

**MASTER AGREEMENT #121024****CATEGORY: Facility Security Systems, Equipment, and Software with Related Services****SUPPLIER: Convergent Technologies LLC**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Convergent Technologies LLC, One Commerce Drive, Schaumburg, IL 60173 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:  
General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on February 18, 2029, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in (Solicitation 121024) to Participating Entities. In Scope solutions include:
- a) Alarm and signal systems;
- b) Building security automation and integration, motion-controlled lighting, occupancy detection solutions;
- c) Fire detection, sprinkler and suppression systems;
- d) Intrusion and breach prevention and detection solutions;
- e) Glass and window security, armor, and ballistic applications and solutions;
- f) Closed circuit television (CCTV), surveillance, and recording solutions;
- g) Facility and parking access control solutions;
- h) Robotic and Artificial Intelligence (AI) surveillance solutions; and
- i) Biometric scanning and screening.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.

**13) Supplier Representations:**

- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.
  - ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.
  - iii) **Supplier Warrants.** Supplier warrants that its services will be performed in a good and workmanlike manner. Any products provided by Supplier shall carry only such warranty as is provided by the manufacturers thereof. Supplier, and Supplier's dealers and distributors, shall provide reasonable assistance to enforce any manufacturer warranties. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.
- 14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.
- 15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.
- 16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.
- i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcwell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier

certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.



xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

## **Article 2: Sourcewell and Supplier Obligations**

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

- 1) **Authorized Sellers.** Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.
- 2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
  - Identify the applicable Sourcewell Agreement number;
  - Clearly specify the requested change;
  - Provide sufficient detail to justify the requested change;
  - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
  - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

- 3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
  - Maintenance and management of this Agreement;
  - Timely response to all Sourcewell and Participating Entity inquiries; and
  - Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

- 4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

- 5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.
- 6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;

- 7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.
- 8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.
- 9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.



- 10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.
- 11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.
- 12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.
- 13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.
- 14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.
- 15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.
- 16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.
- 17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law. The foregoing shall not require indemnification or defense by Supplier to the extent the matter to be indemnified or defended against is wholly caused by Sourcewell, a Participating Entity, or a third party.

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) **Grant of License.**

a) **During the term of this Agreement:**

i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

c) **Use; Quality Control.**

i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and

Participating Entity to negotiate this term to within any transaction documents.

- 21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
- 22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:
- a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
    - \$1,500,000 each occurrence Bodily Injury and Property Damage
    - \$1,500,000 Personal and Advertising Injury
    - \$2,000,000 aggregate for products liability-completed operations
    - \$2,000,000 general aggregate
  - b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.
  - c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.
  - d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

- e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.
- 23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.
- 24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

### **Article 3: Supplier Obligations to Participating Entities**

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.
- 2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.
- 3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.
- 4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.
- 5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's

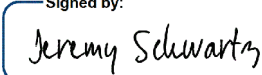
standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity’s unique Sourcewell account number.

- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell

Convergint Technologies LLC

Signed by:



C0FD2A139D06489...

By: \_\_\_\_\_

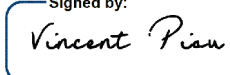
Jeremy Schwartz

Title: Chief Procurement Officer

Date: 3/4/2025 | 11:01 AM CST

\_\_\_\_\_

Signed by:



F5EF830B0816437...

By: \_\_\_\_\_

Vincent Piau

Title: Vice President SLED & Federal

Date: 3/4/2025 | 8:35 AM CST

\_\_\_\_\_

# RFP 121024 - Facility Security Systems, Equipment, and Software with Related Services

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## Vendor Details

Company Name: Convergent  
Address: One Commerce Drive  
Shaumburg, IL 60173  
Contact: Veronica Miglin  
Email: veronica.miglin@convergent.com  
Phone: 207-239-2903  
HST#: 36-4444620

