classification	2024-09-25 12:51:45	Lindsay@jpaulco.com	Bid Notification

The Legion Group, LLC	AL	Classification	2024-09-25 12:51:45	rob@thelegiongroup.com	Bid Notification
The Library Store, Inc.	IL	Classification	2024-09-25 12:51:45	districtbids@thelibrarystore.com	Bid Notification
The Office Leader	NY	Classification	2024-09-25 12:51:45	bidding@theofficeleader.com	Bid Notification
The Prophet Corporation	MN	Classification	2024-09-25 12:51:45	bids@gophersport.com	Bid Notification
Toledo Physical Education Supply	OH	Classification	2024-09-25 12:51:45	dmetzger@tpesonline.com	Bid Notification
Tomark Sports	CA	Classification	2024-09-25 12:51:45	tsi@tomark.com	Bid Notification
Trigon Sports	TN	Classification	2024-09-25 12:51:45	chris@trigonsports.com	Bid Notification
TuffStuff Fitness Equipment Inc	CA	Classification	2024-09-25 12:51:45	dpayne@tuffstuff.net	Bid Notification
U.S. Specialty Coatings	GA	Classification	2024-09-25 12:51:45	lfitzpatrick@usspecialtycoatings.com	Bid Notification
UCS Inc	NC	Classification	2024-09-25 12:51:45	michaelc@ucsspirit.com	Bid Notification
Universal Athletic	AZ	Classification	2024-09-25 12:51:45	TIM.HUNTSINGER@GAME-ONE.COM	Bid Notification
Valiern Company	CO	Classification	2024-09-25 12:51:45	iryna@getseating.com	Bid Notification
Valor Athletics, Inc	FL	Classification	2024-09-25 12:51:45	kelly@valorfitness.com	Bid Notification
VIRA Insight, LLC	TX	Classification	2024-09-25 12:51:45	smoore@virainsight.com	Bid Notification
Virco Inc.	AR	Classification	2024-09-25 12:51:45	cms@virco.com	Bid Notification
Virco Mfg Corp	CA	Classification	2024-09-25 12:51:45	michellemack@virco.com	Bid Notification
W.L. Collins Corp., LLC.	MA	Classification	2024-09-25 12:51:45	brendan.sweed@collinssports.com	Bid Notification
Washington Correctional Industries	WA	Classification	2024-09-25 12:51:45	donna.gober@doc.wa.gov	Bid Notification
Wayfair	MA	Classification	2024-09-25 12:51:45	jvignati@wayfair.com	Bid Notification
Wayfair Inc.	MA	Classification	2024-09-25 12:51:45	jhaber@wayfair.com	Bid Notification
Wenger Corporation	MN	Classification	2024-09-25 12:51:45	julie.webber@wengercorp.com	Bid Notification
Western Services LLC	WY	Classification	2024-09-25 12:51:45	doug_westernservices@vcn.com	Bid Notification
wildcat mfg	TX	Classification	2024-09-25 12:51:45	wcat@wildcatmfg.net	Bid Notification
Wilkins Fitness LLC	SC	Classification	2024-09-25 12:51:45	michelewilkinscf@comcast.net	Bid Notification
World Sporting Goods, Inc	MI	Classification	2024-09-25 12:51:45	info@prostar.com	Bid Notification
XYPLES LLC	CA	Classification	2024-09-25 12:51:45	tokonkwor@xyples.com	Bid Notification

Access Report
Agency Cooperative Purchasing Connection
Bid Number 25.6
Bid Title Event Seating and Staging Solutions

Vendor Name			Accessed First Time	Most Recent Access	Documents	Most Recent Response Date
KENNEY CONTRACT ASSOC	2024-09-26 04:15 AM CDT	2024-09-26 04:17 AM CDT	Solicitation - 5	#25.6 - Pricing Schedule.xlsx		
			Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
Valiern Company	2024-09-25 01:55 PM CDT	2024-09-26 01:46 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
School Wholesale Supplies LLC	2024-09-26 06:32 AM CDT	2024-09-30 12:36 AM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
Specseats Int'l Corp	2024-10-01 11:43 AM CDT	2024-10-01 11:48 AM CDT	Solicitation - 5	#25.6 - Pricing Schedule.xlsx		
			Solicitation - 3	#25.6 - Questionnaire.docx		
			Solicitation - 2	#25.6 - General Terms and Conditions.pdf		
			Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
			Solicitation - 4	#25.6 - Forms & Signatures.pdf		
			Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
			Solicitation - 3	#25.6 - Questionnaire.docx		
Park and Play USA dba SAAFI	2024-10-10 10:47 AM CDT	2024-10-30 09:04 AM CDT	Solicitation - 2	#25.6 - General Terms and Conditions.pdf		
			Solicitation - 4	#25.6 - Forms & Signatures.pdf		
			Solicitation - 2	#25.6 - General Terms and Conditions.pdf		
			Solicitation - 5	#25.6 - Pricing Schedule.xlsx		
			Solicitation - 3	#25.6 - Questionnaire.docx		
ELITE TEXTILE TRADING LLC	2024-09-25 03:04 PM CDT	2024-10-30 06:24 AM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf		
						2024-10-30 08:45 AM CDT

