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Questions for Bid IFB #024-D - Computerized Maintenance Management System (CMMS Software)

Question #1

AEPA allows vendors to define which AEPA member states it intends to propose selling in. We understand that "Respondents must be willing and able to deliver the proposed products and/or services to 90% of the participating AEPA Member States."If we meet this criteria, will responses be scored negatively if we elect to not sell to select member states?

Aug 22, 2023 3:58:15 PM CDT
By: Brightly Software, Inc. - DudeSolutionsInc

Answers

AEPA will accept proposals from vendors who can, and are willing to, serve a minimum of 90% of the participating member states (see Part B for the list of participating states. All responses will be evaluated on price, responsiveness and responsibility as described in Part A, AEPA Instructions and General Terms and Condition, II. F. Solicitation Evaluation, Approval, and Award.

Aug 23, 2023 10:54:13 AM CDT
By: jeastes_aepa

Archive

Answer | Reject

Question #2

Upon award, what is the length of the contract term? What are the awarded vendor's cancellation terms?

Aug 22, 2023 4:03:51 PM CDT
By: Brightly Software, Inc. - DudeSolutionsInc

Answers

From Part A, AEPA Terms and Conditions, page 30, " The initial term of the contract must be for up to fifteen (15) months and will commence on the date as indicated by each Participating Member Agency on the Acceptance of Solicitation and Contract Award. The contract must continue in accordance with the dates stipulated in the solicitation and Timeline schedule located in Part A of this solicitation unless terminated, canceled, or extended. By mutual written agreement, the contract may be extended for three additional 12-month periods, ending on the last day of February." Please refer to Part A, Termination, for additional information on termination.

Aug 23, 2023 10:54:44 AM CDT
By: jeastes_aepa

Archive

Answer | Reject

Question #3

Regarding "Responsibilities of a Vendor Partner" (page 9, Section III, of AEPA 024 Part A - Terms and Conditions), regarding the requirement to annually attend two (2) AEPA meetings, can this be done via conference calling or is in-person participation required?

Also, what are the registration fees for the meetings?

Aug 23, 2023 11:57:44 AM CDT
By: Information Professionals Inc - InfoProseWorkOrders

Answers

Vendors are requested to be in person at the two AEPA Meetings. There are no hybrid options. In extreme cases, such as during the pandemic, AEPA has the ability to move the entire meeting online. We have found that in person attendance is essential to the relationship and marketing development that drives success with AEPA contracts.
The current registration fee for a meeting is $550.00. There is an additional fee for late registrations.

Aug 29, 2023 10:29:17 AM CDT
By: jeastes_aepa

Archive

Answer | Reject

Question #4

Two Questions Regarding Insurance, and they are:

(1) A few AEPA Member Agencies request Automobile Liability Insurance. For CMMS SaaS solutions, there should be no reason to visit any member's site. Thus, is the Automobile coverage really required?

Nebraska, Educational Service Unit Coordinating Council (ESUCC) requires Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of $1,000,000 per person for any number of claims arising out of a single occurrence and $5,000,000 for all claims arising out of a single occurrence. Would they accept a General

Aug 24, 2023 3:52:59 PM CDT
By: Information Professionals Inc - InfoProseWorkOrders

Aggregate of $2M or are they set on $5M?

These are important concerns as some AEPA members require that they be listed as insured before any award is listed. Adding the automobile and $5M coverage would be a burden for those firms that don't win the bid.

Answers

Please see Part A, AEPA General Terms and Conditions, Part V. Insurance (page 19), for a discussion of insurance requirements. Please note that it states that insurance is required "Prior to executing a contract..." with each state. Any deviations or exceptions to the bid should be noted on the exceptions or deviations forms provided in Part D.

Archive

Aug 29, 2023 10:15:11 AM CDT
By: jeastes_aepa

Please see Part A, AEPA General Terms and Conditions, Part V. Insurance (page 19), for a discussion of insurance requirements. Please note that it states that insurance is required "Prior to executing a contract..." with each state. Any deviations or exceptions to the bid should be noted on the exceptions or deviations forms provided in Part D.

Archive

Answer Reject

Aug 29, 2023 10:15:34 AM CDT
By: jeastes_aepa

Question #5

Regarding the 2% administration fee, would you please give an example?

That is, if the normal non-discounted invoice price was $250/month, and a 4% volume discount was given, is the 2% Admin Fee based on the $250 or the $240?

Also, most of the member instructions say that the 2% fee is not to be borne by the AEPA member, so in this scenario, what is the actual price to be charge to the member?

Aug 25, 2023 8:52:06 AM CDT
By: Information Professionals Inc - InfoProseWorkOrders

Answers

The administrative fee is 2% of the final invoiced amount. Vendors are responsible for reporting and paying AEPA State members with which they have a contract the administrative fee quarterly. Vendors need to take this into consideration when putting together their response.