## Submission Details

Created On: Tuesday October 22, 2024 10:11:50  
Submitted On: Monday December 09, 2024 14:08:22  
Submitted By: Veronica Miglin  
Email: veronica.miglin@convergent.com  
Transaction #: 95064623-1a4b-439a-afc5-fef5b5dbd3db  
Submitter's IP Address: 74.65.166.210

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## Specifications

**Table 1: Proposer Identity & Authorized Representatives (Not Scored)**

**General Instructions** (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	Convergent Technologies LLC	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Yes. Convergent Technologies LLC is the legal entity that is properly licensed to enter into a legal agreement with your organization to perform work and is required to be the named entity on all contracts, purchase orders, and legal documents.	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	To better service our customers and Sourcewell members across the US and Canada, Convergent continues to acquire successful businesses that enhance our national reach and coverage. The following acquisitions operating under Convergent Technologies LLC include Integrated Security Systems (ISS), ESSCO, Smith Hamilton, and Beckwith Electronic Engineering.	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	PXB2X38X4V11	*
5	Provide your NAICS code applicable to Solutions proposed.	56162	
6	Proposer Physical Address:	Convergent Technologies LLC is located at One Commerce Drive, Schaumburg, IL 60173	*
7	Proposer website address (or addresses):	www.Convergent.com	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Contact   Vincent Piau Title   Vice President, SLED & Federal Address   One Commerce Drive, Schaumburg, IL 60173 Email   Sourcewell@convergent.com Phone   (301) 641-9616	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Contact   Veronica Miglin Title   National Government Contracts Manager Address   One Commerce Drive, Schaumburg, IL 60173 Email   Sourcewell@convergent.com Phone   (207) 239-2903	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Contact   Shelley Andrews Title   Regional Director   Contract Vehicles Manager Address   One Commerce Drive, Schaumburg, IL 60173 Email   Sourcewell@convergent.com Phone   (509) 998-1503	*

**Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)**

Line Item	Question	Response *	
11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*

12	What are your company's expectations in the event of an award?	<p>Since our original contract began in 2021, Convergent anticipates continuing our double-digit sales growth, a trend established. Sourcewell quickly emerged as our premier cooperative purchasing program based upon several foundational principles integral to our organizations. We are dedicated to upholding the following core principles, rooted in our founding values of quality and integrity:</p> <ul style="list-style-type: none"> <li>• Our core V's &amp; B's</li> <li>• A shared vision and mission focused on serving customers for life</li> <li>• Commitment to serving and giving back to our communities</li> <li>• Collaborative goals aimed at driving new sales and overall revenue growth</li> </ul>	*
13	<p>Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.</p>	<p>Convergent's focus consistently exceeds expectations regarding implementing complex electronic security and fire systems. As an award-winning full-service global integrator who designs, builds, finances, and maintains building technology infrastructure systems, our corporate strength and financial stability leverage our diverse capabilities globally.</p> <p>Convergent is the world's largest privately held security systems integrator, with over 23 years of experience supporting customers like Sourcewell and Canoe and its members. Since its incorporation in 2001, Convergent has grown an average of 15% yearly. In 2023, we achieved over \$2.4B in total revenue, with a projected revenue of \$2.7B for 2024. We now have 200+ locations around the globe and over 10,000 colleagues.</p> <p>Please see the separately uploaded Convergent 2023 AFS-Confidential.pdf for the Convergent CONFIDENTIAL audited financials from 2023 to prove financial stability. The CONFIDENTIAL audited financials are not to be shared outside the RFP Evaluation Committee.</p>	*
14	What is your US market share for the Solutions that you are proposing?	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
15	What is your Canadian market share for the Solutions that you are proposing?	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	We have not filed for or been involved in any bankruptcies.	*
17	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b).</p> <p>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?</p> <p>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	Convergent operates as an integrator, reseller, and service provider. Our colleagues around the US handle all aspects of each project. If a project scope requires additional support, we leverage our Subcontractor workforce as needed.	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	<p>Convergent complies with all applicable national, state, and local licensing requirements and holds certifications for our products and services, where available from the manufacturer. We maintain the necessary business licenses in all relevant jurisdictions to conduct our core operations, including installing and maintaining security and life safety products. Additionally, we ensure that our field technicians possess the appropriate licenses each jurisdiction requires to perform their work. For example, many states mandate that technicians be state-licensed to work on alarm systems (low voltage), and electrical licenses are required for commercial electrical work.</p> <p>Convergent carries and maintains the certifications required to perform our duties. We carry man-lifts, specific manufacturer certifications for software and hardware platforms, and industry certifications such as Occupational Safety and Health Administration (OSHA) level 10 and 30 as applicable, American Society for Industrial Security (ASIS) Certified Protection Professional or various levels of National Institute for Certification in Engineering Technologies (NICET) certification.</p>	*