Smartstage Ltd.	2024-09-26 02:07 PM CDT 2024-09-26 02:08 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 5	#25.6 - Pricing Schedule.xlsx
		Solicitation - 4	#25.6 - Forms & Signatures.pdf
		Solicitation - 3	#25.6 - Questionnaire.docx
		Solicitation - 2	#25.6 - General Terms and Conditions.pdf
L&L Supplies The Bid Lab	2024-09-26 07:06 AM CDT 2024-09-26 07:06 AM CDT 2024-09-26 12:17 AM CDT 2024-10-29 10:26 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
Southern Minnesota Inspection	2024-09-25 01:57 PM CDT 2024-09-25 01:58 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 5	#25.6 - Pricing Schedule.xlsx
		Solicitation - 5	#25.6 - Pricing Schedule.xlsx
		Solicitation - 4	#25.6 - Forms & Signatures.pdf
		Solicitation - 3	#25.6 - Questionnaire.docx
Ask IT Consulting Inc.	2024-09-25 11:17 PM CDT 2024-09-26 10:16 PM CDT	Solicitation - 2	#25.6 - General Terms and Conditions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
Dodge Data & Analytics	2024-09-25 11:39 PM CDT 2024-10-29 11:39 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
Business Essentials	2024-10-07 02:46 PM CDT 2024-10-07 02:46 PM CDT	Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
Dakota Playground	2024-09-25 03:27 PM CDT 2024-09-25 03:27 PM CDT	Solicitation - 2	#25.6 - General Terms and Conditions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
		Solicitation - 1	#25.6 - Event Seating & Staging Solutions.pdf
H&B Specialized Products, Inc Containment Systems	2024-09-25 02:21 PM CDT 2024-10-09 01:28 PM CDT 2024-09-25 02:01 PM CDT 2024-09-25 02:01 PM CDT		

Solicitation - 5 #25.6 - Pricing Schedule.xlsx
Solicitation - 4 #25.6 - Forms & Signatures.pdf
Solicitation - 3 #25.6 - Questionnaire.docx
Solicitation - 2 #25.6 - General Terms and
Conditions.pdf
Solicitation - 1 #25.6 - Event Seating & Staging
Solutions.pdf

Allied Solutions2024-09-30 01:52 PM CDT2024-09-30 01:53 PM CDT
Fitness Superstore, Inc.2024-09-26 10:03 AM CDT2024-09-26 10:03 AM CDT

Solicitation - 1 #25.6 - Event Seating & Staging
Solutions.pdf
Solicitation - 5 #25.6 - Pricing Schedule.xlsx

Telescopic Seating Systems, L2024-09-25 03:04 PM CDT2024-09-25 03:14 PM CDT

Solicitation - 5 #25.6 - Pricing Schedule.xlsx
Solicitation - 1 #25.6 - Event Seating & Staging
Solutions.pdf

Lakeshore Learning Materials, 2024-09-25 05:34 PM CDT2024-09-25 05:34 PM CDT

Opening Record

RFP #25.6 Event Seating & Staging

Request for Proposal

10/30/24

Date

1:00 p.m.

Time

Signed by:

Joni Puffett

8E0ED0E178EC407...

Joni Puffett

DocuSigned by:

Amy Lohse

081BDA40B4464FE...

Amy Lohse

Company Responding	Park and Play USA dba SAAFE, LLC
3 Questionnaire <i>Yes/No</i>	Yes
4 Forms & Signatures <i>Yes/No</i>	Yes
5 Pricing Schedule <i>Yes/No</i>	Yes
6 Certificate of Insurance <i>Yes/No</i>	Yes
Additional Information	No
Moves to Evaluation	Yes

Suspended/Debarred Vendor Detailed Information

Minnesota Rules Part 1230.1150, Subpart 6 (<https://www.revisor.mn.gov/rules/1230.1150/>) requires the Office of State Procurement to maintain a master list of all suspensions and debarments. The master list must retain all information concerning suspensions and debarments as a public record for at least three years following the end of a suspension or debarment.

The vendors listed below may be currently suspended or debarred, or have a suspension or debarment end date within the past three years. Click the vendor name for complete details.

NOTE: Minnesota Rules Part 1230.1150, Subpart 2, Item B, Subitem (1) (<https://www.revisor.mn.gov/rules/1230.1150/>) also provides that: "Any vendor debarred by the federal government, the state of Minnesota, or any of its departments, commissions, agencies, or political subdivisions, is automatically debarred by the division under the same terms and limits of the original debarment."

See vendors debarred by federal government agencies (<https://sam.gov/content/exclusions>).

Results 1 - 8 of 8

5Way Contractors Inc

Clarence Olson, an individual

Dionne Construction

Garson Group

Green Nature-Cycle, LLC.

John Aish, Inc.

Snowmen Inc.

Treasure Enterprise, Inc.



[Home](#) / [Doing Business with the State](#)
/ [Procurement](#) / Suspended and Debarred Vendors

Suspended and Debarred Vendors

The State Procurement Office maintains the State Bidders List of vendors who have applied to receive notice solicitations for commodities and services. Under state procurement rules, vendors may be subject to suspension or debarment from the Bidders List for cause. [NDAC 4-12-05](#) contains the rules that pertain to suspension or debarment from the Bidders List. Contact the [State Procurement Office](#) at 701.328.2740 with questions.

There are currently NO suspended or debarred vendors.

Federal Suspended and Debarred Vendors

Many state agencies and institutions cannot do business with vendors that have been suspended or debarred by the Federal government. Many solicitations also evaluate the experience and qualifications of vendors, including whether or not the vendor has been suspended or debarred. [Search the federal list of suspended and debarred vendors.](#)



Cooperative Purchasing Connection
Tabulation Report RFP #25.6 - Event Seating and
Staging Solutions
Vendor: Park and Play USA dba SAAFE, LLC

General Comments:

General Attachments: Active Solicitation - 5 25.6 - Pricing Schedule.xlsx
Certificate (4).pdf
Contract Offer - Award, EDGAR Cert Form, Sub Utilization Form.pdf
Solicitation - 3 25.6 - Questionnaire.pdf

Questionnaire

RFP #25.6 -Event Seating & Staging Solutions

Instructions

Contained herein is a questionnaire required by the Cooperative Purchasing Connection (CPC). Please note, while some information is merely informational, some will be used during the evaluation and vetting process.