Archive

Answer Reject

Aug 29, 2023 10:27:25 AM CDT
By: jeastes_aepa

Question #6

In case of multiple pricing models - based on square footage or based on number of users. What is the pricing model that member agencies are expecting? Is the vendor allowed to submit multiple pricing tables?

Aug 28, 2023 5:19:35 AM CDT
By: Facilico - jaiwanth

Answers

The vendor should submit the pricing models that make sense for their company. Multiple pricing tables will be allowed to be added to the Excel document.

Archive

Answer Reject

Aug 29, 2023 10:26:30 AM CDT
By: jeastes_aepa

Question #7

Can finer details and redlines of Terms and Conditions be negotiated during later stages of the RFP process?

Aug 28, 2023 5:21:25 AM CDT
By: Facilico - jaiwanth

Answers

No. All of your Exceptions and Deviations to terms and conditions should be listed on the Exceptions and Deviations forms in Part D. AEPA will review all vendor responses and make a decision based on the proposals submitted.

Archive

Answer Reject

Aug 29, 2023 10:18:01 AM CDT
By: jeastes_aepa

Question #8

Is there an expected date for project start for any of the member agencies?

Aug 28, 2023 5:22:51 AM CDT
By: Facilico - jaiwanth

Answers

There is no set project for this bid. This is an indefinite quantity, indefinite delivery cooperative bid where AEPA bids on behalf of schools in 29 member states that may or may not have the need for this tool. The member agencies push information on the awarded contracts out to the schools in the states that they cover, and schools can opt to use the contracts when they have a need.

Archive

Answer Reject

Aug 29, 2023 10:25:01 AM CDT
By: jeastes_aepa

Question #9

Could you elaborate on what kind of budget and capital forecasting is expected from the CMMS? For ex: forecasting maintenance budgets based on historical work orders, etc

Aug 28, 2023 5:23:17 AM CDT
By: Facilico - jaiwanth

Answers

We expect that companies that have this feature will include information on this with a description of the budgeting and forecasting functionality contained in the solution. We are not expecting anything new to be built, rather, we are looking for already established tools.

Aug 30, 2023 12:21:26 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #10

Are the requirements here related to booking facilities for large-scale events? Or for meeting room/conference room booking?

Aug 28, 2023 5:23:37 AM CDT
By: Facilico - jaiwanth

Answers

Customers using these contracts range from small rural schools to large inner-city schools, and may have varying needs. Please describe the capabilities of your software in detail in your response.

Aug 30, 2023 12:22:50 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #11

How is the CMMS expected to ingest utility data? Automatically via integration with smart meters/utility service provider APIs or via manual excel uploads?

Aug 28, 2023 5:24:15 AM CDT
By: Facilico - jaiwanth

Answers

AEPA is looking for existing solutions. We expect the vendors to include the capabilities of their software to be described in their proposal.

Aug 30, 2023 12:24:34 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #12

What kind of trips are being referred to here? Additional context will be useful

Aug 28, 2023 5:25:53 AM CDT
By: Facilico - jaiwanth

Answers

AEPA provides cooperative purchasing contracts to schools. The trips would be field trips.

Aug 30, 2023 12:26:04 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #13

Will vendors/subcontractors need access to the CMMS so they can execute work orders within the system?

Aug 28, 2023 5:26:07 AM CDT
By: Facilico - jaiwanth

Answers

In most cases the school's own staff will be utilizing the system. In some isolated cases a school might have a subcontractor managing their facilities.

Aug 30, 2023 12:26:52 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #14

7.14 Facility Scheduling - Billing and rental administration; Typically, creation of billing events and associated invoices are handled in the application but the actual financial transactions are managed by teh customers financial system. Is that the expectation of this requirement.

Aug 28, 2023 11:55:30 AM CDT
By: Applied Data Systems, Inc. - Zetterberg

Answers

Yes, that is the expectation. Financial transactions are not expected to be handled by the CMMS.

Aug 30, 2023 12:28:00 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #15

1.Is there a specific application currently in use within AEPA that serves the purpose of a CMMS? If so, what are the driving factors behind considering a transition to a CMMS?

Aug 28, 2023 12:37:49 PM CDT
By: Trescope, Inc - Trescope123

Answers

Per the description in the bid, this is not a bid for a CMMS system for AEPA. Rather, AEPA is a cooperative purchasing group that will make competitively bid and awarded contracts available to the schools our members represent.

Aug 30, 2023 12:28:54 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #16

2. Do you require data migration? If yes, how much legacy data do you wish to migrate from your existing solutions? What format is that data currently? (Total Number of records and the number of database tables)?

Aug 28, 2023 12:38:38 PM CDT
By: Trescope, Inc - Trescope123

Answers

This is a catalog discount bid for potential upcoming projects, not one specific project. Data migration needs may vary.

Aug 30, 2023 12:29:52 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #17

3. Do you have data Integration needs for this project? If Integration is required, what level of integration is required? (For example, real time API, or flat file transfer)

Aug 28, 2023 12:39:47 PM CDT
By: Trescope, Inc - Trescope123

Answers

This is a catalog discount bid for potential upcoming projects, not one specific project. Data migration needs may vary. Please describe in detail the capabilities for data migration of your solution in your response.