19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	Convergint has not had any suspensions or debarments applied to our organization in the company's history.	*
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	<p>In addition to being named the #1 Systems Integrator in SDM Magazine's 2024 Top Systems Integrators Report for the seventh year in a row, Convergint continuously wins awards industrywide, with our partners, in our communities, for special causes, as a top employer, and recognizing our outstanding colleagues. Please see below for a snapshot of recent awards received by Convergint.</p> <ul style="list-style-type: none"> <li>• Marketing Partner of the Year, Axis Communications 2024</li> <li>• Integrator of the Year, Inavate APAC Awards, Convergint Australia 2024</li> <li>• Alberta's Top Employers for 2024, 2023, 2022</li> <li>• AMAG Technology, Eagle Award 2023</li> <li>• Salto North America National Partner of the Year Award 2023</li> <li>• Genetec Partner of the Year, USA National 2023</li> <li>• Motorola Solutions Video Security Partner of the Year 2023</li> <li>• HIRE Vets Medallion Award 2023</li> <li>• Axis Communications National Systems Integrator of the Year 2023</li> <li>• Co-Founder and Executive Chairman, Dan Mocerri – Security Industry Association's (SIA) 2023 George R. Lippert Award</li> <li>• Enterprise Partner of the Year Award, Genetic 2022</li> <li>• LenelS2 Federal Government Top Ten Award 2022</li> <li>• Companies That Care U.S. Honor Roll 2021</li> <li>• Integrator of the Year by Axis Communications 2020</li> <li>• Financial Market Partner of the Year by Axis Communications 2020</li> <li>• Siklu's 2020 Integrator of the Year 2020</li> <li>• North American Strategic Partner of the Year by Genetec 2019</li> <li>• City Surveillance Partner of the Year by Axis Communications 2019</li> <li>• Convergint Canada - Integrator of the Year by SP&amp;T Magazine for City of Calgary Projects 2019</li> </ul> <p>To see a complete list of our awards, please visit our website:  <a href="http://www.convergint.com/news/awards/">www.convergint.com/news/awards/</a>.</p>	*
21	What percentage of your sales are to the governmental sector in the past three years?	Please see "Convergint Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
22	What percentage of your sales are to the education sector in the past three years?	Please see "Convergint Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	Please see "Convergint Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Convergint does not currently hold any GSA contracts or SOSAs.	*

## Table 2B: References/Testimonials

**Line Item 25.** Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Temecula, CA	Michael K. Heslin	(951) 308-6321	*
Princeton University, NJ	Keith Tuccillo	(609) 258-8983	*
Wayne County Public Schools, NC	Dr. Tim Harrell	(919) 795-1654	*