To submit the required forms, follow these steps:

1. Read the document in its entirety.
2. Respondents must use the Questionnaire to its capacity. Attached exhibits and/or supplemental information should be included only when requested (i.e. Marketing Plan).
3. Complete all questions.
4. Save all pages in the correct order to a single PDF format titled "**3 Questionnaire – Name of Company**".
5. Submit the Questionnaire, along with other required documents in Public Purchase.

The following sections need to be completed before submission:

1. [Company Information](#)
2. [Qualifications & Experience](#)
3. [Performance Capability](#)
4. [Products, Service & Pricing](#)
5. [Value Add](#)
6. [Exceptions & Deviations](#)

Company Information

Name of Company: SAAFE, LLC (Stadium Steve) Park and Play USA

Company Address: 8511 Xylon Ave No

City, State, Zip code: Brooklyn Park MN 55445

Website: stadium-steve.com

Phone: 612-250-9606

Provide the following company contacts that will be working with this anticipated contract.

	Name	Email	Phone
General Manager	Tim Tobin	ttobin@stadium-steve.com	612-250-9606
Contract Manager	Tim Tobin	ttobin@stadium-steve.com	612-250-9606
Sales Manager	Tim Tobin	ttobin@stadium-steve.com	612-250-9606
Marketing Manager	Christina Sorvaag	csorvaag@dakotafence.com	701-551-9217
Customer Service Manager	Jessica Ford	jford@stadium-steve.com	612-258-2712
Account Manager(s)	Jessica Ford	jford@stadium-steve.com	612-258-2712

Identify any business types/classifications that your company holds. *Submit documentation in PDF format to verify business status (see submittal checklist).

x	Business Type/Classification
	8(a) 8(a) Qualified Business
	DBE Disadvantaged Business Enterprise
	HUB Historically Underutilized Business Zone
	MBE Minority-Owned Business Enterprise
	MWBE Minority Women-Owned Business Enterprise
	SBE Small Business Enterprise
	Other; list name:

x	Business Type/Classification
	SDB Small Disadvantaged Business
	SDVOB Service-Disabled Veteran Owned Business
	SECTION 3 Section 3 Business Concern
	SSV Sole Source Supplier
	VBE Veteran-Owned Business Enterprise
	WBE Woman-Owned Business Enterprise

List any other cooperative or state contracts that your company holds that participating agencies have access to and include the contract expiration date.

Describe how your company will position the potential resulting contract with CPC versus other contracts you have access to.

None – CPC is the only one we have and use.

Has your company and/or any proposed subcontractors been involved in any alleged significant prior or ongoing contract failures, contract breaches, any civil or criminal litigation or investigation pending within the last five (5) years?

☐ Yes ☒ No

If YES, document thoroughly and list any contract in which your organization has been found guilty or liable, or which may affect the performance of the services.

Click or tap here to enter text.

Has your company been disbarred and or suspended in doing business within the United States?

☐ Yes ☒ No

If YES, list what states, the reason for debarment and/or suspension, and its effective dates.

Qualifications & Experience

1. Provide a brief background of your organization, including your business philosophy and company core values.

Click or tap here to enter text.

After working with "Stadium" Steve Snyder for 21 of his almost 40 years, I completed the purchase of Seating and Athletic Facility Enterprises on January 30th, 2020. As such I have assumed the role as the most experienced provider of telescopic bleachers, grandstands, bleachers, and press boxes in the Minnesota, North Dakota, and South Dakota area. I have over 40 years of experience in the design, sales and installation of school equipment, and most notably and recently bleachers and grandstands. SAAFE has developed long-term relationships with schools, architects, engineers, and others throughout the three-state area (MN, ND, SD), that puts us on the front end design phase of the majority of telescopic bleacher projects and nearly every grandstand project in the that area. This front end involvement assists our ability to close our sales at an extremely high rate.

In June of 2024, SAAFE was acquired by Park and Play USA, a Fargo ND company. I will continue to be president and the primary operator of the company through most of 2026. No dramatic changes are anticipated.

2. Provide evidence of what your company is doing to remain viable in the industry (i.e., how you are adapting to changes in the industry).

As indicated in the previous question, with the acquisition we can provide greater depth of service and additional products and services.

3. Describe your customer retention (i.e. customers who are served that continue to be repeat customers).

We have provided nearly every school district in Minnesota with bleachers on multiple occasions. While we have not been selling in North Dakota and South Dakota for as many years, we have repeat customers in nearly every large school district and several of the smaller districts. Bleachers and grandstand are not items that are purchased on a regular basis, so longevity in the industry, along with fair pricing, timely completion of the projects, and satisfied customers is how a SAAFE creates the list of Telescopic Bleacher/Interkal projects that is attached.

Much of SAAFE's success can be credited to "word of mouth". While many school superintendents may only purchase bleachers once in a career, it is the norm that one superintendent will call another superintendent that recently installed bleachers to find out from whom they order bleachers.

4. Describe the number of agencies your organization, on average, provides event seating & staging solutions.

On average we have +/- 300 orders from school customers, contractors, and other customers each year from Minnesota, North Dakota, and South Dakota. Order sizes vary from a less than \$100 for parts to in excess of \$1,000,000 for grandstand projects. On average we have sales to 200 different organizations each year.

5. Describe the percentage of your company's revenue, by category (city/county/government; K12 education; non-profits - 501(c)(3); higher education) that is derived from event seating & staging solutions sales on an annual basis.

Most of our work is installed in schools, however a significant share of that is still done through general contractors. We work hard to separate the bleachers from the bid packages in new construction, and while we are often successful, there is a portion of the school construction that is sold to schools through contractors.

Sales that end up in schools make up approximately 80% of our sales volume, typically 40-50% of that work is through contractors. Most of the remaining 20% is sales to other governmental units, cities, counties, parks and recreation departments, state government, and a few 501(c)s.