Aug 30, 2023 12:31:24 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #18

4. Can you provide the roles of users in the new system?
a. Number of Total Users using the system?
b. Number of Users using Inspection forms?
c. Number of Users using Workorder forms?
d. Number of Users using Incident (Self-Service Request) forms?
e. Number of Administrators?

Aug 28, 2023 12:40:47 PM CDT
By: Trescope, Inc - Trescope123

Answers

Per the description in the bid, this is not a bid for a CMMS system for AEPA. Rather, AEPA is a cooperative purchasing group that will make competitively bid and awarded contracts available to the schools our members represent. Those questions should be posed to customers (schools, towns) utilizing the resulting contract.

Aug 30, 2023 12:32:34 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #19

5. In the AEPA 024-D Part D Questionnaire on page 5, there is a question that asks about the' software's capability to address FEMA reporting, procedures-protocol, and data collection for parts, equipment, and support'. Could you kindly elaborate on what exactly is meant by 'FEMA reporting' in this context?"

Aug 28, 2023 12:41:25 PM CDT
By: Trescope, Inc - Trescope123

Answers

This section refers to reports of the work and costs that are completed because of hurricanes, fire, flooding, or other natural disasters. It should be exportable into Excel, Word, or PDF documents, making it easy to send reports directly to FEMA. Reimbursements can then be assessed by FEMA for costs (equipment, inventory, employee rates) that have been tracked and used. Documentation should include the "who, what, when, where, why, and how much" for each item of disaster recovery work.

Aug 30, 2023 12:51:01 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #20

6. Does the AEPA have a defined budget for this project? If there is not a defined budget, please provide a budget range?

Aug 28, 2023 12:41:51 PM CDT
By: Trescope, Inc - Trescope123

Answers

A. Per the description in the bid, this is not a bid for a CMMS system for AEPA. Rather, AEPA is a cooperative purchasing group that will make competitively bid and awarded contracts available to the schools our members represent. There is no current project or budget.

Aug 30, 2023 12:43:42 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #21

7. Do you require a specific database for this solution?

Aug 28, 2023 12:42:16 PM CDT
By: Trescope, Inc - Trescope123

Answers

Vendors should include information on their database/capabilities in their response.

Aug 30, 2023 12:44:15 PM CDT
By: jeastes_aepa

Archive

Answer Reject

Question #22

8. Please confirm whether FedRAMP or State RAMP certification is Required/Mandatory?

Aug 28, 2023 12:42:42 PM CDT
By: Trescope, Inc - Trescope123

Answers

FedRAMP or State RAMP certification is not mandatory to reply to this bid.

Aug 30, 2023 12:45:20 PM CDT
By: jeastes_aepa

Archive Answer Reject

Question #23

9. Given the potential variance in licensing requirements across 29 states, how do you propose to structure the pricing to accommodate this diversity?

Aug 28, 2023 12:43:11 PM CDT
By: Trescope, Inc - Trescope123

Answers

We are asking for a discount to be applied to the pricing, so this should not be an issue. The discount would be the same for all members.

Aug 30, 2023 12:46:38 PM CDT
By: jeastes_aepa

Archive Answer Reject

Question #24

10. What companies have AEPA seen demos from in the past twelve (12) months?

Aug 28, 2023 12:43:35 PM CDT
By: Trescope, Inc - Trescope123

Answers

This is a four year cooperative purchasing bid. The contract holder for the last period has been Brightly. We have not looked at any others until this current bid was issued. We will review the responses after the close of the bid period.

Aug 30, 2023 12:47:14 PM CDT
By: jeastes_aepa

Archive Answer Reject

Question #25

When submitting the bid, are the required documents (Part A-F) required to be uploaded in the general attachments section at the end of submission?

Aug 28, 2023 2:17:46 PM CDT
By: DMS Technologies Inc - ebasefm

Answers

AEPA does not have access to the vendor screens to know the exact location to upload your documents. Please contact Public Purchase help to ensure you are uploading correctly.

Aug 30, 2023 12:48:42 PM CDT
By: jeastes_aepa

Archive Answer Reject

Question #26

Would it be possible for AEPA to provide an extension for responses?

Sep 1, 2023 6:13:23 AM CDT
By: Accruent - jesus.alvarez

Answers

We are sorry, the question period closed August 28. We can no longer respond to questions posted after that date.

Sep 1, 2023 10:36:12 AM CDT
By: jeastes_aepa

Archive Answer Reject

Question #27

Please define what is required of the software to support data collection and retention that is "in line with FEMA reporting procedures/protocol" in case of a FEMA disaster. Please direct us to a site with the requirements or give us a document.

Sep 1, 2023 3:57:49 PM CDT
By: Information Professionals Inc - InfoProseWorkOrders

Answer Reject

Ask a Question

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