**Table 3: Ability to Sell and Deliver Solutions (150 Points)**

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Convergent has 624+ Account Executives and Sales colleagues in over 70 CTCs in the US and Canada to market this contract to customers and Sourcewell members.	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	Convergent fosters strong partnerships with hundreds of leading technology providers, offering our customers a diverse range of best-in-class solutions. This approach enables us to deliver customized, cost-effective products and services tailored to your needs. Rather than restricting Sourcewell to a single provider or manufacturer, we advocate for non-proprietary systems. This strategy helps you avoid sole-source dependency while ensuring long-term flexibility and cost efficiency.	*
28	Service force.	Convergent has over 200 CTCs worldwide, each open from 8:00 AM to 5:00 PM local time. Emergency service requests can be directed to any local office. Calls outside regular business hours are automatically forwarded to our 24/7 call center for prompt assistance. Each CTC is staffed with a team of installation and service technicians, with the number of technicians varying by office and region to best support local needs.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Convergent manages all orders from order receipt through delivery to the customer. Once an order is received from a customer, it goes through our internal "booking" process. Depending on the equipment being ordered, a Convergent colleague places the order through either the product manufacturer or an authorized dealer. The equipment is then delivered to the local CTC and provisioned to the specific project. Our field specialists will typically transport the material from our CTC to the job site. For projects that are software only or software licenses, Convergent may receive and deliver those products via e-mail or secure file transfer protocol (FTP).	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Our Canadian Entity, Convergent Technologies LTD, is headquartered in Calgary, AB. Convergent has 18 locations across Canada, each offering comprehensive sales and service capabilities. In less than three (3) years, we have assisted Canoe customers with over \$3.5M (USD) in sales. We are eager to continue our partnership with Canoe/Sourcewell to be our customers' best service provider in North America. As outlined in our above response, Convergent's key differentiators set us apart as one of the few providers fully equipped to deliver services that address Sourcewell's participating entities' unique needs in both the US and Canada.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	Convergent can provide full service by utilizing the Sourcewell/Canoe contracts in all US states and Canada, with the exception of the State of Hawaii.	*
34	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	Convergent can service all sectors with all services outlined in the contract. There is no limitation.	*
35	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Convergent has a CTC in Alaska; therefore, the entire State is serviced. Currently, we do not have CTCs in Hawaii or the US Territories.	*
36	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes, Convergent will extend the terms of any awarded master agreement to nonprofit entities.	*

**Table 4: Marketing Plan (100 Points)**

Line Item	Question	Response *	
37	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
38	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>Convergent's technology and digital data portion of our plan will consist of the following, but not limited to, the following strategies:</p> <ul style="list-style-type: none"> <li>• Updated co-branded press release through a digital marketing campaign on social media, including LinkedIn, Twitter, Instagram, YouTube, etc</li> <li>• Outbound activity models leverage our Sales Development Reps (telemarketing), including email and appointment-setting campaigns.</li> <li>• Updated dedicated Sourcewell internet web-based homepage; points of contact, contract information and services offered, customer-specific value proposition, and marketing materials.</li> <li>• Demand generation through Convergent-specific customer forums and webinars includes cooperative purchasing power, highlighting our Sourcewell program.</li> </ul> <p>Our dedicated SLED Data and Analytics team utilizes advanced internal dashboards to track customer metadata, industry trends, and campaign performance metrics, including engagement rates.</p> <p>The SLED Contract Vehicles team also maintains its own dashboard, which helps us identify key areas of Sourcewell customer engagement. This allows us to focus marketing efforts on areas that would benefit most from continued marketing efforts.</p>	*
39	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
40	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Convergent does not offer its solutions through an e-procurement ordering process.	*

**Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)**

Line Item	Question	Response *	
41	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>Convergent offers a range of training options at various levels for participating entities. Below are some of the training programs we offer:</p> <p>Ancillary Training   For operational training on low-complexity systems, such as alarm systems (covering tasks like arming/disarming the system and adding/deleting user codes), one-on-one training is typically provided at no charge during installation.</p> <p>Onsite Classroom Training   Onsite classroom training typically involves a field specialist delivering light to moderate complexity content in a classroom setting, potentially utilizing the newly installed Video or Access Control system as a training tool. This training generally incurs an hourly fee and a cost for training materials.</p> <p>Platform Certification Training   This training is conducted either at the manufacturer's training facility or at the customer's site, typically by the manufacturer's dedicated training staff. Upon completion, end-users receive a certification. The training may include additional costs for travel, per diem, training fees, computer rentals, and documentation.</p>	*