6. Describe your experience and sales approach your company will take with participating public agencies.

SAAFE, currently markets via direct sales calls, trade shows, industry newsletters, contact with design professionals, reputation, and work of mouth. As well as our website that features many of SAAFE's projects, details our various products, and provides an easy means of contact. When contacted, we emphasize the importance of an on-site visit/meeting. This visit allows SAAFE the opportunity to gather significant information from the customer and the site and provides the basis of design for a project that will best fit the budget and the desired outcome. Through years of developing projects for customers throughout the region, SAAFE has become what most consider the "bleacher" experts. As such, we are most often the first call by customers and design professional when a potential project arises.

7. Provide any additional information relevant to this section.

Click or tap here to enter text.

Provide three (3) references that have purchased event seating & staging solutions from your company within the last two (2) years. References from the tri-state area are preferred. A contact name, phone number and email will be required. *Note, ensure your references are prepared to communicate with a representative from CPC. Failure to confirm reference of past work may affect your evaluation.

Reference #1 – Company Name	Osseo Public School
Service/Product Purchased	Bleachers, Grandstands, Press Box
Year of Purchase	2022 and 2023
Reference Contact	Jeff Arthurs
Phone	763 516-1932
Email	arthursj@district279.org

Reference #2 – Company Name	City of Albert Lea
Service/Product Purchased	Telescopic Bleachers
Year of Purchase	2023
Reference Contact	Bob Furland
Phone	507 377-4370
Email	bfurland@ci.albertlea.mn.us

Reference #3 – Company Name	Goodhue Public School
Service/Purchase Purchased	Telescopic Bleachers
Year of Purchase	2022
Reference Contact	Evan Gough
Phone	651 923-4447
Email	egough@goodhue.k12.mn.us

Performance & Capability

1. Describe your company's logistics (locations, experience, production, distribution of products, warehouse inventories and delivery systems used) that should be considered in your ability to deliver on-time quality products to participating agencies.

The bleacher industry is a "custom" product industry. SAAFE does not stock any products. All products are designed for the customer and shipped and installed accordingly.

2. Describe what differentiates your company from your competitors. Describe your differences regarding sales, service, installation, technology, and product line, or any key employees.

SAAFE, LLC is the only regional sales group that is exclusively dedicated to the sales of bleachers and grandstand related products. Through specialization we have become the industries "go to" company. When schools, architects, engineers, construction managers or others in the industry need product or information regarding bleachers, SAAFE, LLC "the Home of Stadium Steve" is typically the first source they contact. We are the only company that can service the three states of Minnesota, North Dakota, and South Dakota with a complete line of telescopic bleachers, angle frame bleachers, grandstand, stadium seat, platform seating, and auditorium seating. None of the competition has this capacity in a single state, much less the entirety of the three states.

We have controlled such a large market share; we have been able to develop a group of exclusive sub-contractors that have been trained and certified to install Interkal Bleachers and Southern Bleacher Company. These are local contractors that are not only skilled, but knowledgeable and efficient in the products that they install. One of the key differences with many of our competitors is that they have little or no local representation. SAAFE has both a local sales organization and the crews that provide the labor are local to this area. The regional nature of our company as compared to the national nature of many of the grandstand companies allows us to provide a much higher level of service to the customers.

Also, as the most successful sales group in this region, we have the choice of manufacturers that we want to represent. Interkal, Southern Bleacher Company, and Builders First Source provide the greatest quality and capacity, while providing extremely competitive pricing, therefore SAAFE chooses to represent these companies in this market, ultimately benefiting the customer/school with these attributes.

3. Describe your proposed order and delivery/installation process for this proposal and contract award.

Most of the products that are ordered are what would be considered customized products (designed to the customers' needs and conditions). This process typically involves a non-engineered design that coincides with the quote/pricing. From this point we can adjust as necessary to both design and price. Once the result is established, the customer can order by simply signing the quote, issuing a purchase order, or issuing a contract.

Once ordered, we typically provide engineer stamped drawings (shop drawings), performance and payment bonds, and building permits, as required. Once the owner approves the shop drawings and chooses colors, the order can then be entered into the production schedule. If it is an order that includes installation, our crew will receive the order and begin installation when the site is ready.

Depending on the manufacturer, this process can be a three-to-nine-month process.

Non-custom products such as standard angle frame bleachers, and benches can often be completed in one to three months.

4. Describe the process from order placement, including methods, receipt of order, installation, and any related services. Describe lead time, availability, delivery, installation, etc.

See the answer in "3" above, but additionally lead times are currently as follows:

Shop Drawings:

Grandstands 30-45 days

Press Boxes 30 days

Angle Frame Bleachers 30 days

Telescopic Bleachers 15-30 days

Product Lead Time from Approved Shops:

Grandstands 210-240 days

Press Boxes 120 - 180 days

Angle Frame Bleachers 30 – 180 days depending on complexity.

Telescopic Bleachers 90-120 days

Installation Time

Installation time will vary depending on size and complexity, but typically our crews receive the product upon delivery, begin installation, and work to completion.

5. Describe your company's fill rate and ability for on-time delivery and history of meeting shipping, delivery, and project installation timelines.

Fill rate is not applicable, the industry does not operate from stock, almost every product is fabricated per order.

SAAFE has a very good record of completing projects as scheduled. There are occasional production issues that cause delays, but we take schedules extremely seriously and strive to complete projects in a timely manner.

6. Describe your company's customer service/problem resolution process. Include hours of operation, number of services, modes of contact, etc.

Customer service and problem resolution is typically done by the same person that worked on the front side of the order (sales representative). This is where the relationship is, and this person is responsible for the satisfaction. Our people are typically available 7 AM to 5 PM weekdays. Our sales representatives will typically answer phone calls on the weekends to help in any way possible, if necessary.

We can be contacted via phone, text, or email.

7. Describe how your company plans to educate and train company personnel on the contract terms and conditions, details, and promotion of the contract.

Our staff is small and intimately knowledgeable regarding the benefits of using the CPC contract. We will continue to emphasize the benefit and efficiency of using the CPC contract. The inherent trust that SAAFE has developed over the past decades is one of the most important aspects in the acceptance and use of the contract. This is further enforced by the relationship that the schools have with their local service cooperatives. SAAFE will continue to build upon both of these relationships, promoting and growing the use of the CPC contract.

8. Describe the duties of your installation team(s), project roles, and any applicable certifications your installers hold.

The installation crew is responsible for final acceptance of the site prior to installation, layout and building of the product, cleaning up during and after the process. All our installation crews are certified installers from the manufacturer of the product and must meet SAAFE's own stringent quality criteria. All the crews are led by a crew chief, whose responsibility on site is to manage the crew and interface with the owner and/or the owners representative.

9. At times there are issues with installation personnel adhering to the rules and regulations of the agency (i.e. no smoking on grounds, keeping grounds free of debris). Describe what measures are taken to ensure all agencies' rules and regulations are kept.

All of SAAFE's crews are aware of the above referenced policies. Our sales and management staff make frequent visits to jobs sites to verify compliance. If SAAFE identifies or is notified of single non-compliance the issue will be dealt with directly with the crew lead and/or the party responsible. Continued violations will result in dismissal of the crew lead and/or the person responsible. Each situation is different and will be handled accordingly.

10. Describe how your organization plans to utilize your marketing and sales staff with this anticipated contract.

The contract will be featured on our letterhead, our catalog labels, and following our email sign-off. Additionally, it is featured on our website as one of the primary reasons to purchase from SAAFE, LLC. The CPC contract is always discussed at the initial on-site meeting as a viable option to use in the purchasing process. Furthermore, we will continue to promote the CPC contract to architects, engineers, and construction managers as an expeditious, fair, and effective means of serving their customers. This effort that SAAFE exerts to market the CPC contract to the customer has been the primary reason SAAFE and CPC have received many large contracts that have recently been successfully completed and several more that were recently received. The CPC contract is promoted in our promotional materials

11. Describe your company's contract implementation or customer transition plan.

Our contract implementation and/or customer transition plan is not a written process, but it is what we do on every single project that we handle. It begins in the sales process where we design a product and a timetable that meets the customer's needs, then once we receive the "go ahead" for that order, the customer is aware of the process, but continue communication is the key. Roughly thirty days following the order, we will meet to review the shop drawings, after approval of the shop drawings we again discuss the timetable and the expectations from both the owner and the supplier. As we approach delivery/installation time, communication again becomes paramount, as we need to make sure the site is ready for delivery and installation and the owner is aware of our specific plans. Once installation is complete, the owner and SAAFE will review the finished product and provide corrections, if necessary. However, because of the cooperative planning and design at the front end of the process, the quality of our installation teams, and clear expectations, there are typically few if any necessary corrections.

12. Describe your company's experience and ability to work with punch-out and cXML marketplace systems.

None

13. Provide any additional information relevant to this section.

Click or tap here to enter text.

Products, Service & Pricing

1. Indicate the level of support your company will offer on this contract category.

- ☒ Pricing is better than what is offered to individual agencies.
☒ Pricing is better than what is offered to cooperative agencies.
☐ Other, please describe

If OTHER, describe how the pricing submitted differs from individual entities or other purchasing consortiums:

Click or tap here to enter text.

2. Describe how participating agencies will verify they are receiving contract pricing.

Most of our pricing is based on a gross seat count, if the gross seat count is not provided in the quote, it can and will be provided upon request.

3. Describe any minimum order requirements and if any surcharges will be assessed for not meeting that minimum.

We have provided pricing in most cases that accommodated order quantity and size. There is a minimum order size of \$50. Most items are priced including freight, however parts orders are typically "plus freight costs".

4. Describe your warranty and warranty process for all products and services.

The warranties are provided by the manufacturers of the products and supported by SAAFE. All manufacturers that SAAFE sells and installs provide a minimum of 1 year material and workmanship warranty. This warranty covers defects or issues caused by defective material and workmanship, if the product is used as instructed and operated as intended. Interkal will offer up to a 10-year warranty on the structural components of the bleacher, and up to 5 years on the remaining parts. Southern Bleacher Company will also provide an extended warranty. Extended warranties are subject to an increased cost and should be clarified prior to ordering.

5. Describe the return process and restocking fees associated with a return.

Exchanges and returns are not the norm in the construction and custom product industry. Even with the products that are relatively standard the size and nature of the product makes it cumbersome. Since most of our products have a series of approvals and discussion on the front side of finalizing the order, the need to return an item is not an option. If mistakes are made by SAAFE, we will do what is necessary to meet the criteria as originally set forth in the quote and drawing process.

Some of the products on the pricing sheet can be returned, but are subject to a restocking fee and freight charges both directions.

6. Describe any additional discounts or rebates available. Additional discounts or rebates may be offered for large orders, single ship to location, annual spend, guaranteed quantity, etc.

Each project is price on its own merit, size is one factor among many in determining the price.

7. Describe your company's allowed methods for payment and if any fees are assessed for those methods. Also describe how your company works with agencies to determine payment terms.

Depending on the size and duration of a project we sometimes use AIA billing method where SAAFE will bill for what is completed monthly, other times we bill 100% upon completion of the project or delivery of material if installation is not included. Typical terms are Net 15 or Net 30. Again, this is typically determined on the front side of the order process.

8. Describe the frequency of price list revisions. Describe any indices used to guide price adjustments.

In recent years we have had to adjust pricing during the contract period, however there are no specific indices. Most of our products are tied closely to a few commodities, steel, aluminum, lumber, and concrete. Post-Covid, like most industries we saw rampant increases in these commodity prices and needed to make some adjustments. While we have seen a leveling off of these rampant price increases, we have not returned to Pre-Covid pricing and slower rising prices are now the norm. At this time, I do not anticipate increases like we have seen over the past four years.