42	Describe any technological advances that your proposed Solutions offer.	<p>As the world's largest security systems integrator, Convergent maintains strong relationships with the world's leading technology partners and can access leading research and market intelligence to provide customers with new and best-in-class solutions. We understand that the technology landscape is rapidly evolving, with billions of Internet of Things (IoT) devices at the cutting edge, and industries are seeing this massive transformation. This is how Convergent differentiates from our competition. In working with Convergent and our technology partners, our customers can make the right decisions and gain a competitive advantage with innovative solutions designed to analyze their digital workspace, identify opportunities, drive revenue, and reduce costs. Through automation and integration, Convergent can help Sourcewell and its members continue to be digital leaders and introduce new cutting-edge technology.</p> <p>Convergent's Managed Services Team promotes, develops, and researches technology as a primary business functions. This team offers innovative services and solutions for mission-critical markets to deliver measurable business results. Along with our partnerships with the world's leading technology partners, Convergent is able to lead today's technology evolution and keep on the pulse of the rapidly changing landscape. While our customers are accelerating their digital transformation strategies and shifting focus to what this new technology will mean, Convergent is adapting to solving these new customer problems with innovative solutions. By layering this new transformative technology on top of existing solutions, Convergent can add value and drive business intelligence across Sourcewell and its members.</p> <p>For more detailed information on innovation at Convergent, please see our Technology Innovation Series website: <a href="http://www.convergent.com/innovation-newsroom/">www.convergent.com/innovation-newsroom/</a></p>	*
43	Describe any safeguards included in your proposed solutions that protect participating entities' sensitive information.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
44	Explain your organization's approach to cyber security as it relates to your proposed solutions.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
45	Describe your security information management systems and their integration capabilities with technologies such as incident management, access control and monitoring, video surveillance, etc.	<p>Convergent specializes in designing, installing, and servicing advanced electronic security solutions that are seamlessly integrated to meet the needs of commercial, industrial, and government customers. Whether serving single-site operations or global, multi-site enterprises, Convergent tailors each solution to address current security requirements while accommodating future growth and evolving needs.</p> <p><b>Access Control</b> Convergent is an authorized VVAR for several industry-leading card access manufacturers. We specialize in complex enterprise card access applications, especially those involving Internet Protocol (IP)-based video, intrusion systems, smartcards, human resource databases, etc. Convergent has the right solution and technical support to complete a project on time and on budget, no matter what card access is needed.</p> <p><b>Physical Security Information Management</b> One of the fastest-growing areas in electronic security is Physical Security Information Management (PSIM). As more security platforms migrate to IP-based technology, customers are seeking innovative ways to integrate these different technologies, become more proactive with policy-based system decisions, and, at the same time, drive down the cost of ownership associated with the systems they manage. Managing disparate platforms and operating systems is becoming increasingly complex, and most simply do not have the budget for a "rip and replace" strategy. A PSIM system allows customers to leverage the systems they already have in place and "normalize" the user interface.</p>	*



46	Describe any "green" initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	<p>Convergent is dedicated to developing a company culture where leadership and individual colleagues are committed to "making responsible decisions" to ensure the health and safety of our colleagues, customers, business associates, and the communities in which we operate. Convergent strives to minimize environmental impact in the course of business and to conserve resources whenever possible. Decision-making considers sustainability, and company practices should integrate social, economic, and environmental considerations to meet present needs without compromising the needs of future generations. Convergent monitors the use of fuel, electrical energy, water, paper, and waste products. Convergent expects its colleagues to handle products safely and efficiently, to conserve and recycle our by-products, and to minimize our waste. Worksite assessments conducted by Convergent colleagues include consideration for the surrounding habitat.</p> <p>Highlights</p> <ul style="list-style-type: none"> <li>• Our UK office has achieved the following: <ul style="list-style-type: none"> <li>o Carbon Footprint™ awarded to Convergent Technologies UK LTD a certificate of carbon neutrality.</li> <li>o The British Assessment Bureau awarded Convergent Technologies UK LTD an ISO 14001:2015 certification for installing and maintaining CCTV and access control systems for UK and European customers.</li> </ul> </li> <li>• Our US offices are using Green Project Technologies to measure their carbon footprint through their fleet and leased properties.</li> </ul>	*
47	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
48	Describe any sustainable attributes your products offer such as energy efficiency, use of sustainable materials, LED lighting, smart controls, etc.	As a systems integrator, Convergent does not have our own manufactured products; we specialize in integrating different software and hardware products from various vendors into customized solutions for our customers. As such, we cannot speak to these products' sustainable attributes.	*
49	Describe how your products contribute to users' health and safety due to touchless, remote, or mobile access capabilities.	As a systems integrator, Convergent does not have our own manufactured products; we specialize in integrating different software and hardware products from various vendors into customized solutions for our customers. As such, we cannot speak to these products' contribution to their users' health and safety due to touchless, remote, or mobile access capabilities.	*
50	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*