9. Describe how future product introductions will be priced and align with contract proposed pricing.

The seating industry does not typically change much. The products we are selling are essentially the same products that have been sold for the past fifty years. However, there are occasionally new products introduced and if such occurrence calls for adding a product to the contract, we will work with CPC to add accordingly and in line with the pricing of the item that were in the original contract.

10. Describe any self-audit process/program you plan to employ to verify compliance with your anticipated contract with CPC.

All CPC projects are reviewed by sales and management prior to quoting to ensure compliance.

Our self-audit process is relatively extensive. Upon accepting a CPC order, the salesperson is responsible for enumerating the fee in the order write up. The order entry staff then completes the order and flags it as a CPC order for the contract manager. The contract manager then creates a separate file of CPC contracts. This list is then back checked and reviewed with the sales and entry staff on a quarterly basis.

Prior to filing the report and paying the fees, the general manager and the contract manager meet to review all the completed projects, checking it against the CPC contract list and reassessing all other orders to verify that no CPC contracts were inadvertently missed.

11. Provide any additional information relevant to this section.

Click or tap here to enter text.

Value Add

1. Are you offering any additional benefits (outside of discounted pricing) that add value to this contract? If so, please describe below. Also, please indicate if the benefit(s) is exclusive to CPC.

We often include engineering, architectural review, building permit applications, and site coordination as part of the quoted

Exceptions & Deviations

1. Our company is requesting an Exception and/ or Deviation to the RFP documents. Answer Yes or No.

No

If yes, please complete the questions below:

2. List any additional stipulations and/or requirements your company requests that are not covered in the RFP.

None

3. List any exceptions your company is requesting to the terms outlined in the Technical Specifications.

Respondents must include the following when requesting exceptions:

- RFP section number and page number
- Describe the exception
- Explanation of why this is an issue
- A proposed alternative to meet the needs of participating agencies and the cooperative

None


Contract Offer & Award

Instructions: Part I of this form is to be completed by the Supplier and signed by its authorized representative. Part II will be completed by the Cooperative Purchasing Connection (CPC) upon the occasion of an award.

Part I: Supplier

In compliance with the Request for Proposal (RFP), the undersigned warrants that I/we have examined all General Terms and Conditions, Forms and Specifications, and being familiar with all of the conditions surrounding the solicitation, hereby offer and agree to furnish all goods and services in compliance with all terms, conditions, specifications, and amendments in this solicitation and any written exceptions in the offer. Signature also certifies understanding and compliance with this proposal. The undersigned understands that his/her competence and responsibility and that of his/her proposed subcontractors, time of completion, as well as other factors of interest to CPC as stated in the evaluation section, will be a consideration in making the award. This contract offer and award binds said Supplier to all terms and conditions stated in the proposal.

Business Name PARK AND PLAY USA dba: STADIUM STEVE Date 10/21/24
Address 8511 KYLE AVE. NO City, State, Zip BROOKLYN PARK, MN 55445
Contact Person TIM TOBIN Title PRESIDENT SAAFE, LLC

Authorized Signature  Title PRESIDENT
Email tim.tobin@901.com Phone 612-250-9606
ttobin@stadium-steve.com

Part II: CPC

Your response to the identified proposal is hereby accepted. As a Supplier, you are now bound to offer and provide the products and services identified within this solicitation, your response, including all terms, conditions, specifications, exceptions, and amendments. The initial term of this contract shall be for up to twenty-four (24) months and will commence on the date indicated below. There will be an optional renewal for a period lasting no longer than one (1) additional 24-month period. CPC may grant an extension under certain criteria and conditions.

Agency _____ Authorized Signature _____
Name _____ Title _____
Awarded this _____ day of _____ Contract # _____
Contract/Agreement to Commence _____

EDGAR Certification Form

2 CFR Part 200

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS – APPENDIX II TO 2 CFR 200

The following provisions are required and apply when federal funds are expended by participating agencies for any contract resulting from this procurement process.

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Supplier Violation or Breach of Contract Terms

Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Provisions regarding Supplier default and legal remedies are included in Sections I.K.18 and I.K.19 above. Any contract award will be subject to such provisions. The remedies under the contract are in addition to any other remedies that may be available under law or in equity.

(B) Termination for Cause and for Convenience

Pursuant to Federal Rule (B) above when federal funds are expended by participating agencies, the participating agency reserves all rights to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by the Supplier, in the event the Supplier fails to (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The participating agency reserves the right to terminate the contract immediately, with written notice to Supplier, for convenience, if the participating agency believes, in its sole discretion that it is in the best interest of the participating agency to do so. The Supplier will be compensated for work performed and accepted and goods accepted by the participating agency as of the termination date if the contract is terminated for convenience of the participating agency. Any award made under this procurement process is not exclusive and the participating agency reserves the right to purchase goods and services from other Suppliers when it is in the best interest of the participating agency.

(C) Equal Employment Opportunity

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contract that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis Bacon Act

When required by Federal program legislation, Supplier agrees that, for all participating agency contracts for the construction, alteration, or repair (including painting and decorating) of public buildings or public works, in excess of \$2,000, Supplier shall comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, the Supplier is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specific in a wage determination made by the Secretary of Labor. In addition, the Supplier shall pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by

the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Supplier must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act

Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. The requirements of the 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions that are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies, materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Right to Inventions Made Under a Contract or Agreement

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experiments, developmental or research work under the "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act and Federal Water Pollution Control Act

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Order 12549 and 12689)

A contract award (see 2 CFR 180.222) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Suppliers that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with

(L) Domestic Preferences for Procurements

As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

For the purpose of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

PROFIT AS A SEPARATE ELEMENT OF PRICE

For purchases using federal funds in excess of \$250,000, a participating agency may be required to negotiate profit as a separate element of the price. See 2 CFR 200.323(b). When required by a participating agency, the Supplier agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Supplier agrees that the total price, including profit, charged by the Supplier to the participating agency shall not exceed the awarded pricing.

RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS - 2 CFR § 200.333

When federal funds are expended by participating agencies for any contract resulting from this procurement process, the Supplier certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Supplier further certifies that Supplier will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When federal funds are expended by participating agencies for any contract resulting from this procurement process, the Supplier certifies that the Supplier will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18; Pub. L. 94- 163, 89 Stat. 871).

CERTIFICATION OF NON-COLLUSION STATEMENT

Supplier certifies under penalty of perjury that its responsible to this procurement solicitation is in all respects bona fide, fair, and made without collusion or fraud with any person, joint venture, partnership, corporation or other business or legal entity.

Pursuant to Federal Ruling, when federal funds are expended by participating agencies, the Supplier hereby certifies that during the term of an award for all contracts by participating agencies resulting from this procurement process, Supplier certifies compliance with all provisions, laws, acts, regulations as specifically noted above. The Supplier agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable.

Business Name

PARK AND PLAY USA dba: STADIUM STEVE
dba: SSAFE, LLC

Authorized
Signature

Full Name

TIMOTHY A. TOBIN

Title

PRESIDENT - SSAFE, LLC

Forms & Signatures

RFP #25.6 Event Seating & Staging Solutions

Instructions

Contained herein are forms and information required by the Cooperative Purchasing Connection (CPC). Please note, while some information is merely informational, some will be used during the evaluation and vetting process.

To submit the required forms, follow these steps:

1. Read the document in its entirety.
2. Complete all questions and forms.
3. Save all pages in the correct order to a single PDF format titled "***Forms & Signatures – Name of Company***".
4. Submit the forms in the required format with all necessary signatures in Public Purchase.

The following sections will need to be completed prior to submission:

1. [Contract Offer & Award](#)
2. [Uniform Guidance "EDGAR" Certification Form](#)
3. [Subcontractor Utilization Form](#)

Subcontractor Utilization Form

Instructions: List all subcontractors to be used during the performance of this contract. Submit additional forms if needed.

Solicitation Name: EVENT SEATING & STAGING SOLUTIONS
Solicitation Number: #25.6
Supplier Name: SAAFE, LLC

If a subcontractor will not be used, check this box:

Company Name: DAHLVANG WORKS LLC
Street Address: 301 W. 8TH AVE #12
City, State, Zip: OSAKIS, MN 56360
Telephone: 320-304-7588
Primary Contact: LEVI DAHLVANG
Email Address of Contact: DAHLVANGWORK@GMAIL.COM
Services to be provided: INSTALLATION, MAINTENANCE & REPAIR OF
TELESCOPIC BLEACHERS & PLATFORM CHAIRS

Company Name: BRAEGELMAN ENTERPRISES LLC
Street Address: 609 ASH AVE S.
City, State, Zip: MAYER MN 55360
Telephone: 952-564-7989
Primary Contact: JESSE BRAEGELMANN
Email Address of Contact: JPBRAEGELMANN@GMAIL.COM
Services to be provided: INSTALLATION OF GRANDSTANDS, ANGLE FRAME
BLEACHERS, AND STADIUM CHAIRS

Company Name: JMC, INC
Street Address: 16928 JEFFERY AVE N
City, State, Zip: HUGO, MN 55038
Telephone: 612-685-0272
Primary Contact: JOE MARIER
Email Address of Contact: JMCINCMN34@GMAIL.COM
Services to be provided: CONCRETE FOUNDATIONS, PIERS, & FLATWORK.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bell Insurance PO Box 1470 Fargo ND 58107	CONTACT NAME: Jenni Davis PHONE (A/C, No, Ext): 701-237-6414 E-MAIL ADDRESS: jadavis@bell.insurance FAX (A/C, No): 701-239-0009																					
INSURED Dakota Fence Company See description for additional named insureds PO Box 1408 Fargo ND 58102	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>The Phoenix Insurance Company</td><td>25623</td></tr><tr><td>INSURER B:</td><td>The Travelers Indemnity Compan</td><td>25666</td></tr><tr><td>INSURER C:</td><td>Lloyds of London</td><td>1122000</td></tr><tr><td>INSURER D:</td><td>Travelers Property Casualty Co</td><td>25674</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	The Phoenix Insurance Company	25623	INSURER B:	The Travelers Indemnity Compan	25666	INSURER C:	Lloyds of London	1122000	INSURER D:	Travelers Property Casualty Co	25674	INSURER E:			INSURER F:		
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INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER: 2037351051

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CO-4X81881A	2/1/2024	2/1/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		810-5X439204	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y		CUP-5X74228A	2/1/2024	2/1/2025	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB-5X73823A	2/1/2024	2/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D C	Installation Floater Pollution Pollution			630-9W812601 CPL00209001	2/1/2024 6/2/2024	2/1/2025 6/2/2026	Each Job Site Loc Each Occurrence Aggregate	1,000,000 5,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ADDITIONAL NAMED INSURED: DFC Company, 3D Specialties Inc., The Fence Store, LLC., Sign Solutions HQ, LLC., Sign Solutions USA, LLC., Dakota Unlimited, LLC., Park & Play USA, DBA Stadium Steve., LLC., FS HQ, LLC., Dakota Playground Inc., DFC HQ, LLC., dba Town & Country Fence, dba International Security Products., Tiger Acquisitions, LLC., Muscha Pavement Marking, Inc., SAAFE, LLC., West River Striping Co.
Certificate holder included as additional insured with waiver of subrogation when required by written contract.
ND stopgap Liability \$1,000,000/\$1,000,000/\$1,000,000: employers Liability included within the workers compensation coverage.

certificate holder included as additional named insured on general liability, auto liability & umbrella liability when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Cooperative Purchasing Connection
1001 E Mount Faith
Fergus Falls MN 56537

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Evaluation Report

RFP #25.6 Event Seating & Staging Solutions

Description of Solicitation

The Cooperative Purchasing Connection (CPC) issued a Request for Proposal (RFP) for Event Seating & Staging Solutions on September 25, 2024. The intent of the solicitation is to secure an experienced vendor(s), equipped with the necessary resources and capabilities to develop a program for participating agencies to have the ability to purchase from a broad-line of event seating and staging solutions for venues such as gymnasiums, auditoriums, arenas, stadiums, places of worship, etc. as well as installation, maintenance and repair services, at consortium level discounted pricing.

The solicitation was due on October 30, 2024. Thereafter, CPC conducted and followed its opening procedures and confirmed if the responding Vendors were deemed responsive or non-responsive.

Summary of Evaluation Activity

Melissa Mattson, Director of Administrative Services, Joni Puffett, CPC Procurement Solutions Program Director and Amy Lohse, CPC Procurement Specialist, performed the evaluation.

One (1) proposal was received by the submission deadline. It was from Park and Play USA dba SAAFE, LLC. The proposal was reviewed for compliance with the mandatory requirements set forth in the Request for Proposal (RFP). The proposal was found to be compliant and deemed responsive.

The evaluation was conducted October 31-November 15, 2024. The evaluators met virtually to review and discuss the response collectively on November 13, 2024. A summation of their evaluation is included below.

Evaluation Discussion & Overview

Upon review of the Vendor's responses, the evaluators agreed on the following

Park and Play, dba SAAFE, LLC

1. CPC is only cooperative contract.
2. SAAFE was acquired by Park & Play USA in June 2024.
3. Doesn't stock product, all projects are for each customer.
4. \$50 minimum order.
5. Did not include staging items.
6. Discounts are 2-5%.

Recommendation

After analysis of the proposal, the following Vendor(s) are recommended for award: Park and Play USA, dba SAAFE, LLC.

The recommendation and award are subject to final review by CPC Administration and approval by the Board of Directors.

Signed by:

Joni Puffett

BE0ED0E17BEC407...

*Joni Puffett, Procurement Solutions Program Director
Cooperative Purchasing Connection*

DocuSigned by:

Amy Lohse

981BDA49D4484FE...

*Amy Lohse, Procurement Specialist
Cooperative Purchasing Connection*

DocuSigned by:

Melissa Mattson

5B17ADA01B69E48E...

*Melissa Mattson, Director of Administrative Services
Cooperative Purchasing Connection*

1 Attachment/Exhibit A
Scoring Spreadsheet

RFP Evaluation; Master Score Sheet

3



November 19, 2024

SAAFE, LLC
Attn: Tim Tobin
8511 Xylon Ave North
Brooklyn Park, MN 55445

Award Decision, RFP #25.6 Event Seating & Staging Solutions

Dear Tim:

The Cooperative Purchasing Connection (CPC) would like to thank you for your time, effort, and interest in supplying a response for Request for Proposal (RFP) #25.6 Event Seating & Staging Solutions.

The evaluation committee, using the criteria outlined in the RFP documents, has completed its review of the proposals received.

CPC is pleased to announce that your proposal received the recommendation for award. This decision is subject to the approval of the CPC and the North Dakota Educators Service Cooperatives (NDESC) Boards of Directors and the successful negotiation of a mutually acceptable contract.

I will be contacting you soon to finalize a contract for the awarded goods and/or services. Thank you for submitting your proposal; CPC looks forward to working with you.

Regards,


Amy Lohse | Procurement Specialist
Cooperative Purchasing Connection

Contract Offer & Award

Instructions: Part I of this form is to be completed by the Supplier and signed by its authorized representative. Part II will be completed by the Cooperative Purchasing Connection (CPC) upon the occasion of an award.

Part I: Supplier

In compliance with the Request for Proposal (RFP), the undersigned warrants that I/we have examined all General Terms and Conditions, Forms and Specifications, and being familiar with all of the conditions surrounding the solicitation, hereby offer and agree to furnish all goods and services in compliance with all terms, conditions, specifications, and amendments in this solicitation and any written exceptions in the offer. Signature also certifies understanding and compliance with this proposal. The undersigned understands that his/her competence and responsibility and that of his/her proposed subcontractors, time of completion, as well as other factors of interest to CPC as stated in the evaluation section, will be a consideration in making the award. This contract offer and award binds said Supplier to all terms and conditions stated in the proposal.

Business Name PARK AND PLAY USA dba: STADIUM STEVE dba: SAAFE, LLC Date 10/21/24
 Address 8511 XYLON AVE. NO City, State, Zip BROOKLYN PARK, MN 55445
 Contact Person TIM TOBIN Title PRESIDENT SAAFE, LLC
 Authorized Signature  Title PRESIDENT
 Email tim.tobin@901.com Phone 612-250-9606
ttobin@stadium-steve.com

Part II: CPC

Your response to the identified proposal is hereby accepted. As a Supplier, you are now bound to offer and provide the products and services identified within this solicitation, your response, including all terms, conditions, specifications, exceptions, and amendments. The initial term of this contract shall be for up to twenty-four (24) months and will commence on the date indicated below. There will be an optional renewal for a period lasting no longer than one (1) additional 24-month period. CPC may grant an extension under certain criteria and conditions.

Agency Cooperative Purchasing Connection Authorized Signature Melissa Mattson
 Name Melissa Mattson Title Director of Administrative Services
 Awarded this 18th day of November Contract # 25.6 SAF
 Contract/Agreement to Commence January 1, 2025