**Table 5B: Value-Added Attributes**

Line Item	Question	Certification	Offered	Comment	
51	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or resellers if available. Select all that apply.		<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
52		Minority Business Enterprise (MBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
53		Women Business Enterprise (WBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
54		Disabled-Owned Business Enterprise (DOBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
55		Veteran-Owned Business Enterprise (VBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
56		Service-Disabled Veteran-Owned Business (SDVOB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
57		Small Business Enterprise (SBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
58		Small Disadvantaged Business (SDB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*
59		Women-Owned Small Business (WOSB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Please see the attached document Convergent Subcontractor Hiring Process.pdf under the WMBE/MBE/SBE or Related Certificates upload folder.	*

**Table 6A: Pricing (400 Points, applies to Table 6A and 6B)**

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
60	Describe your payment terms and accepted payment methods.	<p>Our payment terms are Net 30.</p> <p>Please note that Convergent may opt to invoice for a portion of the award based on the percentage of work completed and/or a Schedule of Values (Progress Billing). Convergent may also opt to invoice start-up costs incurred to perform under the contract (Mobilization Billing) promptly.</p> <p>Convergent accepts standard Automated Clearing House (ACH) and checks payments. Convergent also accepts credit cards used within our portal.</p>	*

61	Describe any leasing or financing options available for use by educational or governmental entities.	<p>Convergent works with leasing programs that are specifically designed for public entities and their legal requirements, such as National Cooperative Leasing (NCL), a Sourcwell-awarded leasing contract. In addition, Convergent offers the Convergent FlexPay program.</p> <p>FlexPay- Flexible Technology Utilization Agreements include:</p> <ul style="list-style-type: none"> <li>• Tailored solutions</li> <li>• Simple contracting</li> <li>• Flexible options to evolve with business needs</li> <li>• Payment plans built for your budget</li> </ul> <p>We understand the need for these leasing programs when the total project cost doesn't fit into the customer's budget, just the annual lease payments, which usually multiply purchasing power by three (3) to five (5) times.</p>	*
62	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Please see "Convergent Response to Sourcwell RFP" uploaded in the Additional Documents section of the portal.	*
63	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcwell participating entities for using this process?	Convergent does not accept P-cards as a form of payment. Payments can be processed via check, ACH, or credit card using our portal. Credit card payments cannot be submitted by phone or email to be processed; the portal must be used.	*
64	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcwell discounted price) on all of the items that you want Sourcwell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	<p>Convergent's proposed pricing model for the US is based on online-item discounts. Our labor pricing is based on growth and alignment with geographical market trends relative to our CTC locations. The labor prices are subject to change per market conditions; they will be refreshed via the Products &amp; Pricing Request (PCP) Form at a frequency of at least annually.</p> <p>Our discount pricing for proposals utilizing the Sourcwell contract is based on "Fully Loaded" pricing. The "Fully Loaded" rate includes all applicable taxes, warranty, freight, shipping and handling, pre-delivery inspection, installation, setup, mandatory training, or initial inspection, and any other fees associated with the project.</p> <p>Please Note: Prevailing Wages are excluded but will be priced where required at an increase not to exceed 25%. Union Rates are not included but will be priced where required at an increase not to exceed 25%.</p> <p>For Time and Material (T&amp;M) service work, Trip/Truck Charges are subject to a \$75.00 environmental fee.</p> <p>Our Vendor Cost Proposal and products we can offer to Sourcwell members are attached as "Pricing Document—Sourcwell 121024.pdf" and "Contract Vehicle Line Card—Sourcwell 121024.pdf," respectively.</p>	*
65	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	In the pricing proposal, Convergent will provide up to 56% discount from the manufacturer's suggested retail price (MSRP).	*
66	Describe any quantity or volume discounts or rebate programs that you offer.	Convergent's volume discounts are determined on a case-by-case basis. Convergent does not offer any rebate programs.	*
67	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Convergent has identified projects that utilize analytical materials outside of what we are able to source. "Sourced" or "Open Market" items will be priced at the quote level.	*
68	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Convergent's proposed pricing for projects and Customer Support Programs (CSPs), these costs are managed within the Fully Loaded Rate. Convergent has identified, in the case of service work and T&M, that freight, delivery, or shipping items are supplied within "Off Fully Loaded List Price" model as identified in Question 64 and our Vendor Cost Proposal.	*

69	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Convergent's proposed pricing for projects and Customer Support Programs (CSPs), these costs are managed within the Fully Loaded Rate. Convergent has identified, in the case of service work and T&M, that freight, delivery, or shipping items are supplied within "Off Fully Loaded List Price" model as identified in Question 64 and our Vendor Cost Proposal.	*
70	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Convergent's proposed pricing for projects and Customer Support Programs (CSPs), these costs are managed within the Fully Loaded Rate. Convergent has identified, in the case of service work and T&M, that freight, delivery, or shipping items are supplied within "Off Fully Loaded List Price" model as identified in Question 64 and our Vendor Cost Proposal.	*
71	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Convergent can provide a potential option. If the delivery site is close to the ordering CTC, in-person delivery options may be available. The CTC will make that determination at the time an order is placed.	*
72	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	Convergent has a strict compliance policy that ensures that all proposals are reviewed for compliance before submission to the customer. Each proposal is tracked, and the Convergent Contract Vehicle Team conducts a regular internal self-audit to ensure that all awards are reported and all proposals are reviewed.	*
73	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Convergent's Contract Vehicles Team maintains several metrics that help determine our contracts' success. A few examples of metrics we are tracking include the following: <ul style="list-style-type: none"> <li>• Total number of reviews</li> <li>• Booked sales for the year using contract vehicles</li> <li>• Booked value by CTC</li> <li>• Booked value by the Account Executive</li> <li>• Booked by customer name</li> <li>• Booked per vehicle</li> <li>• Quote reviews per vehicle</li> </ul>	*
74	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Convergent is proposing a 1% per-unit administrative fee for all on-contract material and labor.	*

**Table 6B: Pricing Offered**

Line Item	The Pricing Offered in this Proposal is: *	Comments	
75	The pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies.	This contract pricing aligns with existing or current contracts in which Convergent understands the value of keeping the pricing comparable between the contracts that we offer our government customers, whether with our Sourcewell contract or other cooperative contract vehicles.	*

**Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A and 7B)**

Line Item	Question	Response *	
76	Provide a detailed description of all the Solutions offered, including used, offered in the proposal.	Please see "Convergent Response to Sourcewell RFP" uploaded in the Additional Documents section of the portal.	*
77	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Please see our response to Question 76 for complete details.	*

**Table 78: Depth and Breadth of Offered Solutions**

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
78	Alarm and signal systems	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	*
79	Building security automation and integration, motion-controlled lighting, occupancy detection	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	*
80	Fire detection, sprinkler and suppression systems	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	*
81	Intrusion and breach prevention and detection	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	*
82	Glass and window security, armor, and ballistic applications	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	*
83	Closed circuit television (CCTV), surveillance, and recording	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	
84	Facility and parking access control	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	
85	Robotic and Artificial Intelligence (AI) surveillance	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	
86	Biometric scanning and screening	<input checked="" type="radio"/> Yes <input type="radio"/> No	Offered	

### Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

### Documents

#### Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
  - [Pricing](#) - Pricing Document - Sourcewell 121024 combined.pdf - Friday December 06, 2024 15:55:37
  - [Financial Strength and Stability](#) - Convergent 2023 AFS - Confidential.pdf - Friday December 06, 2024 12:27:35
  - Marketing Plan/Samples (optional)
  - [WMBE/MBE/SBE or Related Certificates](#) - Convergent Subcontractor Hiring Process.pdf - Friday December 06, 2024 12:28:21
  - Standard Transaction Document Samples (optional)
  - [Requested Exceptions](#) - Convergent Requested Exceptions.zip - Friday December 06, 2024 12:26:44
  - [Upload Additional Document](#) - Convergent Response to Sourcewell RFP.pdf - Friday December 06, 2024 15:05:24

## Addenda, Terms and Conditions

### PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.
3. The Proposer certifies that:
  - (1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-
    - (i) Those prices;
    - (ii) The intention to submit an offer; or
    - (iii) The methods or factors used to calculate the prices offered.
  - (2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and
  - (3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.
5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.
6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.
7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
8. Proposer its employees, agents, and subcontractors are not:
  1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
  2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
  3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Vincent Piau, VP of SLED/Federal, Convergent Technologies LLC



The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

☒ Yes    ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_12_Facility_Security_RFP_121024 Tue December 3 2024 09:47 AM	<input checked="" type="checkbox"/>	1
Addendum_11_Facility_Security_RFP_121024 Tue November 26 2024 12:32 PM	<input checked="" type="checkbox"/>	1
Addendum_10_Facility_Security_RFP_121024 Mon November 25 2024 11:16 AM	<input checked="" type="checkbox"/>	2
Addendum_9_Facility_Security_RFP_121024 Thu November 21 2024 10:09 AM	<input checked="" type="checkbox"/>	1
Addendum_8_Facility_Security_RFP_121024 Wed November 20 2024 12:42 PM	<input checked="" type="checkbox"/>	2
Addendum_7_Facility_Security_RFP_121024 Mon November 18 2024 07:14 PM	<input checked="" type="checkbox"/>	1
Addendum_6_Facility_Security_RFP_121024 Thu November 14 2024 11:04 AM	<input checked="" type="checkbox"/>	1
Addendum_5_Facility_Security_RFP_121024 Fri November 8 2024 12:29 PM	<input checked="" type="checkbox"/>	2
Addendum_4_Facility_Security_RFP_121024 Thu November 7 2024 03:06 PM	<input checked="" type="checkbox"/>	1
Addendum_3_Facility_Security_RFP_121024 Fri November 1 2024 04:14 PM	<input checked="" type="checkbox"/>	1
Addendum_2_Facility_Security_RFP_121024 Fri November 1 2024 10:38 AM	<input checked="" type="checkbox"/>	2
Addendum_1_Facility_Security_RFP_121024 Fri October 25 2024 01:54 PM	<input checked="" type="checkbox"/>	1

**ADMINISTRATIVE CHANGES  
TO  
SOURCEWELL MASTER AGREEMENT # 121024-CTL  
WITH  
CONVERGINT TECHNOLOGIES LLC**

Sourcewell and Convergent Technologies LLC (Supplier) entered into Master Agreement #121024-CTL, effective March 4, 2025, through February 18, 2029.

Pursuant to **Article 2: Sourcewell and Supplier Obligations, Section 12, Assignment, Transfer, and Administrative Changes**, of the Master Agreement, per Supplier request, Sourcewell makes the following administrative changes:

All references to Supplier's address are changed to: 2000 Center Drive, Suite A315, Hoffman Estates, IL 60192.

Except as referenced herein, all other terms and conditions remain unchanged.